

DEER COMMITTEE MEETING  
MONDAY, June 4, 2018 7:00PM  
TOWN HALL CLARK ROOM CARLISLE, MA 01741

Agenda and Minutes = meeting called to order at 7pm

Attending: D Bojanic, J Keating, K Kisinger, T Thorsen, S. Tobin

1. Review and adopt May 2, 2018 meeting minutes
  - a. Adopted as submitted
2. Public correspondence (if any)
  - a. None received
3. Mosquito ad discussion and approval
  - a. Dan will submit 1<sup>st</sup> of 2 announcements as soon as possible. The “deadline for submission” of applications will be 30 days from the date the 1<sup>st</sup> announcement is published in the Mosquito. Mosquito ad approved unanimously. Mosquito invoice(s) to be submitted to Priscilla Dumka for payment.
4. Posted signage and placard discussion
  - a. John will create a .pdf or .ppt file with the contents and format for signage. We will mimic the “Westford” sign as much as possible and include an advisory to wear orange when walking on trails in designated hunting areas. It will also include a number to call and a web address to access for any feedback from the citizenry. Kisinger will work with Conservation Committee and Town Administrator to determine the best phone number to publish. The .pdf file will be used to communicate with those chosen to do the printing of the signs. We will ask the printer for advise as to suitable medium to last the season. We will need enough signs to cover all effected trail entrances.
5. Application form discussion and approval
  - a. Application form and “Hold Harmless” documents have been approved by Town Counsel. Forms reviewed by Committee members and other Town officials. Both forms were unanimously approved by the Committee at this meeting.
6. Hunting permit design
  - a. The permit packet will include the permit itself, which the approved hunter must carry; a small sign to be placed on the dash of his/her car when hunting; and a “sticker” containing the year of the hunt and the hunter’s permit number to be affixed to the hunter’s tree stand. Dan will check with the Police Station to see whether 2018 Dump Stickers could be used for this purpose (only 18 needed). We have another month of lead time before final copy must be ready for printing.

7. Website update
  - a. The revised Town Website is up and running and Dan will provide the documents to the Conservation Commission admin. to get the Application Form accessible on the Web Site prior to the announcement being published in the Mosquito.
  
8. Applicant background check
  - a. Sargent Barnes has been notified of these requirements. Tim Goddard will collect and submit applications to the Police Department for background checks.
  
9. Other – The interview process was discussed and it was thought that the interviews could be scheduled at the Concord Rod & Gun Club where the proficiency testing may also be conducted. Dan, John and Todd will schedule and conduct the necessary interviews on a schedule to be determined after the application approval process and background checks have been completed.
  
10. Next Meeting – Monday, July 2 @ 7pm
  
11. Meeting adjourned at 8pm.

Respectfully submitted, K Kissinger