

BOARD OF SELECTMEN

August 11, 2009
Minutes

The Board of Selectmen met on Tuesday, August 11, 2009 in the Town Hall Clark Room. Those present were Selectmen Timothy F. Hult, John D. Williams, and William R. Tice, Jr. Town Administrator Madonna J. McKenzie was also present.

Mr. Hult announced that Mr. Stevenson and Mr. Scavongelli would not be present tonight due to vacation plans.

Mr. Hult spoke sadly about resident Maybeth Sonn who passed away unexpectedly on August first. Mr. Hult offered condolences to the Sonn family. He also spoke about the passing of Reverend Timothy Jensen, former Minister at the First Religious Society. Mr. Hult said Rev. Jensen has and will always be missed.

Town Administrator Report

Mrs. McKenzie said the First Religious Society, sponsor of the Field of Flags exhibit, had been approved previously for the month of May, but then requested a date change. Mrs. McKenzie said Minister Miller is again present to request a new date for the exhibit. Minister Miller briefly spoke to the Board, explaining the arrangements for the display of flags. On a motion made by Mr. Tice and seconded by Mr. Williams, it was **Voted 3-0** to approve the Field of Flags exhibit be placed on the Town Common from September 5 to September 27 with the stipulation that this event be coordinated with DPW Superintendent Gary Davis.

Mrs. McKenzie informed the Board that the Bruce Freeman Rail Trail has been approved to be on the Transportation Improvement Project [TIP] for 2021-25. Mrs. McKenzie noted that this was much later than had been hoped for, but there will be continued work on the part of the 'Friends' of the project and the communities to try to have it moved up on the list.

Mrs. McKenzie said CCTV has informed the Board of their opposition to Senate Bill 1531 and House Bill 3765; and S1531/H3785, an Act promoting Consumer Choice and Competition for Cable Service, which is being proposed by Verizon. She said the main change would be in the timing of cable negotiations for communities. Mrs. McKenzie explained that the bill calls for the Town(s) to begin negotiations with the carrier within ten (10) days of receipt of an application, hold a public hearing within ninety (90) days, and approve or deny the application and file with the state within five (5) days of closing the public hearing. Mrs. McKenzie said CCTV opposes this legislation. Mr. Tice commented that this timeline is too tight.

He asked if the Town has heard from Comcast on this matter. Mrs. McKenzie said a Representative from Comcast has spoken to her, and they are opposed to this legislation. Mr. Tice said the Cable Committee will review this material.

Mrs. McKenzie said the National Multiple Sclerosis Society requested/ notified the Town that they will be holding their *Bike MS Cycling Series* on August 22nd through the Town of Carlisle. It is anticipated that approximately 100 cyclists will participate in the event. Mr. Hult asked Mrs. McKenzie to prepare a letter to this organization, reminding them of the Comfort Station in the center of Town and of our safety issues and concerns. There was a discussion over new bicycle safety rules.

Mrs. McKenzie said the Board has received a request from the Communication's Union to extend the date of the grievance process for an additional thirty days. The original days were from August 5th to August 25th, the Union has asked for the process to run 30 longer. On a motion made by Mr. Tice and seconded by Mr.

Williams it was **Voted 3-0** to extend the timing of the grievance process for an additional 30 days; to run from August 25, 2009 to September 23, 2009.

Community Input

Alan Carpenito was present from the South Street neighborhood and he asked if the Board of Selectmen received the letter they had sent two weeks ago. The Board said they did receive same.

Minutes

On a motion made by Mr. Tice and seconded by Mr. Williams, it was **Voted 3-0** to approve the Minutes to the Board of Selectmen meeting of July 28, 2009.

Appointments

On a motion made by Mr. Williams and seconded by Mr. Tice, it was **Voted 3-0** to appoint Amy Jolly to the Household Recycling Committee for a three year term that will expire on June 30, 2012.

On a motion made by Mr. Tice and seconded by Mr. Williams, it was **Voted 3-0** to appoint Jack O'Connor to the Historical Commission as an associate member for a three year term that will expire on June 30, 2012.

On a motion made by Mr. Tice and seconded by Mr. Williams, it was **Voted 3-0** to appoint Christopher Adamchek to the ADA Task Force Committee for a period of one year.

Highland Building Committee Appointments:

On a motion made by Mr. Williams and seconded by Mr. Tice, it was **Voted 3-0** to appoint Peter Scavongelli, John Ballantine, Nathan Brown and Bob Hilton to the Highland Building Committee -2 (Study of potential use).

On a motion made by Mr. Tice and seconded by Mr. Williams, it was **Voted 3-0** to appoint Peter Scavongelli, Alan Carpenito and Nathan Brown to the Highland Building Committee – 1(Building Committee).

Mr. Hult said we still need to verify who will represent the Carlisle Public School. It was also noted that Bob Stone and David Flannery have not indicated as to whether they are interested in serving on either committee.

Town of Carlisle Affordable Housing Trust Appointments:

On a motion made by Mr. Williams and seconded by Mr. Tice, it was **Voted 3-0** to appoint Timothy Hult, John Williams, William Tice, Peter Scavongelli, Douglas Stevenson, James Bohn, and Greg Peterson to the Town of Carlisle Affordable Housing Trust until June 30, 2010.

Site Plan Review- Public Hearing- 84 South Street (continued)

Paul Brouillette was present this evening representing South Street Realty Trust. The Planning Board prepared a Memo which included their recommendation for approval of the site plan. Mrs. McKenzie said the applicant has requested a number of waivers from the requirements of the Site Plan Approval Rules and Regulations because of the minor scope of the work proposed.

On a motion made by Mr. Williams and seconded by Mr. Tice, it was **Voted 3-0** to agree to the request for the waivers as outlined in numbers 1 – 19 on page 4 and 5 of the Memo from the Planning Board, dated August 7, 2009, Site Plan Review, 68-84 South Street. *[Pages attached hereto]*

On a motion made by Mr. Williams and seconded by Mr. Tice, it was **Voted 3-0** to grant a request for waiver of Article III, Sec. 8, the Project Review Fee.

On a motion made by Mr. Tice and seconded by Mr. Williams, it was **Voted 3-0** to approve the Site Plan for 68-84 South Street with the following conditions:

- 1) The septic repairs approved by the Board of Health on 7/2/09 shall be carried out prior to or concurrently with the proposed construction of this site plan.
- 2) The applicant's site engineer will review and approve all grading changes on site necessary for the implementation of this plan, as well as surface and subsurface drainage facilities designed to control storm-water discharge from the building roofs or from the site as reconstructed.

- 3) If one or more specimen trees, including but not limited to the maple and the pine directly to the east of the construction site are damaged or removed as a result of the construction, the applicant will replace them with two trees for each tree removed.
- 4) The applicant will maintain the landscaping installed under this site plan in good condition and, if the property is sold or transferred, this responsibility will be that of any succeeding proprietor.
- 5) Handicapped parking stalls shall be signed and/or painted on the pavement
- 6) No additional signs shall be installed other than the current sign indentifying the business on the South Street frontage and signs indentifying fire lanes and HP stalls.
- 7) The Selectmen shall reserve the right to modify or amend their approval of this Site Plan in accordance with Sec. 7.6.8 of the Carlisle Zoning Bylaws.

Mr. Hult thanked Mrs. McKenzie and George Mansfield and the employees at Town Hall for their hard work on this Site Plan.

Town Survey Results – 2

John Ballantine spoke this evening from the Town Survey Committee along with Jim Elgin. He said this was the third part of this report. He said as a reminder that this report was to determine the current and future needs of the community. He asked, where does Carlisle want to be in 10 to 15 years? He said tonight the discussion will be about socialization. He pointed out how important it is to have socialization throughout the life span, and how it has decreased over the past 20 years.

John said the mission of the Council on Aging is to continually improve the quality of life for Carlisle seniors. John spoke about the Survey's findings on socialization, pointing out that there is a significant amount of the population that socializes monthly or less; where the Library is the predominant activity; a community center provides a venue for socialization and recreation, and there is a need for other civic activities and outreach.

John prepared many graphs and charts to support his answers to questions regarding how often people socialize, the importance of socializing and the percentage of age groups to social activities. He said there is a group of people in Carlisle who do not socialize at all.

Jim Elgin then spoke about participation in Town Activities. He pointed out the types of activities residents were drawn to according to age group. He said the one activity that gets the most attention is the Library. He said there are so many programs at the Library, and that is why the Library draws the biggest crowd. Jim spoke about how necessary it is to bring people to these activities, and not just ask them to come to them.

The Board asked various questions, one of which was, what is so compelling about the Library? Verna Gilbert and Alan Cameron addressed this question. They said the Library appeals to so many different age groups, whereas the Council on Aging activities addresses the 50 and older age group.

Alan said that one of the things they found out is that people who never socialize, have a very poor quality of life. He said that is a serious problem. That percentage was about 10%.

Jim Elgin said the next group they are going to discuss is Town Government/Community Attitudes and Transportation. Mr. Hult said this was excellent information.

Town Administrator Search Committee

Mr. Williams spoke about the process, which began on July 9th. He said that he and the other members of the committee, who were Larry Barton, Laurel Ostrom, David Reed, Deb Belanger, and Tim Hult started by reviewing over 50 applications. The Committee also met with the Town Employees, Boards and Committees, and with the Public at large. Mr. Hult met individually with Mrs. McKenzie. Mr. Williams said through a specific ranking and scoring process, they came down to twelve individuals. They held initial interviews, and then determined if they wanted second interviews. Their process brought the selection down to six individuals and now they have narrowed the group down to three individuals. Mr. Williams said the Board will interview these three individuals at a future Board of Selectmen's meeting. Mr. Hult said these interviews could possibly be done in one meeting. Mr. Hult then announced the names of the three finalists, who were: Brian Connolly, Timothy Goddard and Jeff Ritter. Mr. Hult spoke briefly about each candidate's background. Mr. Hult said the Board will hold interviews and do reference checks for each individual.

Mr. Tice commented that it seemed that all of the candidates had very good qualifications. In response to Mr. Tice, Mr. Williams said they ranked these individual according to skills in Town Administrator, Mass.

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Laws and procurement, good communication, team work and integrity, to name a few. Mr. Hult said the entire Town Administrator Search Team did a great job. Mr. Williams wanted to thank the committee; he said everyone worked very hard.

Special Town Meeting /Set Date and Open Warrant

Mrs. McKenzie presented the Special Town Meeting timeline, with a revised date, reflecting tonight as the date for opening the Warrant. The original date of the Special Town Meeting remained October 5, 2009. She also presented a first draft of the Warrant for the Board to review.

Mr. Hult said our intent for this Special Town Meeting is to deal with specific financial situations. It is not a full-blown Town Meeting. On a motion made by Mr. Williams and seconded by Mr. Tice, it was **Voted 3-0** to open the Warrant for the Special Town Meeting to be held on October 5, 2009. Mrs. McKenzie spoke about the two articles that were on the Warrant. It was explained that the reason for having the Town Meeting is because MSBA offered to prepay the Town's debt [from a previous project] therefore creating a tax reduction. The Department of Revenue had advised the Town that the only way to reduce this appropriation was through a Town Meeting.

Carlisle Climate Action /Anti-Idling Law

Susan Stamps was present from the Carlisle Climate Action group requesting that the Board of Selectmen adopt a no-idling policy. Susan explained to the Board that the Commonwealth of Massachusetts has had a no idling statute in place (Chapter 90 s 16A) since the 1970's. This statute states that it is illegal for any public or private vehicles to idle for more than five minutes, with certain exceptions [such as refrigeration trucks]. Susan said enforcement of this statute has been lacking until the last few years when many communities started to adopt policies to enforce the law. They have done so because they have come to realize the harmful effects the vehicle emissions have on the environment and public health. Susan spoke to the Board about establishing the Town of Carlisle Anti-idling Policy. There was a brief discussion as to who would enforce any policy or by-law. Susan said under the existing laws, Police, Board of Health, Building Inspectors, or the Fire Department could be the responsible agents. She said for example, in the Town of Acton the Board of Health has taken over this responsibility. Also, they have someone at their school who works with them. Susan said she and the Climate Action Committee were not looking to administer fines to anyone; they were just trying to educate people. In reply to Mr. Tice, Susan said she had not spoken with the Town's Board of Health yet. Mr. Hult said he spoke with Chief Sullivan, and it seems that the Town of Belmont is very much focused on public education of this subject. Mr. Tice said this seems like a cultural change, not a need for a policy. Building Commissioner and member of the Town's Energy Committee, John Luther was present. He spoke briefly in support of the education of the Town's people. He said it is best if a policy comes from the Selectmen to the Town. Mr. Williams asked if Carlisle really had this problem.

Michael Hanauer, also a member of the Carlisle Climate Action Committee, talked about placing anti-idling signs at the transfer station.

Launa Zimmaro, resident from Lowell Street said that if the Board of Selectmen supports this policy, it shows leadership.

Mr. Hult said he was completely behind the concept that no one should idle their vehicles but he did not want to enact more policies. He said he was very much for education on the topic. He said the strongest thing that Carlisle can do is act as an example; that is work with the Police, and make sure they are not idling and the same with the School Buses. Mr. Hult said this is an important issue, but he had trouble with specific declarations relative to specific laws.

Mr. Williams said he did not want to post more signs that re-stated the law. The education is very important and it can be accomplished without restating the law. Mr. Tice agreed with that.

Mrs. McKenzie suggested that two selectmen meet with two School Committee members to discuss the School Bus idling issue. She said they may not be aware of this problem. Mr. Hult said he liked the education part of this matter, but not policies and signs.

Cindy Nock from Canterbury Court suggested placing a temporary sign, like those that say "share the road". This way it would make people more aware of the matter. Mr. Hult said the Board would look at this issue at a future meeting.

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Liaison Reports

Mr. Williams said the Carlisle Housing Authority and the Housing Trust will meet on September 10th at 7:30 p.m.

Mr. Hult spoke about the recent joint chairs meeting. He said there was a discussion about regionalization, noting that there could be some savings. Mr. Hult said the High School stated that they would like to bring a Design Plan to Town Meeting in the spring.

At the next meeting in October he will be stressing the point that we want to stay within our normal increases.

Adjournment

On a motion made by Mr. Tice and seconded by Mr. Williams, it was **Voted 3-0** to adjourn the meeting.

Respectfully submitted by Margaret M. deMare.