

**TOWN OF CARLISLE  
BOARD OF SELECTMEN**

**AGENDA\***

<b>TIME</b>	<b>PURPOSE</b>
7:00p.m.	Community Input
7:05p.m.	1. 2017 Annual License Renewals – Fern’s Country Store <ol style="list-style-type: none"><li>a. Beer/Wine Package Store</li><li>b. BYOB (Carry-In) license</li><li>c. Common Victualler’s license</li></ol>
7:30p.m.	2. Interviews with Non-Dog owners for Dog Subcommittee
7:45p.m.	3. Discussion of ConsComm enforcement order for 63 Old East Street
8:15p.m.	4. 2 <sup>nd</sup> ATM Coordination meeting with FinCom, LTCRC, CPC
9:15p.m.	5. One Day Alcohol License – Library Trustees
9:20p.m.	6. Establish Facilities Committee
9:25p.m.	7. Action Items from previous meetings <ol style="list-style-type: none"><li>a. Streetlights</li><li>b. LED Crosswalk signals</li><li>c. Comcast</li><li>d. Greenough Barn property</li><li>e. Personnel Board</li><li>f. Woodhaven</li></ol>
9:40p.m.	8. Town Administrator’s Report
9:45p.m.	Cemetery Deeds
9:50p.m.	Appointments
9:55p.m.	Liaison Reports
10:00p.m.	Minutes
10:05p.m.	Adjournment

**Place:** Clark Room, Carlisle Town Hall

**Date:** Tuesday, December 13, 2016

**Time:** 7:00 p.m.

\*The meeting agenda lists all topics reasonably anticipated by the Chairman at the time of posting. Agenda times are approximate and items may be taken up out of order to facilitate the use of time.



Carlisle Board of Selectmen  
AGENDA ACTION REQUEST  
**December 13, 2016**



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## Annual License Renewals – Fern’s Country Store

Requested by: TA Timothy Goddard

### Proposed Motion(s)

1. MOVE, that the Board of Selectmen vote to approve the renewal of the Off-Premise License application for Carlisle Center Ventures, LLC, doing business as Ferns Country Store as presented on December 13, 2016.
2. MOVE, that the Board of Selectmen vote to approve the application for a Common Victuallers License as presented by Carlisle Center Ventures, LLC, doing business as Ferns Country Store as presented on December 13, 2016.
3. MOVE, that the Board of Selectmen vote to approve the application for the Carry-In Liquor License for the Carlisle Center Ventures, LLC, doing business as Ferns Country Store as presented on December 13, 2016.

### Additional Information

Attached are the CY 2017 License Renewal forms for Fern’s Country Store signed by the Police/Fire Chiefs and Building Inspector.

Notification has been sent to the Lowell Street residents informing them of the scheduled annual license renewals for Fern’s Country Store on 12/13/16 at 7:00PM.

### Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

2017

Town of Carlisle  
Board of Selectmen

Carry-In Liquor License Application

Section 1

Name to appear on the license: Carlisle Center Ventures, LLC  
 Business Name (d/b/a, if different): Ferns Country Store  
 Manager of Record: Larry A. Bearfield  
 Manager Address: [REDACTED]  
 Address of Premise: 8 Lowell Road ZIP Code: \_\_\_\_\_  
 Phone Number: [REDACTED] FID: [REDACTED]

Section 2 Person (attorney if applicable) who can be contacted concerning this application

Name: David Galvin  
 Address: Norwin Rd, Bedford  
 Phone Number: \_\_\_\_\_

Section 3 Description of Premise for Consumption of Carry-In Alcoholic Beverages (Wine & Beer)

Seating Capacity: 19  
 Occupancy Number: 19  
 Hours of Operation: 10 AM, 9 PM - M-S

For office Use Only:

Date Submitted: 11/17/16

Fee Paid \$ ✓

BOS Contingencies on License \_\_\_\_\_

Building Dept. Sign-off [Signature]

Fire Chief Sign-off \_\_\_\_\_

Police Chief Sign-off John Fisher

Other \_\_\_\_\_

Permit Sent \_\_\_\_\_



DEPARTMENT OF THE STATE TREASURER  
ALCOHOLIC BEVERAGES CONTROL COMMISSION

239 Causeway Street, 1st Floor Boston, Massachusetts 02114

J.S. GAINSBORO, ESQ.  
CHAIRMAN

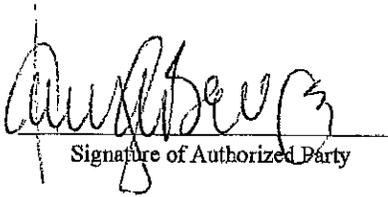
## Retail License Renewal

Record Number: 00001-PK-0172

<b>License Number:</b> 00001-PK-0172	<b>Municipality:</b> CARLISLE
<b>License Name / DBA:</b> Carlisle Center Ventures Llc / FERNS COUNTRY STORE	<b>License Class:</b> Annual
<b>Premises Address:</b> Lowell Road Carlisle, MA 01741	<b>License Type:</b> Package Store
<b>Manager:</b> Larry Bearfield	<b>License Category:</b> Wines and Malt

I hereby certify and swear under penalties of perjury that:

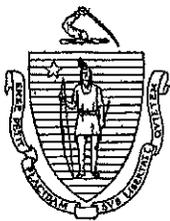
1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

  
Signature of Authorized Party

  
EMPLOYER IDENTIFICATION NUMBER:  
(Do not use a Social Security Number)

EMAIL ADDRESS: Larry@FernsCountryStore.com

Additional Information: \_\_\_\_\_



The Commonwealth of Massachusetts  
 Department of Industrial Accidents  
 1 Congress Street, Suite 100  
 Boston, MA 02114-2017  
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.  
 TO BE FILED WITH THE PERMITTING AUTHORITY.

**Applicant Information**

Please Print Legibly

Business/Organization Name: CARLISLE CENTER VENTURES, LLC

Address: 9 Lowell

City/State/Zip: CARLISLE MA 01741 Phone #: 978-369-0200

Are you an employer? Check the appropriate box:

- 1.  I am an employer with 15 employees (full and/or part-time).\*
- 2.  I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3.  We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]\*\*
- 4.  We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5.  Retail
- 6.  Restaurant/Bar/Eating Establishment
- 7.  Office and/or Sales (incl. real estate, auto, etc.)
- 8.  Non-profit
- 9.  Entertainment
- 10.  Manufacturing
- 11.  Health Care
- 12.  Other \_\_\_\_\_

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: MA RETAIL MERCHANT WG GROUP

Insurer's Address: PO BOX 59222-9222

City/State/Zip: BRAINTREE, MA 02035

Policy # or Self-ins. Lic. # 01400503074714 Expiration Date: 1/3/17

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 10.12.16

Phone #: [Redacted]

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: \_\_\_\_\_ Permit/License # \_\_\_\_\_

Issuing Authority (circle one):

- 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
- 6. Other \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

2017

**APPLICATION FOR COMMON VICTUALLER'S LICENSE**

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Common Victualler's License, in accordance with the provisions of Chapter 140 of the General Laws.

Applicant's Full Legal Name: Larry A. Bearfield & Robin B Emerson

Applicant's Legal Home Address: 1127 North Road, Carlisle

Applicant's Mailing Address (if different): PO Box 31 Carlisle

Applicant's Home Telephone: [REDACTED] Fax No. NA

Applicant's E-Mail Address: [REDACTED]

Full Legal Name of Business Concern: Carlisle Center Ventures, LLC

Full Street Address of Business Concern: 8 Lowell Road Carlisle

Have you ever applied for or held a Common Victualler's license? YES  NO

If so, in what Town? Carlisle

Did you receive a license? YES  NO  For what year? \_\_\_\_\_

Has any Common Victualler's license issued to you in Massachusetts or any other state ever been suspended or revoked? YES  NO  If yes, explain \_\_\_\_\_

The Applicant certifies that all state tax returns have been filed and all state and local taxes have been paid as required by law and further agrees to comply with the terms of the License and applicable law, and all rules and regulations promulgated thereto. The Applicant further certifies that the information contained in this application is true and accurate and also authorizes the Licensing Authority or its agents to conduct whatever investigation is necessary to verify the information contained in this application.

[Signature]  
Signature of Applicant

10/12/16  
Date

**TOWN OF CARLISLE**

**COMMON VICTUALLER'S LICENSE PROCEDURE**

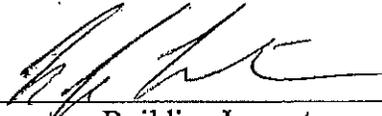
**REQUIRED APPROVALS FOR SUBMISSION**

**APPROVALS:**

BUILDING INSPECTOR: Approved  Disapproved

Number of Seats 19

Remarks: No changes

  
\_\_\_\_\_  
Signature Building Inspector

10-13-16  
\_\_\_\_\_  
Date

BOARD OF HEALTH: Approved  Disapproved

Remarks: \_\_\_\_\_

  
\_\_\_\_\_  
Signature Health Agent

10-11-16  
\_\_\_\_\_  
Date

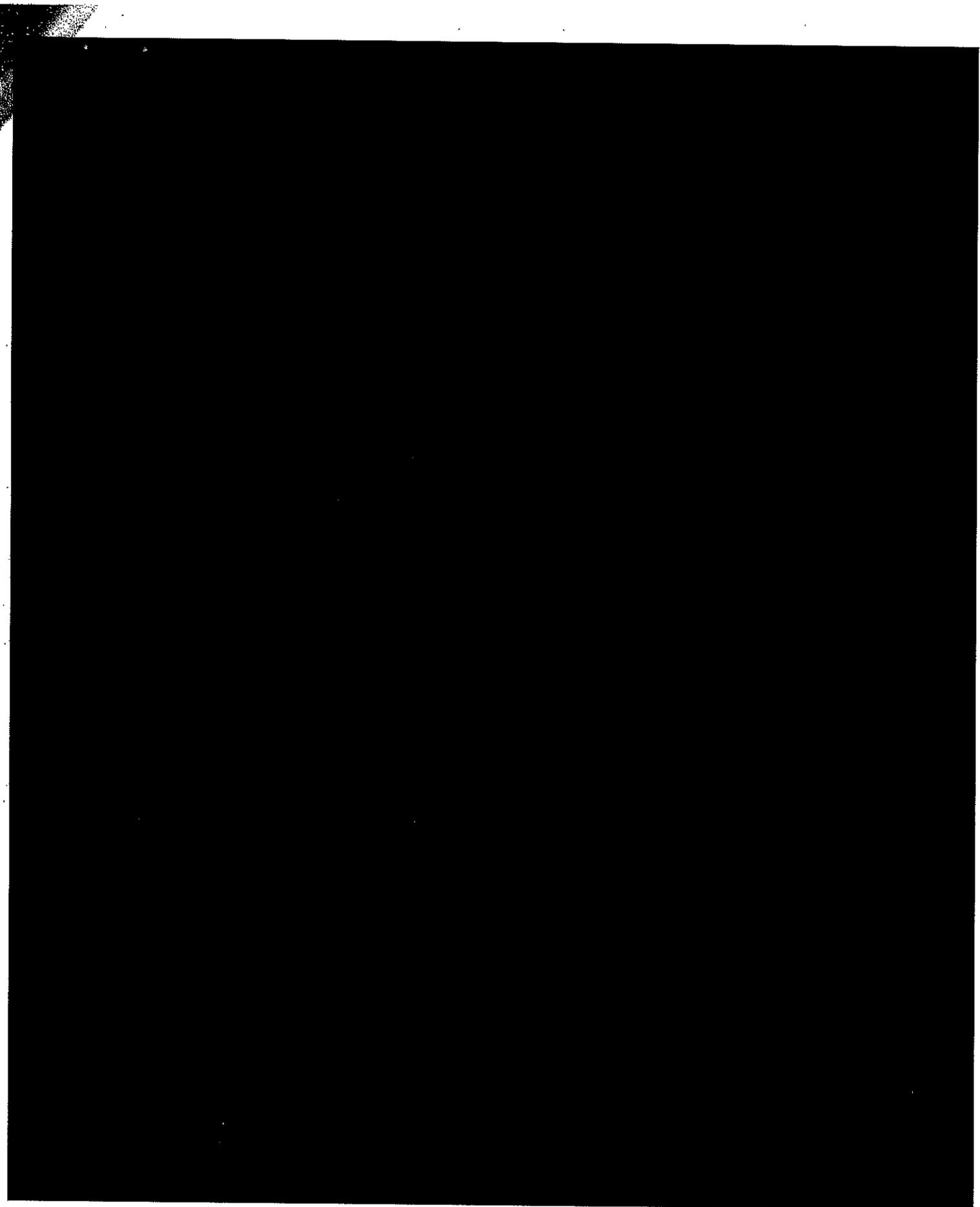


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RVP

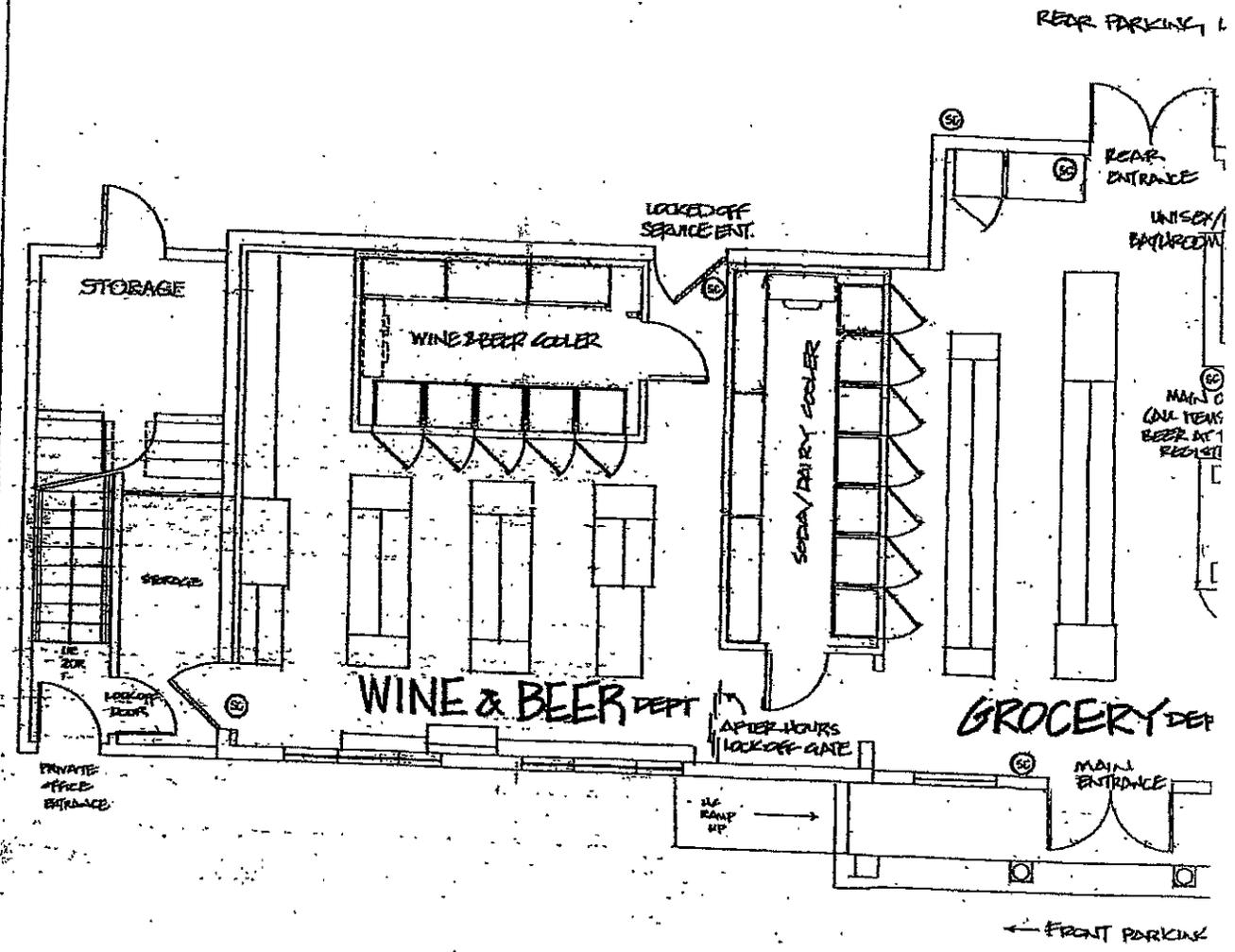
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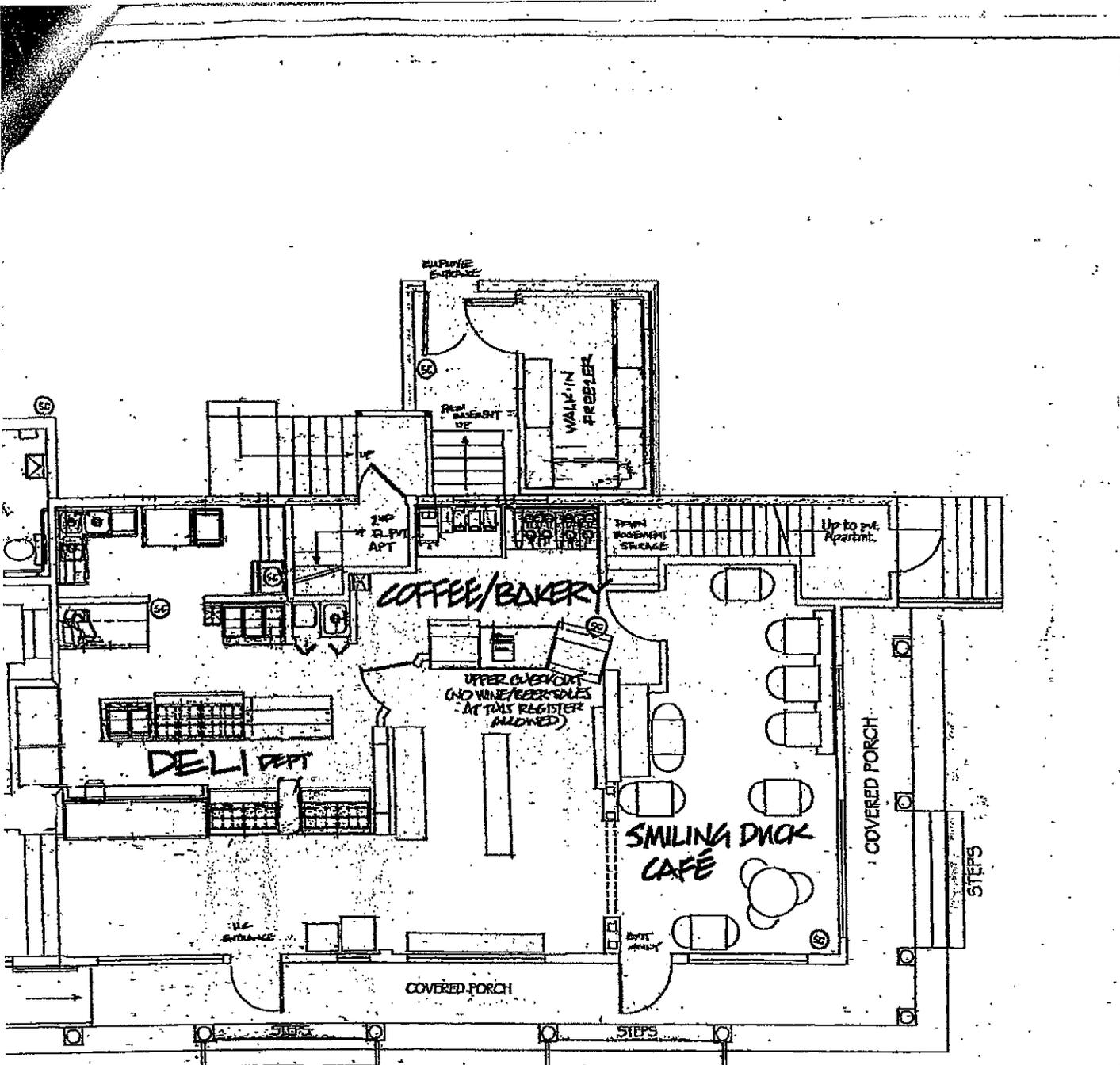
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RE

RE<sup>2</sup>







Carlisle Board of Selectmen  
AGENDA ACTION REQUEST  
December 13, 2016

2

## Dog Control Subcommittee - Appointments

Requested by: Nathan Brown, chair

### Proposed Motion(s)

MOVE that the Board of Selectmen vote to appoint \_\_\_\_\_ to be the Citizen- a- large/ Non-dog owner representative on the Dog Control Subcommittee for an indefinite term.

### Additional Information

Attached is the Dog Control Subcommittee charge along with the updated town board control sheet.

The Board of Selectmen has received three (3) requests from non-dog owners to be appointed to the committee submitted by Stacy Lennon (39 Stearns St), Elizabeth Spatola (119 Pine Brook Rd) and Nancy Kuziemski (117 Judy Farm Rd).

### Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

## Dog Control Subcommittee

To evaluate the need for action concerning dog related issues. The Subcommittee will evaluate whether the Town should amend its current bylaws, adopt new bylaws, or take no action. The main areas to be evaluated are 1.) Public Safety – the Town of Carlisle does not currently have a leash law and this should be evaluated. Information on incidents should be collected through open meetings with the public as well as statistics collected from Carlisle Police Department, Board of Health, Conservation Commission and the Dog Officers. Thorough evaluation of leash laws in surrounding towns should be evaluated and their impacts should be determined. 2.) Animal Waste – The Town of Carlisle currently has a bylaw pertaining to the non-removal of animal waste from private property, it does not necessarily pertain to Town owned land. The Committee should determine if this bylaw is adequate and if it is truly enforceable and the need for a bylaw on Town owned land as well. 3.) Dog Licensing – Based on numbers from the Clerk's Office there are a significant number of unregistered/unlicensed dogs in Carlisle. The committee should investigate registration requirements and determine possible enforcement actions for owners who do not register their animals. 4.) Prolonged Barking - The Town of Carlisle currently has a bylaw pertaining to prolonged barking. Is the current bylaw adequate and enforceable? Review the number of registered complaints and consult with the Dog Officer regarding effectiveness. 5.) Authority of Dog Officer – Evaluate the current authority the dog officer has and determine if it is adequate or should, and can be, expanded to include enforcement.

The subcommittee should include 2 members from the community, one dog owner and one non-dog owner. The subcommittee will also include one member designated to represent the Board of Selectmen, one member designated to represent the Board of Health, one member designated to represent the Recreation, one member designated to represent the Conservation Commission, one of the Town Dog Officers, and a member of the Carlisle Police Department (or significant input from CPD on enforcement potential)

### Members

	<i>Name:</i>	<i>Address:</i>	<i>Representative</i>
1.	Luke Ascolillo	84 Craigie Circle	Board of Selectmen
2.	Todd Brady	211 Cross Street	Board of Health
3.	Dan Wells	172 Woodridge Rd	Conservation Commission
4.	Drew McMorro	301 Concord Street	Recreation Commission
5.	Susan Provenzano	80 Mill Pond Lane	Citizen at Large/ Dog Owner
6.	Vacant		Citizen at Large/Non-Dog Owner
7.	Matt Svatek/Larry Sorli	N/A	Dog Officer (Non-voting Member)
8.	Lt. Leo Crowe	N/A	Police Dept.(Non-voting Member)

**One Citizen-at-large/Non-dog owner for a term expiring June 30, 2017.**

### Applicants

	<i>Name:</i>	<i>Address:</i>	<i>Dog Owner/Non Dog Owner</i>
1	Stacy Lennon	39 Stearns Street	Non-dog Owner
2	Elizabeth Spatola	119 Pine Brook Rd	Non-dog Owner
3	Nancy Kuziemski	117 Judy Farm Rd	Non-dog Owner

**Jenn Gibbons**

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**From:** Stacy Heen Lennon <stacy.heen@gmail.com>  
**Sent:** Tuesday, November 29, 2016 3:55 PM  
**To:** tgoddard@carlisle.mec.edu  
**Subject:** Dog Subcommittee

Dear Tim,

Are you still looking for a non-dog owner to join the Selectman's subcommittee on local dog issues?

If yes, I would be glad to volunteer. We are new-ish to Carlisle, having moved here in June, and we do not own any dogs.

I'm not sure what other information you might need - so feel free to ask.

Thanks for your consideration!

Sincerely,

Stacy Lennon  
39 Stearns St

## Jenn Gibbons

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**From:** Nancy Kuziemski <nkuziemski@gmail.com>  
**Sent:** Monday, November 28, 2016 1:11 PM  
**To:** Tim Goddard  
**Subject:** Re: Dog Control Subcommittee

Dear Tim,

So sorry, but it is a busy time of year, and I already have firm plans for December 13th. Please let me know if the January meeting is an option.

Thank you.

Nancy Kuziemski

> On Nov 28, 2016, at 10:21 AM, Tim Goddard <[TGoddard@Carlisle.mec.edu](mailto:TGoddard@Carlisle.mec.edu)> wrote:

>

> Dear Nancy:

>

> The Selectmen would like to meet with you to discuss your interest in

> the Dog Issue Committee at their December 13th meeting at 7:30pm.

> Please let me know if you are available.

>

> Thanks,

>

> Timothy D. Goddard

> Carlisle Town Administrator

> Carlisle Town Hall

> 66 Westford Street

> Carlisle, MA 01741

> 978-371-6688 (ph)

> [tgoddard@carlisle.mec.edu](mailto:tgoddard@carlisle.mec.edu)

>

> The Secretary of the Commonwealth has ruled that email is a public record.

>

>

> -----Original Message-----

> From: Nancy Kuziemski [<mailto:nkuziemski@gmail.com>]

> Sent: Friday, November 18, 2016 9:56 PM

> To: [tgoddard@carlisle.mec.edu](mailto:tgoddard@carlisle.mec.edu)

> Subject: Dog Control Subcommittee

>

> Hi Tim,

>

> I would like to volunteer as a non-dog owner for the Dog Control

> Subcommittee. Please let me know next steps.

>

> Thanks!

>

> Nancy Kuziemski

> 117 Judy Farm Rd

## Jenn Gibbons

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**From:** Elizabeth Spatola <docliz@aol.com>  
**Sent:** Sunday, November 27, 2016 2:28 PM  
**To:** tgoddard@carlisle.mec.edu  
**Subject:** Dogs

Dear Mr Goddard

I wrote to you last week concerning the possibility of serving on the committee reviewing the possibility of a leash law in Carlisle. I have lived in Carlisle for 22 years. I do not have a dog nor have I ever owned a dog. I now find myself with some time and would like to try and help out. Please let me know if I'm needed and what the committee might entail.

Thank you in advance

Elizabeth Spatola

119 Pine Brook RD=



Carlisle Board of Selectmen  
AGENDA ACTION REQUEST  
December 13, 2016

3

**Enforcement Order: 63 Old East Street**

Requested by: Conservation Commission

Proposed Motion(s)

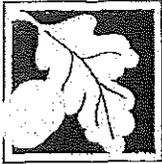
DISCUSSION:

Additional Information

Attached is a copy of the Enforcement Order issued by the Conservation Commission on 10/4/16 to Seth and Lisa Farley ( 63 Old East St.) along with a copy of the Notice of Intent Application including a wetland permitting plan prepared by Stanski and McNary, Inc. dated Nov. 7, 2016.

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>



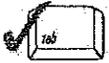
Massachusetts Department of Environmental Protection  
 Bureau of Resource Protection - Wetlands  
**WPA Form 9 – Enforcement Order**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

125-524

**A. Violation Information**

**Important:**  
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



This Enforcement Order is issued by:

Carlisle Conservation Commission  
 Conservation Commission (Issuing Authority)

10/4/2016  
 Date

To:

Seth and Lisa Earley  
 Name of Violator  
63 Old East Street, Carlisle, MA 01741  
 Address

1. Location of Violation:

Seth and Lisa Earley  
 Property Owner (if different)  
63 Old East Street  
 Street Address  
Carlisle, MA  
 City/Town  
Map 25  
 Assessors Map/Plat Number

01741  
 Zip Code  
Parcel 30 Lot 8  
 Parcel/Lot Number

2. Extent and Type of Activity (if more space is required, please attach a separate sheet):

Landscaping including removal of a at least one large diameter tree and shrubs, installation of a stone stairway, removal of a stone wall and soil at the base of a steep slope. This work was undertaken on one side of Old East Street and across from Bordering Vegetated Wetland on the opposite side. No erosion controls were in place. The Order of Conditions, issued on 9/4/1998 and extended to 9/4/2003 have expired. No Certificate of Compliance has been sought or issued.

**B. Findings**

The Issuing Authority has determined that the activity described above is in a resource area and/or buffer zone and is in violation of the Wetlands Protection Act (M.G.L. c. 131, § 40) and its Regulations (310 CMR 10.00), because:

the activity has been/is being conducted in an area subject to protection under c. 131, § 40 or the buffer zone without approval from the issuing authority (i.e., a valid Order of Conditions or Negative





Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands  
**WPA Form 9 – Enforcement Order**  
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

125-524

Conservation Commission signatures required on following page.

**D. Appeals/Signatures (cont.)**

In a situation regarding immediate action, an Enforcement Order may be signed by a single member or agent of the Commission and ratified by majority of the members at the next scheduled meeting of the Commission.

Signatures: *Sylvia Willard, Administrator*

*J. P. [unclear]*  
*Jim Patrick*  
*Kathy Bluff*

*[Signature]*

Signature of delivery person or certified mail number

MassDEP 125-524  
63 Old East Street  
Carlisle, MA 01741

**Attachment**  
**Enforcement Order**  
**63 Old East Street Carlisle, MA**  
**October 4, 2016**

An existing Order of Conditions, initially issued on September 4, 1998 and extended to September 4, 2003 on October 25, 2000 has expired. All work that will alter the land within 100-feet of a Bordering Vegetated Wetland must be approved by the Carlisle Conservation Commission.

On Friday morning, September 30, 2016 I noticed work likely within the 100 Foot Buffer Zone of a Bordering Vegetated Wetland being undertaken at the foot of the steep and now unvegetated slope on Old East Street. Without a valid Order of Conditions, this work, close to Bordering Vegetated Wetland, is in violation of the Massachusetts Wetlands Protection Act and the Carlisle Wetlands Protection Bylaw.

After several attempts to communicate with both the home owners and the contractors, contact was finally made around mid-afternoon. The Contractor laid out haybales along the edge of the pavement at the foot of the slope and landscape geotextile fabric was put down on part of the slope as the weather began to deteriorate. Bordering Vegetated Wetlands is located directly across this old narrow roadway.

During a conversation with the contractor held in the Carlisle Town Hall on Monday, October 3, 2016, the contractor Eric Page of Fenton Landscape, requested the stone wall construction be allowed to continue.

Due to the potential of an extreme oncoming weather event, continuing with the building of the stone retaining wall appears to be in the best interest to further stabilize the site for protection of the wetland resource area across the street. (However, see #1 below)

**Order:**

1). The stone wall previously existing at the foot of this slope is proposed to be pulled back approximately 3 feet from the location shown on the Plan of Record for this property. This area is the slope installed down gradient of the property's Title 5 Septic System and soil that may be considered part of the slope of the septic system design may have been removed.

**Therefore**, prior to continuing the construction of the stone retaining wall, the owner, or the owner's agent, shall contact the Carlisle Board of Health for approval of the removal of the soil in this location.

2). The remainder of the un-vegetated slope now currently not covered with geotextile material shall be stabilized with geotextile material. Note that the original Orders of Conditions required this slope to be so stabilized.

**Stamski and McNary, Inc.**

**Engineering - Planning - Surveying**

80 Harris Street Acton, MA 01720

Ph: (978) 263-8585

[www.stamskiandmcnary.com](http://www.stamskiandmcnary.com)

## **Notice of Intent**

Under the Massachusetts Wetland Protection Act,  
G.L. c. 131, s. 40 &  
Town of Carlisle Nonzoning Wetlands Bylaw

for

**63 Old East Street  
Carlisle, MA**

Applicant/  
Owner:

Seth & Lisa Earley  
63 Old East Street  
Carlisle, MA 01741

Date:

November 7, 2016

SM-5725

## Project Narrative

### Existing Conditions

The site consists of 2.0125 acres and contains an existing house, paved driveway, and stone patio. The lot is primarily lawn and woods with Old East Street to the southwest of the property.

### Project Description

The applicant is seeking a permit for the work already undertaken within the buffer zone of a Bordering Vegetated Wetland as well as new proposed work. An enforcement order was issued to the Owner of 63 East Street for unpermitted work consisting of the replacement of the existing stone wall. The stone retaining wall is located 78 feet from the Bordering Vegetated Wetland (BVW). The applicant is also seeking a permit to expand the narrow driveway. The existing paved turn around at the beginning of the driveway is being removed and the driveway is being widened by 2 feet on either side. The driveway expansion will increase the impervious area within the Buffer Zone by approximately 375 square feet; however, 191 square feet of pavement is being removed making the net increase of impervious area within the buffer zone 184 square feet. Also being proposed is an infiltration trench along the western side of the driveway to treat driveway runoff.

### Resource Area Descriptions

The resource area is a Bordering Vegetated Wetland located to the west of the property. The BVW was delineated by B & C Associates and located by field survey.

### Compliance with General Performance Standards for BVW 310 CMR 10.55(4)(a-e):

The General Performance Standards for a Bordering Vegetated Wetland have been met since the proposed activity does not involve removing, filling, dredging or altering of a BVW. The siltation controls will prevent indirect alteration of wetlands during construction.

### Compliance with Carlisle Nonzoning Wetland Bylaw:

The General Performance Standards for Carlisle Nonzoning Bylaw have been met since the proposed activity does not involve removing, filling, dredging or altering any bank, freshwater wetland, marsh, meadow, bog or swamp bordering any creek, river, stream, pond, or lake, any land under said waters, any land subject to flooding, or any riverfront area. The proposed siltation controls will prevent indirect alteration of wetlands during construction.

PROPOSED  
INFILTRATION TRENCH  
18"W x 12"D  
¾"-1 ½" DOUBLE  
WASHED STONE

PROPOSED 12 FOOT  
OPENINGS IN COBBLE  
CURBING EVERY 8  
FEET TO DIRECT WATER  
TO INFILTRATION TRENCH

PITCH RE-PAVED  
DRIVEWAY TOWARD  
INFILTRATION TRENCH

PROPOSED COBBLE  
CURBING

PROPOSED DRIVEWAY  
EXPANSION

LOT 8/  
87,665 S.F.±  
2.0125 AC.±

EXISTING  
DWELLING  
#63

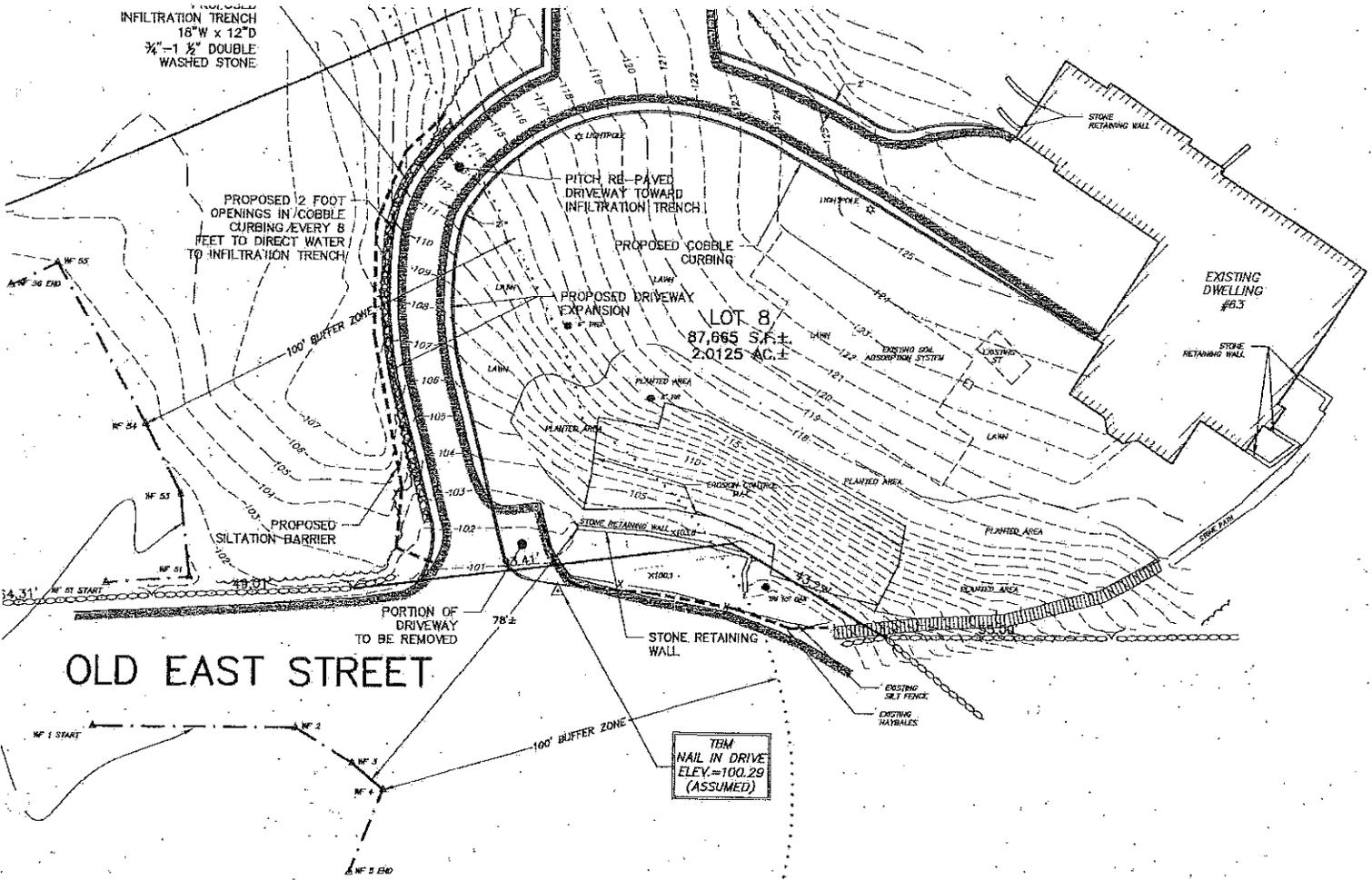
PROPOSED  
SILTATION BARRIER

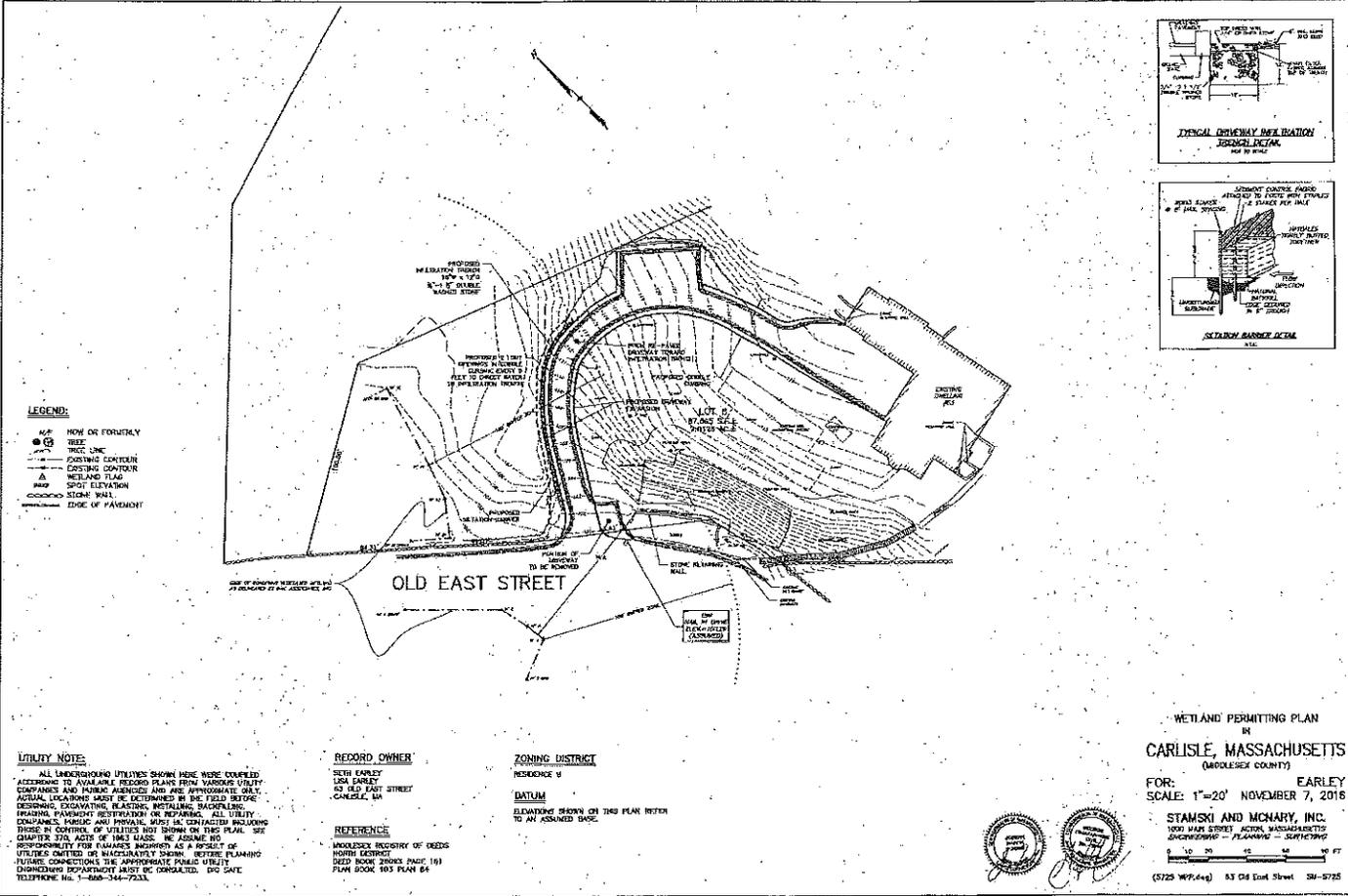
PORTION OF  
DRIVEWAY  
TO BE REMOVED

STONE RETAINING  
WALL

OLD EAST STREET

TEMP  
NAIL IN DRIVE  
ELEV. = 100.29  
(ASSUMED)





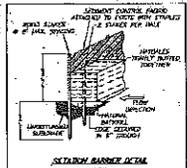
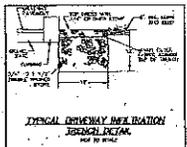
- LEGEND:**
- 100' OR FORTHERLY
  - TREE
  - TREE LINE
  - ZONING CONTOUR
  - EXISTING CONTOUR
  - WETLAND FLAG
  - ▲ SPOT ELEVATION
  - SIGN WALL
  - EDGE OF PAVEMENT

**UTILITY NOTE:**  
 ALL UNDERGROUND UTILITIES SHOWN HERE WERE COVERED ACCORDING TO AVAILABLE RECORD PLANS FROM VARIOUS UTILITY COMPANIES AND PUBLIC AGENCIES AND ARE APPROXIMATE ONLY. ACTUAL LOCATIONS MUST BE DETERMINED IN THE FIELD BEFORE BEGINNING EXCAVATING, BLASTING, INSTALLING, OR CONCRETE POURING. PAVEMENT RESTRICTIONS OR REPAIRS. ALL UTILITY COMPANIES, PUBLIC AND PRIVATE, MUST BE CONTACTED BEFORE BEGINS IN CONTROL OF UTILITIES NOT SHOWN ON THIS PLAN. SEE CHAPTER 37A, ACTS OF 1965 CLASS. WE ASSUME NO RESPONSIBILITY FOR DAMAGES INCURRED AS A RESULT OF UTILITIES DAMAGED OR INADEQUATELY SHOWN. BEFORE PLANNING FUTURE CONNECTIONS THE APPROPRIATE PUBLIC UTILITY ENGINEERING DEPARTMENT MUST BE CONSULTED. DDC SAFE TELEPHONE NO. 1-800-344-7233.

**RECORD OWNER:**  
 BETH EARLEY  
 LISA EARLEY  
 43 OLD EAST STREET  
 CARLISLE, MA

**ZONING DISTRICT:**  
 RESIDENCE 4  
**BATTAM**  
 ELEVATIONS SHOWN ON THIS PLAN REFER TO AN ASSUMED BENCH.

**REFERENCE:**  
 MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL AFFAIRS  
 NORTH REPORT  
 DEED BOOK 28083 PAGE 161  
 PLAN BOOK 103 PLAN 04



WETLAND PERMITTING PLAN  
 IN  
 CARLISLE, MASSACHUSETTS  
 (MIDDLESEX COUNTY)  
 FOR: EARLEY  
 SCALE: 1"=20' NOVEMBER 7, 2016  
**STAMSKI AND MCNARY, INC.**  
 1000 MAIN STREET, ACTON, MASSACHUSETTS  
 ENGINEERING - PLANNING - SURVEYING  
 0 10 20 30 40 50 60 70 FT  
 (5725 WPP-64g) 83 Old East Street 501-5725



INFILTRATION TRENCH  
18" W x 12" D  
¾" - 1 ½" DOUBLE  
WASHED STONE

PROPOSED 12 FOOT  
OPENINGS IN COBBLE  
CURBING EVERY 8  
FEET TO DIRECT WATER  
TO INFILTRATION TRENCH

PITCH RE-PAVED  
DRIVEWAY TOWARD  
INFILTRATION TRENCH

PROPOSED COBBLE  
CURBING

PROPOSED DRIVEWAY  
EXPANSION

LOT 8  
87,865 S.F. ±  
2.0125 AC. ±

PROPOSED  
SILTATION BARRIER

PORTION OF  
DRIVEWAY  
TO BE REMOVED

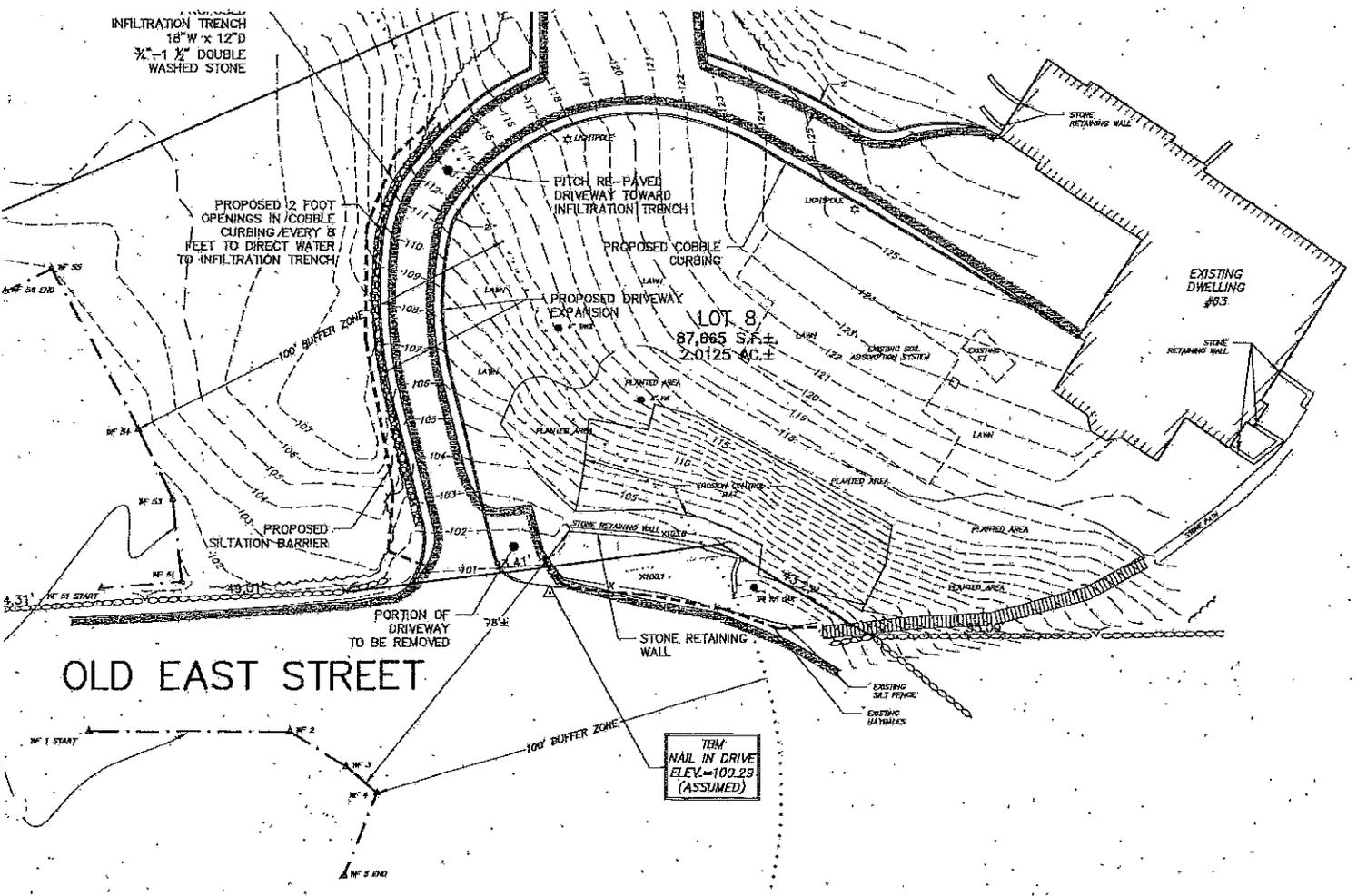
STONE RETAINING  
WALL

EXISTING  
DWELLING  
#63

STONE  
RETAINING WALL

OLD EAST STREET

TEMP  
NAIL IN DRIVE  
ELEV. = 100.29  
(ASSUMED)







Carlisle Board of Selectmen  
AGENDA ACTION REQUEST  
**December 13, 2016**

**4**

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## **2<sup>nd</sup> 2017 ATM Coordination meeting w/ FinCom**

Requested by: Finance Committee

**Proposed Motion(s)**

NO ACTION - DISCUSSION OF FY18 BUDGET PROCESS ONLY

**Additional Information**

**Board Action**

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

## Carlisle 2017 Annual Town Meeting Timeline

RESPONSIBILITY	TASK	START	FINISH
Board of Assessors	Estimate of New Growth		September 16, 2016
Board of Selectmen/Finance Committee	Joint Meeting with Concord		September 22, 2016
Finance Committee	Preliminary Budget Meetings with Dept. Heads	October 1, 2016	November 28, 2016
<b>Board of Selectmen/FinCom/LTRC/CPC</b>	<b>Coordination Meeting #1/Preliminary FY17 Budget assumptions</b>		<b>October 11, 2016</b>
Selectmen/Assessors	FY2017 Tax Classification Hearing		November 9, 2016
Board of Assessors	FY2017 Recap submitted to Dept. of Revenue		November 14, 2016
Community Preservation Committee	Preliminary Letter/Guidelines/Dates to Departments		December 2, 2016
<b>Board of Selectmen/FinCom/LTRC/CPC</b>	<b>Coordination Meeting 2/Preliminary FY17 Budget Guideline</b>		<b>December 13, 2016</b>
Finance Committee	Issue Guideline to Depts/Boards/Comms		December 14, 2016
Board of Selectmen	Open Town Meeting Warrant for Articles		December 27, 2016
<b>Board of Selectmen/FinCom/LTRC/CPC</b>	<b>Coordination Meeting #3/Preliminary FY17 Budget requests</b>		<b>January 24, 2017</b>
All Boards/Departments/Interested Parties	Deadline for warrant article submission to BoS		January 24, 2017
<b>Board of Selectmen/FinCom/LTRC/CPC/Moderator</b>	<b>Coordination Meeting #4/ Review Proposed ATM warrant/budget/CPC/LTRC projects</b>		<b>February 28, 2017</b>
Town Counsel	Draft Warrant to Town Counsel		March 4, 2017
Town Clerk	Town Caucus		March 6, 2017
<b>Board of Selectmen/FinCom/LTRC/CPC/Moderator</b>	<b>Coordination Meeting #5/ Finalize ATM warrant/budget</b>		<b>March 28, 2017</b>
Finance Committee	FinCom Finalize Recommendation/Prepare Book		March 28, 2017
Board of Selectmen	Order Articles/Close Warrant		March 28, 2017
Finance Committee	Warrant to Printer		March 31, 2017
Town Counsel	Draft Motions to Town Counsel		April 7, 2017
Board of Selectmen	Mail Warrant to Residents		April 14, 2017
Board of Selectmen	Post Warrant		April 14, 2017
Finance Committee	Finance Committee Hearing		April 24, 2017
Town Moderator	Town Meeting		May 8, 2017
Town Clerk	Town Election		May 16, 2017



Carlisle Board of Selectmen  
AGENDA ACTION REQUEST  
December 13, 2016

5

**Library Trustees: One Day Alcohol License  
Art Reception at Gleason Library**

Requested by: Christine Schonhart, Library Director

Proposed Motion(s)

Move that the Board of Selectmen vote to approve a One Day License to serve beer and wine at an Art Reception to be held on January 27, 2017 from 7pm to 9pm at the Gleason Public Library, 22 Bedford Rd, Carlisle MA.

Additional Information

One Day Alcohol License application submitted by Christine Schonhart, Library Director on behalf of the Library Trustees to serve beer and wine at an Art Reception event on January 27, 2017.

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

**TOWN OF CARLISLE**  
*Office of*  
**TOWN ADMINISTRATOR**

66 WESTFORD STREET,  
CARLISLE, MASSACHUSETTS 01741

## **8. TOWN ADMINISTRATOR'S REPORT—December 13, 2016**

### **1. Eversource update re: streetlights**

It's official – we are now the proud owners of our streetlights! We have executed all the necessary paperwork and paid Eversource the sum of \$1.00 so now nothing should stand in the way of the LED streetlight replacement project.

### **2. Local 201A Request to begin negotiations**

Attached you will find a letter from the President of Local 201A (Dispatchers' union) requesting to begin negotiations toward a successor collective bargaining agreement to replace the one which will expire June 30, 2017. In the past the Board has appointed two of the public safety liaisons to represent the Selectmen on the negotiating team. The Communications liaison is Nathan, the Police liaisons are Luke/Nathan and the Fire liaisons are Bill/Nathan. Also, the Board asked the Finance Committee and the Personnel Board to participate in the last Police negotiations.

### **3. DEP Recycling compactor grant**

Also included in the packet is an award letter from DEP for a Sustainable Materials Recovery Program grant of \$7,500 to purchase a single stream recyclables compactor and up to \$900 to publicize the new collection program. Kudos to Gary Davis, the Household Recycling Committee and the Energy Task Force for making this happen.

### **4. Perpetual Care Trust Balance**

In response to a question from our last meeting, the current balance of the Green Cemetery Perpetual Care Trust Fund is currently approximately \$166,000. DPW Superintendent Gary Davis is currently expending approximately \$18K on a cemetery upgrade that will yield new grave sites.

### **5. Working Groups/Subcommittees**

At last week's Open Meeting Law training, Town Counsel described some of the differences between Board-appointed subcommittees and so-called task forces or working groups organized by the Town Administrator. The latter category includes two working groups that I have established: the Telecommunications working group



Carlisle Board of Selectmen  
AGENDA ACTION REQUEST  
**December 13, 2016**

**6**

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## Municipal Facilities

Requested by: Nathan Brown, chair

### Proposed Motion(s)

DISCUSSION

### Additional Information

Attached is the draft Municipal Building Committee charge.

### Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

## CARLISLE MUNICIPAL FACILITIES COMMITTEE

The Town shall have a Municipal Facilities Committee consisting of five (5) interested and qualified people appointed by the Board of Selectmen for annual terms. At least one member shall be a member of the School Committee, or its designee, pursuant to M.G.L. c. 71, §68. The Committee shall be responsible, when authorized by the Board of Selectmen, and/or Town Meeting vote, for investigating and advising the Town regarding the design, construction, reconstruction, maintenance alteration or enlargement of all buildings and facilities owned by the Town or constructed on land owned, leased or operated by the Town. The buildings within the scope of the Committee include, but are not limited to, the waste water treatment plant, Library, Town Hall, police and fire buildings, Department of Public Works, Highland, and all school buildings.

The Committee will also be responsible for developing and implementing long-term maintenance plans and overseeing selection of maintenance contractors and major maintenance activities for all municipal facilities.

The Committee will also approve all Facility Projects that will be submitted to the long term capital committee for funding requests. The committee will establish and maintain a 10-year master plan for each facility that will assure that the facility will maintain level performance and does not deteriorate.

All solicitations for maintenance and designer services and invitations for bids for construction shall be coordinated with the Town Administration through its Chief Procurement Officer, to assure compliance with the applicable provisions of the General Laws. The Town Administrator and Facilities Building Committee chair shall award and co-execute all services contracts and construction contracts.

In support of construction projects, the Board of Selectmen shall appoint the department head and/or two (2) committee members for which a project is being planned or constructed as non-voting ex officio members of the Permanent Municipal Facilities Committee for the duration of said project.

### **Appropriations.**

A. The funds for construction activities for facilities and for capital expenses of existing facilities shall be appropriated to and expended under the direction of the Committee.

B. Whenever funding approval is sought from Town Meeting, the Committee and the Board or committee for which a project is being planned, or capital expenses for a building being requested, shall provide a detailed report to Town Meeting that includes an explanation of the project need, scope of work, alternatives, schedule, costs, and how it fits into an overall cohesive plan.

C. Funding for some projects may also come from existing department budgets to enable the town to leverage services and contracts across municipal facilities.



Carlisle Board of Selectmen  
AGENDA ACTION REQUEST  
**December 13, 2016**



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## Action Items from previous meetings

Requested by: TA Timothy Goddard

### Updated list of Action Items

#### 1. LED Streetlights

- The Town has purchased the streetlights from Eversource.
- BOS needs to approve plan to move forward with the installation of streetlights.

#### 2. LED Crosswalk Signals

- Proceeding with LED Pedestrian signals at 142 Bedford. Soliciting price quotes from vendors.

#### 3. Comcast – request for town-wide coverage

- Still attempting to schedule meeting in with Comcast Representatives

#### 4. Greenough Barn Property – Selectman Ascolillo

- Restoration estimated cost (75K)

#### 5. Personnel Board – Reduce membership from 5 to 3 members not including the 2 citizen- at- large positions.

- Personnel Board will discuss at 12/21/2016 meeting.

#### 6. Woodhaven

- Continued discussion regarding trail connection to Prospect St.
-

Remove Remain	STREET	Streetlight location POLE NUMBER,	NEAREST HOUSE # OR STREET	Historic District	REMOVE	REMAIN
1	ACTON STREET	13,	#566		Remove	
1	ACTON STREET	27,	#361		Remove	
1	ACTON STREET	29,	#337			remain
1	ACTON STREET	37,	#250		Remove	
1	ACTON STREET	42,	#195		Remove	
1	ACTON STREET	43,	HEALD			Remain
1	ACTON STREET	52,	#65		Remove	
1	ACTON STREET	5,	#45			remain
1	BALDWIN ROAD	16/4,	#39		Remove	
1	BALDWIN ROAD	23,	STEARNS STREET		Remove	
1	BEDFORD ROAD	3,	#8 (ROTARY)	yes		Remain
1	BEDFORD ROAD	5,	LIBRARY	yes		Remain
1	BEDFORD ROAD	9,	POST OFFICE			Remain
1	BEDFORD ROAD	12,	#106 (OLD ST. IRENES)			Remain
1	BEDFORD ROAD	15,	#142		Remove	
1	BEDFORD ROAD	22,	#200		remove	
1	BEDFORD ROAD	28,	BANTA DAVIS			Remain
1	BEDFORD ROAD	41,	STEARNS STREET			Remain
1	BEDFORD ROAD	44,	#487		Remove	
1	BEDFORD ROAD	52,	BROOK STREET			Remain
1	BEDFORD ROAD	5/67,	MAPLE STREET			Remain
1	BELLOWS HILL ROAD	5,	#56		Remove	
1	BINGHAM ROAD	3,	#46		Remove	
1	BROOK STREET	33,	PETER HANS ROAD			remain
1	CHURCH STREET	18,	SCHOOL DRIVE	yes		remain
1	CHURCH STREET	16,	#145 ELDERLY			remain
1	CHURCH STREET	25/5,	SPAULDING			remain
1	CHURCH STREET	25/3,	BETWEEN CEM & FIELD			remain
1	CHURCH STREET	25/1,	BEDFORD RD			remain
1	CONCORD STREET	100,	#1140		remove	
1	CONCORD STREET	98,	#1140		remove	
1	CONCORD STREET	34731	#1082			remain
1	CONCORD STREET	90,	BUTRX			remain
1	CONCORD STREET	83,	#941		remove	
1	CONCORD STREET	2/81,	IHILL			remain
1	CONCORD STREET	78,	#896		remove	
1	CONCORD STREET	75,	#868		remove	
1	CONCORD STREET	67,	#761		remove	
1	CONCORD STREET	64,	#730/ South			remain
1	CONCORD STREET	2/60,	#698/ Heald house			remain
1	CONCORD STREET	2/46,	#522		remove	
1	CONCORD STREET	34,	#400		remove	
1	CONCORD STREET	30,	BING			remain
1	CONCORD STREET	26,	#300		remove	
1	CONCORD STREET	22,	#249		remove	
1	CONCORD STREET	17,	#180		remove	

1	CONCORD STREET	2/14,	#151		? remove	
1	CONCORD STREET	2/9,	#106		? remove	
	<b>1 CONCORD STREET</b>	<b>4,</b>	<b>CHURCH</b>	<b>yes</b>		<b>remain</b>
	<b>1 CONCORD STREET</b>	<b>1,</b>	<b>WESTFORD</b>	<b>yes</b>		<b>remain</b>
	<b>1 CURVE STREET</b>	<b>115,</b>	<b>LOWELL</b>			<b>remain</b>
1	CURVE STREET	107,	#300		remove	
1	CURVE STREET	101,	#358		remove	
1	CURVE STREET	89,	#498		remove	
1	CURVE STREET	11,	#750 BOG HOUS		remove	
1	CURVE STREET	59,	#800		remove	
1	CURVE STREET	53,	#864		remove	
1	CURVE STREET	38,	#1028		remove	
1	CURVE STREET	9,	#1354		remove	
	<b>1 EAST STREET</b>	<b>1,</b>	<b>BED</b>	<b>yes</b>		<b>remain</b>
	<b>1 EAST STREET</b>	<b>5,</b>	<b>#52</b>	<b>yes</b>		<b>remain</b>
	<b>1 EAST STREET</b>	<b>3/9,</b>	<b>#104</b>			<b>remain</b>
1	EAST STREET	17,	#187		remove	
	<b>1 EAST STREET</b>	<b>3/22,</b>	<b>#246</b>			<b>remain</b>
	EAST STREET	3/26,	#305		remove	
	<b>1 EAST STREET</b>	<b>3/30,</b>	<b>#340</b>			<b>remain</b>
1	EAST STREET	33,	#372		remove	
1	EAST STREET	43,	#476		remove	
1	EAST STREET	58,	#683		remove	
1	EAST STREET	62,	#704		remove	
	<b>1 EAST STREET</b>	<b>63,</b>	<b>#744</b>			<b>remain</b>
	<b>1 EAST STREET</b>	<b>69,</b>	<b>OLD E</b>			<b>remain</b>
1	EAST STREET	74,	#907		remove	
1	EAST STREET	77,	#959		remove	
	<b>1 EAST STREET</b>	<b>80,</b>	<b>#1004</b>			<b>remain</b>
1	EAST STREET	82,	#1018		remove	
1	Elizabeth ridge		DPW		remove	
1	FISKE STREET	14,	#165		remove	
1	FISKE STREET	18,	#211		remove	
1	FISKE STREET	24,	#268		remove	
1	FISKE STREET	30,	#311		remove	
	<b>1 LOWELL STREET</b>	<b>1,</b>	<b>#5</b>	<b>yes</b>		<b>remain</b>
	<b>1 LOWELL STREET</b>	<b>2,</b>	<b>#13</b>	<b>yes</b>		<b>remain</b>
	<b>1 LOWELL STREET</b>	<b>4,</b>	<b>#41</b>	<b>yes</b>		<b>remain</b>
	<b>1 LOWELL STREET</b>	<b>6,</b>	<b>#75</b>	<b>yes</b>		<b>remain</b>
	<b>1 LOWELL STREET</b>	<b>9,</b>	<b>#93</b>	<b>yes</b>		<b>remain</b>
1	LOWELL STREET	13,	#136			<b>remain</b>
1	LOWELL STREET	19,	#208		remove	
1	LOWELL STREET	22,	#239		remove	
1	LOWELL STREET	25,	#280		remove	
	<b>1 LOWELL STREET</b>	<b>28,</b>	<b>#302 Rocky Point</b>			<b>remain</b>
	<b>1 LOWELL STREET</b>	<b>4/31,</b>	<b>Eliz Ridge</b>			<b>remain</b>
1	LOWELL STREET	46,	#501		remove	
	<b>1 LOWELL STREET</b>	<b>49,</b>	<b>SUNST</b>			<b>remain</b>
	<b>1 LOWELL STREET</b>	<b>57,</b>	<b>#639</b>			<b>remain</b>
	<b>1 LOWELL STREET</b>	<b>69,</b>	<b>#755</b>			<b>remain</b>
	<b>1 LOWELL STREET</b>	<b>79,</b>	<b>#886</b>			<b>Remain</b>
1	LOWELL STREET	81,	#886		remove	

	1	LOWELL STREET	91,	SKI			remain
	1	LOWELL STREET	94,	#1044		remove	
	1	LOWELL STREET	100,	#1112		remove	
	1	LOWELL STREET	108,	PROCTOR			remain
	1	MAPLE STREET	7,	#106			Remain
	1	MARTIN STREET	3,	#78		Remove	
	1	NORTH ROAD	109,	#1134		Remove	
	1	NORTH ROAD	99,	#1019		Remove	
	1	NORTH ROAD	93,	#951		Remove	
	1	NORTH ROAD	83,	#784		Remove	
	1	NORTH ROAD	82,	#766		Remove	
	1	NORTH ROAD	31,	#437		Remove	
	1	NORTH ROAD	26,	BETWEEN DUFFY & LITCHFIELD		Remove	
	1	NORTH ROAD	20,	#247		Remove	
	1	OLD NORTH ROAD	8,	#69		Remove	
	1	PARTRIDGE LANE	4,	#44		Remove	
	1	PARTRIDGE LANE	14,	WOODBINE		Remove	
	1	RIVER ROAD	7,	FOSS WAY		Remove	
	1	RIVER ROAD	1/22,	RIVER RD @ SKELTON			Remain
	1	ROCKLAND ROAD	13,	#180			Remain
	1	ROCKLAND ROAD	16,	#195			Remain
	1	ROCKLAND ROAD	21,	#245			Remain
	1	RUSSELL STREET	9,	#122			remain
	1	RUSSELL STREET	18/2,	SPENCER BROOK LN			Remain
	1	RUTLAND STREET	46,	NORTH			remain
	1	RUTLAND STREET	27S,	#290		remove	
	1	RUTLAND STREET	7,	#59		remove	
	1	RUTLAND STREET	10/4,	#38		remove	
	1	RUTLAND STREET	1,	EAST			remain
	1	RUTLAND STREET	54,	#617		remove	
	1	SCHOOL STREET		3.00 UNITARIAN	yes		remain
	1	SCHOOL STREET		5.00 , #50	yes		remain
	1	SCHOOL STREET	8,	#88 (SCHOOL)			remain
	1	SCHOOL STREET	11,	#112			remain
	1	SCHOOL STREET	6/15,	#170			remain
	1	SCHOOL STREET	19,	#208		remove	
	1	SCHOOL STREET	36,	#392		remove	
	1	SCHOOL STREET	43,	#474		remove	
	1	SCHOOL STREET	54,	#602		remove	
	1	SCHOOL STREET	56,	BELLOWS HILL			remain
	1	SOUTH STREET	13/57	,646		remove	
	1	SOUTH STREET	47,	#532		remove	
	1	SOUTH STREET	13/44,	#491		remove	
	1	SOUTH STREET	40,	#456		remove	
	1	SOUTH STREET	38,	#438		remove	
	1	SOUTH STREET	29,	HEALD			Remain
	1	SOUTH STREET	25,	#278		remove	
	1	SOUTH STREET	13,	CROS S			Remain
	1	SOUTH STREET	12,	#125			remain
	1	SOUTH STREET	10,	#96		remove	
	1	SOUTH STREET	8,	ATC up			remain
	1	SOUTH STREET		# 45			

1	STEARNS STREET	9/29,	TWO ROD ROAD (MALCOLM PRESERVE)		remain
1	STEARNS STREET	9/25,	#218		remain
1	WEST STREET	81,	#123		remain
1	WEST STREET	78,	#187	Remove	
1	WEST STREET	76,	#237	Remove	
1	WEST STREET	17/70,	ACT		remain
1	WEST STREET	55,	#488	Remove	
1	WEST STREET	43,	#621		remain
1	WEST STREET	40,	#675	remove	
1	WEST STREET	19,	#894	Remove	
1	WEST STREET	17/10,	#984	Remove	
1	WEST STREET	1,	SOUTH		remain
1	WESTFORD STREET		ROTARY	yes	remain
1	WESTFORD STREET	8/0,	#18	yes	remain
1	WESTFORD STREET	3,	PHONE SHACK	yes	? Remain
1	WESTFORD STREET	9,	ROCKLAND		remain
1	WESTFORD STREET	46,	#566 (Johnson)		remain
1	WESTFORD STREET	8/54,	JUST PRIOR TO CROSS STREET		Remain
1	WESTFORD STREET	8/57,	CROSS		Remain
1	WESTFORD STREET	63,	#872 Acton		remain
1	WESTFORD STREET	70,	CURV		remain
1	WESTFORD STREET	85,	#1022 Sorli farm		remain
1	WESTFORD STREET	90,	#1044		Remain
1	WESTFORD STREET	99,	#1184		Remain

letter from neighbor to stay and one letter to  
remove  
letter from neighbor to retain

double tagged for selectmen

is the phone active still?

letter from neighbor to retain  
letter from neighbor, double tagged for selectmen  
letter from neighbor, double tagged for selectmen

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## Jenn Gibbons

---

**From:** Jenn Gibbons <jgibbons@carlisle.mec.edu>  
**Sent:** Monday, November 28, 2016 2:19 PM  
**To:** 'Claude von Roesgen'; Kerry Kissinger; 'Luke Ascolillo'; 'Nathan C. Brown'; William Risso  
**Cc:** Timothy Goddard  
**Subject:** 151 Concord Street - Request to keep streetlight

Regina Walsh-Troast, 151 Concord Street called to request that the streetlight across from her driveway remain on.

Thanks,

Jenn

Jennifer R. Gibbons  
Executive Secretary  
Carlisle Board of Selectmen  
66 Westford Street  
Carlisle, MA 01741  
978-369-6136 (ph)

*The Secretary of the Commonwealth has ruled that email is a public record.*

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**From:** Jenn Gibbons [<mailto:jgibbons@carlisle.mec.edu>]  
**Sent:** Monday, November 28, 2016 10:38 AM  
**To:** 'Claude von Roesgen ([claude@vonroesgen.com](mailto:claude@vonroesgen.com))'; Kerry Kissinger ([Kerrykissinger@aol.com](mailto:Kerrykissinger@aol.com)); 'Luke Ascolillo ([luke.Ascolillo@comcast.net](mailto:luke.Ascolillo@comcast.net))'; 'Nathan C. Brown ([nathancbrown@gmail.com](mailto:nathancbrown@gmail.com))'; William Risso ([chriswilliam@comcast.net](mailto:chriswilliam@comcast.net))  
**Cc:** Timothy Goddard  
**Subject:** Request to keep streetlight at 491 South Street

Terra Shuren, 491 South Street has requested that the streetlight in front of her house remain.

Thanks,

Jenn

Jennifer R. Gibbons  
Executive Secretary  
Carlisle Board of Selectmen  
66 Westford Street  
Carlisle, MA 01741  
78-369-6136 (ph)

*The Secretary of the Commonwealth has ruled that email is a public record.*

**Jenn Gibbons**

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**From:** Michael Lohrer <mlohrer@comcast.net>  
**Sent:** Thursday, December 01, 2016 7:25 PM  
**To:** tgoddard@carlisle.mec.edu  
**Subject:** Letter from Ilse Lohrer  
**Attachments:** LetterFromLohrer.pdf

Mr. Goddard,

On behalf of my mother, Ilse Lohrer, please find the attached letter.

Regards,

Michael Lohrer

110 Fielding Farm Drive

Dec. 5, 2016

Mr. Timothy Goddard  
Administrator  
Town of Carlisle, MA

Re. Objection to proposed street light removal on Martin Street

Dear Mr. Goddard:

As a concerned senior citizen of this community and a forty-three year resident of Martin Street, I am writing to you to address the concerns my wife and I have over the proposed removal of the only streetlight on Martin Street and our reasons for strenuously requesting, that in the interest of public safety, this light NOT be removed. This proposal makes us wonder what happens to the crime and safety rate when towns remove street lighting and what impact would it have here?

To begin with, I do share the concerns that our neighbor Mrs. Laura Canina recently expressed to you in her letter and I also wish to add our comments for your consideration as well. Please let our objections be heard and registered.

First, I'd like to point out that we believe the concern for public safety should be the town's foremost consideration. In this case, for the reasons stated herein and the concerns of which I'm certain you would not want to jeopardize I can tell you as a first hand resident observer, that on Martin Street, because of the growing popularity of the cranberry bog for recreational purposes, there has been a continual increase of pedestrian, dog walking, bicycle and jogging traffic, especially during dusk and dawn, all year long. I see this on a daily basis and I do believe that this light is truly a pedestrian and automotive safety factor. Since Martin Street was repaved, the auto traffic volume and speed has increased considerably on this road.

The light at #78 was placed there long before we moved here forty-three years ago and was done so at the curve point in the road for reasons of public safety. If it was needed back then with lower traffic, why would it not be now? I wish to stress that this streetlight is located at the point of a low visibility curve with below standard road width and precisely where my vehicle was struck by a speeding hit and run driver two years ago (caught minutes later by Carlisle police). Thus proving my point. This is a potentially hazardous spot, considering that two vehicles cannot pass safely at this point with out slowing to a near stop and with at least one having wheels off the pavement, let alone adding a pedestrian or a bicycle to the mix. Just visit and see the tire tracks along the road edge. Furthermore, the fact that this road has no shoulder should also be a real consideration, particularly at dawn, dusk and during winter snow and ice conditions!

From our personal perspective, we feel removal of this light is a cheap, unsafe and troubling means to reduce costs. I have no doubt that your intentions, or those of the town are well minded, but I'm also sure there are more reasonable measures that can be found other than putting our public safety at risk. I'd venture to guess that our Carlisle Police Department would not be in favor of removing streetlights at any points of potential danger in this town.

Thank you for your consideration in this matter.

Kind regards,

*Paul E. Smith*      *Annie C. Smith*

Paul E. Smith & Annie C. Smith  
90 Martin Street

C.C. Chief John Fisher, Carlisle, P.D., Carlisle Board of Selectmen

## Jenn Gibbons

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**From:** Ned Berube <nedberube@comcast.net>  
**Sent:** Wednesday, November 23, 2016 1:48 PM  
**To:** tgoddard@carlisle.mec.edu  
**Cc:** cetfcarlisle@gmail.com  
**Subject:** Object to removal of streetlight #83 opposite 784 North Road

Dear Mr. Goddard,

We are writing to object to the proposed removal of streetlight #83, opposite to our driveway on North Road. The road is heavily travelled during commuter hours and used by many walkers and bikers, along with school children, sometimes at dusk. We feel that removal of this light would increase the potential for accidents because it is located on a curve of this narrow road, adjacent to our driveway and that of our neighbors. We have consulted with our neighbors and they agree that removal of the light would create an unsafe situation.

We hope that the town Selectmen and the Carlisle Energy Task Force committee have consulted with the Carlisle Police and Fire Departments and the Carlisle Department of Public Works before recommending removal of any lights in town. Their personnel have first-hand experience of the visibility, or the lack thereof, of these roads while patrolling, responding to fire or medical emergencies and snow clearing.

Removal of lights from our country roads should not be solely driven by the receipt of a Green Community Competitive Grant. The safety of motorists and pedestrians, including students walking home during low light evenings, and at night should be the foremost consideration.

Respectfully yours,

Marge and Ned Berube  
784 North Road  
Carlisle, MA 01741

**Jenn Gibbons**

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**From:** Kyle Rogers <krogers424@gmail.com>  
**Sent:** Sunday, November 27, 2016 2:18 PM  
**To:** tgoddard@carlisle.mec.edu  
**Subject:** Proposed street light removal - Curve Street

Dear Mr Goddard,

I am writing you today regarding the proposed removal of the street light at 498 Curve St that was recently published in the Mosquito. My wife and I would like to express our concern about the removal of this particular light, which is directly outside our house. This section of road is extremely narrow with rock walls adjacent to both sides of the road and most cars have to very carefully pass even during daylight hours. We are concerned that the removal of this light would create a safety hazard on this section of the road, especially when cars typically exceed the posted 20mph speed limit with the crest of a hill nearby.

We do not have any concerns with the proposal to update lights to LED, and any color would be acceptable with us.

Thank you,  
Best Regards  
Kyle and Meagan Rogers  
498 Curve Street, Carlisle

## Jenn Gibbons

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**From:** Jenn Gibbons <jgibbons@carlisle.mec.edu>  
**Sent:** Monday, November 28, 2016 10:38 AM  
**To:** 'Claude von Roesgen'; Kerry Kissinger; 'Luke Ascolillo'; 'Nathan C. Brown'; William Risso  
**Cc:** Timothy Goddard  
**Subject:** Request to keep streetlight at 491 South Street

Terra Shuren, 491 South Street has requested that the streetlight in front of her house remain.

Thanks,

Jenn

Jennifer R. Gibbons  
Executive Secretary  
Carlisle Board of Selectmen  
66 Westford Street  
Carlisle, MA 01741  
978-369-6136 (ph)

*The Secretary of the Commonwealth has ruled that email is a public record.*

## Jenn Gibbons

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**From:** Neeleyassc@aol.com  
**Sent:** Thursday, December 01, 2016 8:45 PM  
**To:** tgoddard@carlisle.mec.edu  
**Subject:** Street Lights Removal on South Street

Tim,

I would like to comment on all the street light removals from my house at 438 ( 38,#438) South Street to the intersection light of South/West Streets.

My concern is that between these two areas there are five homes not counting the folks at Benfield Farm apartments that are dog owners. We walk our dogs at dusk and early evening and from a safety standpoint it's comforting to have the backup street lights along with our flashlight. With the extra dark black top on the street it's nearly impossible to see us especially if it's raining or foggy even with a flashlight.

If something were to happen and someone needed help it would be impossible to see them in the pitch dark on the side of the road. Best they could hope for is the stand or crawl onto the road to be seen. As fast as cars drive down South Street that's not a safe option at all. At least if we had a street light we could set under it so that someone could see us more easily. Not to mention all the bikers that ride the South Street loop. Not uncommon at all to have groups of bikers riding at 8 or 9 at night during the summer months.

Safety first.....I realize that this is a cost saving measure but certainly there are other ways to save and maintain the safety of our citizens. Our taxes in Carlisle should at least provide us with a measure of security and comfort.

Thank you in advance for your consideration,

Beth Neeley Kubacki  
438 South Street  
Carlisle, MA 01741

978-369-6324

**Jenn Gibbons**

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**From:** Clyde Kessel <clydekessel@icloud.com>  
**Sent:** Friday, November 25, 2016 8:13 AM  
**To:** tgoddard@carlisle.mec.edu  
**Subject:** Street lights

Hi Tim,

I am writing to say I support removal of the street light by my house on pole #101.

clyde kessel  
385 Curve St  
cell: 978-505-9196=

-----Original Message-----

From: David Barber [<mailto:dave.barber@comcast.net>]

Sent: Thursday, December 08, 2016 8:24 PM

To: [tgoddard@carlisle.mec.edu](mailto:tgoddard@carlisle.mec.edu)

Subject: Street Lights

Tim -

On behalf of my family and neighbors, I'd like to request that our streetlight (East St. between 371 and 391) NOT be eliminated.

When it works (it's off right now, and only works about half the time - flickers, turns off, then on, etc.), it illuminates a nasty curve on East St., and the entrances to our driveways, where there have been many accidents over the years. Eliminating the streetlight cannot help but INCREASE the possibility of more accidents.

Thanks,

David J., and Maxine C. Barber  
371 East St.

978-369-7943

[dave.barber@comcast.net](mailto:dave.barber@comcast.net)

## Jenn Gibbons

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**From:** Jenn Gibbons <jgibbons@carlisle.mec.edu>  
**Sent:** Friday, December 09, 2016 3:15 PM  
**To:** 'Claude von Roesgen (claude@vonroesgen.com)'; Kerry Kissinger (Kerrykissinger@aol.com); 'Luke Ascolillo (luke.Ascolillo@comcast.net)'; 'Nathan C. Brown (nathancbrown@gmail.com)'; William Risso (chriswilliam@comcast.net)  
**Cc:** Timothy Goddard  
**Subject:** Request to keep street lights on West Street

Two (2) more requests to keep street lights turned on

1. Nick Lunig , 488 West Street
2. Kathy Forelli, 662 West Street