

BOARD OF SELECTMEN

August 9, 2011

Minutes

The Board of Selectmen met on Tuesday, August 9, 2011 in the Town Hall Clark Room. Those present were Selectmen Douglas A. G. Stevenson, Peter Scavongelli, John Gorecki, John D. Williams and Timothy F. Hult. Town Administrator Timothy D. Goddard was also present.

Mr. Stevenson began the meeting by announcing that the Board would not discuss their FY12 Goals tonight as listed on the Agenda. He said the Board would go into Executive Session to discuss possible Land Acquisition and Contract Negotiations and return to open session afterward.

Update re: Library Pathway project

(Mr. Gorecki recused himself from this discussion)

Alex Doig who is a Life Scout and a part of Troop #135 was present to talk to the Board about his 'Eagle Scout' project. He said he is working toward becoming an Eagle Scout. His project was to replace the railing in the pathway from the Village Court Elderly Housing to the Middle School and then to the Library. He showed two pictures to the Board of the pathway. The old railing was in considerable disrepair. His project was to take out the old railing, break it apart, dig new holes for the posts and secure the posts and put the railings on top. He also sanded it. The project consisted of 266 hours of labor. Alex said there were 25 people working on the project and it took two weekends or a total of four days. He said tonight he would like to ask the Board of Selectmen for funding for the project. Alex said a few organizations have already donated money for this project but tonight he was requesting \$200.00 from the Board of Selectmen. He said the materials he spent money on were for pine lumber and concrete mix.

On a motion made by Mr. Scavongelli and seconded by Mr. Williams it was **voted 4 yes 1 abstaining** to reimburse Alex Doig an amount up to \$200.00 for the Eagle Scout project that was presented tonight and the funds shall come from the Pathways Gift Fund.

Mr. Hult said besides building a rail on a pathway, Alex has helped a lot of elderly people on the trek from Village Court, who use it on a daily basis. Mr. Williams said he did a very nice thing and it was a good project.

Finalize Minuteman Letter

Mr. Hult said the document they are reviewing tonight is not a letter, but a statement for the Board of Selectmen and Finance Committee to approve which outlines a set of principles relating to a potential capital project at the Minuteman School. He said they are attempting to initiate a significant capital contract at the High School which we are one member of a sixteen town group. There are some issues with that, which are somewhat controversial. Mr. Hult said this set of principles is designed to make clear what the Town of Carlisle's position is on a number of those issues. He said the Board discussed these issues at the last meeting, and tonight he was hopeful that the Board would approve this document and the Finance Committee would also approve it. He said then we can use this document appropriately when we meet with the Minuteman School Committee and the Superintendent at the School. Mr. Hult said we are in the process

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of scheduling a meeting with several other towns who have similar concerns as ours. He said this document will be useful in that discussion.

Mr. Stevenson added one word in the last sentence.

On a motion made by Mr. Hult and seconded Mr. Gorecki, it was unanimously **VOTED** to support the Principles outlined in the document before them relating to the potential capital project at the Minuteman Vocational High School as amended. The document will be referred to as Statement of Principles, dated August 9, 2011.

Mr. Stevenson said he sent out an e-mail to all of the contacts he had been given in the communities we believed had some of the same concerns that we do, inviting them to a meeting here at Town Hall on, Tuesday, August 30th. He said those in attendance would be a FinCom representative, our Minuteman representative Mariellen Perugini, Mr. Hult, Mr. Goddard and himself.

Finalize Banta-Davis Task Force Charge/Composition

Mr. Stevenson said the document before us tonight is the same document we have reviewed at a previous meeting with minor changes. He read the goal of the task force, which is to study allowable and current uses related to Banta-Davis, specifically looking at the possibility of putting affordable housing on Banta-Davis. Mr. Stevenson said the Task Force is asked to provide a report within four months that includes the following:

1. A summary of all relevant legal documentation regarding control and intended uses of Banta-Davis;
2. A clear opinion, including from Town Counsel, answering the question: Can Carlisle build (or allow to be built) affordable housing on the Banta Davis site;
3. A preliminary site schematic, that is, a 'box' drawing only showing where housing could be sited; and,
4. A recommendation from the task force regarding building or not building affordable housing on the Banta Davis Land if possible.

Mr. Stevenson said the Task Force would consist of the following: one member from the Board of Selectmen or designee, one member from the School Committee, one member from the Planning Board, one member from the Recreation Commission, one member from the Housing Authority, one member from the Carlisle Affordable Housing Trust and one member from the community at large.

Mr. Scavongelli asked about the box drawing and if it would require an outside professional to produce same.

Mr. Williams said yes, it would require a professional to draw the boxes, but it would not be expensive. It is literally just placing boxes where buildings would appear. It is not an engineer study. The funds would come from the Housing Trust fund. Mr. Williams said the amount would be under \$5,000.00.

Mr. Williams made two grammatical changes on this document.

On a motion made by Mr. Williams and seconded by Mr. Gorecki, it was unanimously **VOTED** to accept this Charter before us for the Banta-Davis Task Force as well as the Composition.

Mr. Stevenson said the goal is to start this group in September.

Energy Task Force – Green Communities Grant Recommendations

Dan Cook, Helen Young, Basu Sarkar, and Building Commission John Luther were present from the Energy Task Force for this discussion. Mr. Stevenson confirmed with Dan that the deadline for the Green Communities Application was August 22, 2011. Mr. Stevenson said our goal tonight is to get this put together. Dan said the Town has \$135,000.00 in award money for which they have to define the projects they would use these funds for. Dan passed forward a spreadsheet listing projects for Town Hall, the Carlisle Public School, Wastewater Treatment facility, Library, and Education Programs. For each item there was an estimated cost, estimated incentive, estimated price, and estimated savings (in some instances).

In regard to the costs for Town Hall, Mr. Hult asked about the costs for the heating/cooling system. John Luther explained that there has been a problem where the two systems do not relate to each other and there are days when they are on at the same time. The building has to be re-conditioned.

Mr. Hult also asked about the school and if they are aware of some of these energy projects that are listed here for them. John said he has discussed these items with David Flannery.

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Mr. Stevenson asked Dan if the Energy Task Force believes that these are the best projects we should be doing now. Dan said these projects have less than one-year paybacks.

In response to Mr. Stevenson, Dan said the projects that did not make the list this year were the parking lot lights at the library and Town Hall.

Mr. Hult suggested that they stay in contact with the new police chief regarding energy efficient vehicles.

Mr. Stevenson asked the Board to give him as Chair authorization to sign the Grant Application.

On a motion made by Mr. Williams and seconded by Mr. Gorecki, it was unanimously **VOTED** to authorize the Chair of the Board of Selectmen to sign the Grant Application for the Green Communities Grant Projects.

Dan said because we became apart of the 'Green Communities', we have received a big belly solar energy compacter recycling bin. He said they discussed two possible locations to put the bin; one was in front of Ferns Country Store and the second was at the Carlisle Public School. John Luther said it looks like two trash barrels together. One bin is for trash and the other is for recycling items. He said he spoke with Larry Bearfield and he liked the idea, however the Historical Commission might have some input on this. Mr. Stevenson was not sure about this idea.

Town Administrator Report

Mr. Goddard said a few weeks ago the Board approved the Wounded Warrior Project, a non-profit organization to ride through the Town of Carlisle on August 27th. He said they have further requested to use the Town Hall parking lot from 9:00 a.m. to 1:00 p.m. on that day as a registration area. Mr. Hult asked if they could check with the churches to see if there are any services that day due to the noise.

Mr. Goddard said the Council on Aging has asked the Board to approve the appointment of a new position at the COA. This is a twelve hour administrative assistant position. Debra Siriani from the COA was present and she said they were very pleased with their choice of Bonnie Hansen.

On a motion made by Mr. Williams and seconded by Mr. Gorecki, it was unanimously **VOTED** to appoint Bonnie Hansen as the Councils on Aging administrative assistant.

Mr. Goddard presented to the Board for their signatures, a Proclamation for Shirley Pearlman who is retiring after sixteen years of service at the Gleason Public Library.

On a motion made by Mr. Scavongelli and seconded by Mr. Hult, it was unanimously **VOTED** to sign the Proclamation prepared for Shirley Pearlman.

Appointments

On a motion made by Mr. Hult and seconded by Mr. Williams it was unanimously **VOTED** to appoint Andy Barlow to the Carlisle Energy Task Force for a one year term.

On a motion made by Mr. Hult and seconded by Mr. Williams, it was unanimously **VOTED** to appoint the following to the Investment Advisory Committee: John Williams, Larry Barton, Priscilla Dumka, David Verrill, Michael Bishop, Ann Rosas, Mary Storrs, Michael Fitzgerald, and Andrew Martin and additionally appoint Jack O'Connor as a full member on the Historical Commission.

On a motion made by Mr. Williams and seconded by Mr. Hult, it was unanimously **VOTED** to include the Investment Advisory Committee on the list of Special Municipal Employees.

Executive Session

At 6:55 p.m. a motion was made by Mr. Gorecki to enter into Executive Session pursuant to MGL Ch. 30A, §21(a) (2) and (6) to discuss strategy pertaining to negotiations with union and non-union personnel and to consider the purchase of real property as discussing the matter in open session would have a detrimental effect on the Town's bargaining and negotiating positions. The motion was seconded by Mr. Williams and the following roll call vote was taken: Stevenson – aye; Scavongelli – aye; Williams – aye; Gorecki – aye; and Hult – aye.

Mr. Stevenson said the Board will be going into Executive Session for about fifteen minutes and will return to open session.

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Open Session

At 7:26 p.m. the Board of Selectmen returned to open session.

Mr. Stevenson said the Board of Selectmen would address one final matter, which is the Employment Contract Between the Town of Carlisle and Chief of Police John Fisher.

On a motion made by Mr. Williams and seconded by Mr. Gorecki, it was unanimously **VOTED** to approve and sign the Employment Agreement between the Town of Carlisle and John Fisher as our new Chief of Police.

The meeting adjourned at 7:28 p.m.

Respectfully submitted by Margaret deMare