

## BOARD OF SELECTMEN

July 8, 2014

Minutes

The Board of Selectmen met on Tuesday, July 8, 2014 at 7:00 p.m. in the Town Hall Clark Room. Those present were Selectmen John Gorecki, Douglas A. G. Stevenson, Peter Scavongelli, Nathan Brown, and Vanessa Hunnibell Moroney. Town Administrator Timothy D. Goddard was also present.

Also in attendance:

Planning Board members: David Freedman, Ed Rolfe, Jonathan Stevens, Marc Lamere, and Peter Gambino  
David Klein, Council on Aging Director  
Patricia Russo, Council on Aging member  
William D. Lemos, Nstar Rights & Permits Supervisor  
Aleathea Wade, Nstar Representative  
Roger Ling, Milne Cove Road resident  
Gary Davis, DPW Superintendent  
Robin Emerson and Larry Bearfield, Owners of Ferns Country Store

### **Joint Meeting of Selectmen/Planning Board – Planning Board Appointment**

Planning Board Chair David Freedman called the Planning Board meeting to order at 7:08 pm. Mr. Gorecki said the purpose of this joint meeting with the Planning Board was to appoint a new member to the Planning Board to fill Nathan Brown's position. David said Andrew (Drew) McMorrow is the candidate they have selected for this position. The Selectmen received Mr. McMorrow's resume' outlining his qualifications for this position. David said the Planning Board has voted to recommend that Drew McMorrow serve on the Planning Board until the next annual Town election in the spring of 2015.

A motion was made by David Freedman to appoint Drew McMorrow by the Selectmen and the Planning Board to fill the position that was made vacant by the resignation of Nathan Brown, until the next annual Town Election. The motion was seconded by Jonathan Stevens and the following roll call vote was taken: Gorecki – aye; Stevenson – aye; Scavongelli – aye; Moroney – aye; Brown – aye; Freedman – aye; Lamere – aye; Rolfe – aye; Stevens – aye; and Gambino – aye.

The Planning Board meeting was adjourned at 7:10 p.m.

### **Minutes**

On a motion made by Mr. Scavongelli and seconded by Mr. Stevenson it was unanimously **VOTED** to approve the Minutes to the Board of Selectmen meeting of June 10, 2014 as amended.

On a motion made by Mr. Scavongelli and seconded by Mr. Stevenson it was **VOTED 4 YES 1 ABSTAIN** to approve the Minutes to the Board of Selectmen meeting of June 27, 2014.

### **Liaison Reports**

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Mr. Gorecki said at the Financial Management Team meeting this morning it was reported that the MSBA Audit Report was received and the School Building Committee will meet on Thursday (7/10) to discuss same. The Committee will attend the Selectmen's meeting on July 22<sup>nd</sup> to discuss whether we should accept the Audit Report as presented or challenge some of the items that did not receive reimbursement.

Mr. Gorecki said the OPEB actuary evaluation has been completed. The total amount is \$9,116,000.00. He added that the Finance Director started tax title proceedings on six (6) properties.

### **Council on Aging – Discussion of Intergenerational Committee**

Council on Aging Director David Klein and COA associate member Patti Russo were present to discuss the Generations United Best Intergenerational Community Award. David stated that Patti has been involved with the intergenerational community work for a few years. He said presently we have a lot of intergenerational activity going on in the community, but in order to win the award, you have to document what you are doing and there has to be some type of organized effort.

Patti explained that Generations United (GU) is a non-profit organization whose mission is to improve the lives of children, youth and older adults through intergenerational collaboration, programs and public policies. Patti spoke about some of the benefits of the IC. She said the residents feel more connected and less alone and it helps each age group see the other as real; and changes their perception and preconceived notions.

In regard to the award, David said even if we do not win it, the process moving toward it was worth it because it will strengthen the community. Patti said the application includes a public recognition in Washington, D.C.

Patti said the criterion that must be met to win is mostly an overview of the community and a list of our intergenerational community programs. The application is due at the end of November. In reply to Mr. Gorecki, Patti said there were no direct costs to Carlisle for filling out this application. Mr. Scavongelli thanked David for bringing this forward. In response to Mr. Stevenson, David said Holly Mansfield from the RecCom, Katie Huffman and Marty Seneta from the Library, Superintendent Wickman and her administrative staff from the Carlisle Public School and Tom Dunkers from the Council on Aging have met with him during the day on this issue. Mr. Stevenson suggested the Youth Commission and Mrs. Moroney added the Carlisle Parent's Connection.

### **NSTAR Public Hearings**

Mr. Gorecki opened the public hearing on a petition from Nstar Electric Company for permission to construct, and a location for such a line of conduits and manholes with the necessary wires and cables under *Milne Cove Road, Carlisle, Massachusetts, at Laurehwood Drive*.

Mr. Gorecki also opened the second public hearing on a petition from Nstar Electric Company for permission to construct, and a location for such a line of conduits and manholes with the necessary wires and cables therein under *River Road, Carlisle, Massachusetts, at Nowell Farme Road*.

Mr. William Lemos and Ms. Wade were present to explain the work Nstar was proposing on the above sites. Mr. Lemos said Nstar was before the Board of Selectmen in May to discuss this project and the Board requested Nstar to prepare a new plan whereby no new poles would be placed on Milne Cove or River Road. He said they met with the Public Works Director and found a solution.

Mr. Gorecki clarified his request; he said you are proposing to place approximately 167' of conduit on the Milne Cove Road pole 82/1 and this is for assurance that if some reason the pole is struck, the power in that neighborhood will not go down.

Roger Ling of Milne Cove Road said he was pleased that they solved the problem without adding additional pole; however he was concerned about the existing pole which is leaning into a tree. The tree is on Town property. Mr. Lemos said they would look into this matter.

Mr. Gorecki spoke about the River Road project, which includes about 90' of conduit under River Road up to an existing pole on the opposite side of River Road. He commented that River Road is a very busy road in the morning and evening and it needs to be open all the time. Mr. Lemos said they would hire a Police detail to maintain safety.

DPW Supervisor Gary Davis who was present for this discussion said he met with an Nstar representative regarding both locations and they are aware that they need road opening permits for both projects.

Mr. Gorecki closed the public hearings for Milne Cove Road and for River Road.

On a motion made by Mr. Stevenson and seconded by Mr. Brown it was unanimously **VOTED** to authorize Nstar Electric Company to construct and lay a line of conduit, manholes and necessary wires and cable under Milne Cove Road, Carlisle, Massachusetts at Laurelwood Drive to pole 82/1; a distance of about 167± ft. of conduit and that Nstar shall coordinate such operations with the Carlisle DPW and the Carlisle Police Department.

On a motion made by Mr. Stevenson and seconded by Mr. Scavongelli it was unanimously **VOTED** to grant permission to Nstar Electric Company to construct and lay a line of conduit, manholes and necessary wires and cable therein under River Road, Carlisle, Massachusetts at Nowell Farme Road for a distance of about 90± ft. of conduit to pole 1/23 and that Nstar shall coordinate such operations with the Carlisle DPW and the Carlisle Police Department.

#### **Discussion of Process – Ferns Country Store:**

##### **Entertainment License, Wine/Malt Package Store Change of Hours**

##### **Carry-in License – Change of Hours**

Mr. Gorecki said Ferns Country Store has submitted a request to extend its store hours for product sales until 11:00 p.m. and to modify the existing BYOB license to accommodate those extended hours for BYOB on Friday, Saturday, and Sunday until 11:00 p.m. with music and entertainment.

Ferns Country Store owner Larry Bearfield was present for this discussion. He said he had prepared a statement and proceeded to read same.

Larry said, Ferns Country Store applied to extend its' BYOB license for two (2) hours on the weekends and extend open hours as well. He said their initial intention was to offer a club night on Saturday night in their indoor café. Larry noted that there are 19 seats in the café. Larry said after they submitted their application, they were informed of a flurry of e-mails regarding this proposal. He said he was disappointed that an elected official did not step in to calm down the negativity that was being spread so quickly. Larry said they were not willing to go before the Planning Board for another site plan review and pay the fees associated for same. He said if they have to go before the Planning Board it will be an uphill battle. He believed that they have played by the rules for the past ten years however, he feels for 19 seats and 2 more hours; this is not worth the effort, the aggravation and the cost of a site plan review. Larry stated that at this time they were withdrawing their application.

Mr. Stevenson said that Ferns Country has been a positive small business in the center of our community. Our goal as the Board of Selectmen should be to enhance the community of Carlisle.

Mr. Gorecki said he wanted to help the local businesses and the Board should have a discussion on what the Center of Town should look like.

Mr. Stevenson said in regard to Larry Bearfield's withdrawal of his application, he was not sure what Larry's concern was about. He said if our decision was that this proposal constituted a more intensive use and required a site plan review, it would be very focused on his request and that would be our goal to keep it on his request. In response to Mr. Brown, Mr. Gorecki said adding live music

would also constitute a more intensive use. Mr. Gorecki said that it seems that three of us are agreeing that the Ferns Country Store proposal as presented is a more intensive use and would have required a site plan review and therefore Larry Bearfield's assumption was accurate.

David Freedman, chair of the Planning Board and also Chair of the Planning Board at the time when Mr. Bearfield made comments about the Planning Board earlier, said he was concerned and offended by the comments Larry Bearfield made about him. Mr. Gorecki agreed that personal attacks should not be made on individuals.

### **Town Administrator Report**

1) Mr. Goddard said the Town was recently notified by Mass. Municipal Association of pending legislation that would drastically limit local zoning and permitting authority regarding the siting of wireless telecommunication devices. He said he contacted both Senator Barrett and Representative Atkins to express concern about fast tracking changes drafted by the Telecomm industry lobbyists. Mr. Gorecki suggested that the Board send a letter to Senator Barrett and Rep. Atkins informing them that we do not support these fast tracking changes proposed by the wireless industry.

2) The Council on Aging has been notified that their 2014-15 application to the Concord-Carlisle Community Chest has been approved in the amount of \$6,750.00 Mr. Goddard said these funds will support the COA programming and the Town's Social Worker position and represents a significant increase over the \$5,000 awarded last year.

3) Mr. Goddard reported that the Board of Health is looking for a new member due to the recent resignation of Vallabh Sarma, who has moved from Carlisle. He said the process to fill the vacancy is the same as we have followed for the Planning Board position.

4) Mr. Goddard said the Board is in receipt of a letter from Jeff Brem, which is a cover letter for his comprehensive permit application for 100 Long Ridge Road. He said the application was received last week and the Zoning Board of Appeals is in the process of distributing copies of same. Mr. Goddard said it was his understanding that the ZBA will open the public hearing on July 28<sup>th</sup> on this matter. Mr. Gorecki said that Mr. Brem has offered to talk to the Board about the 40B project.

In regard to the *Carlisle Affordable Housing Trust*, Mr. Gorecki said the next possible meeting date would be *July 28<sup>th</sup>*. He said Elizabeth Barnett has informed him that the Ground Lease for 338 Bedford Road has been signed and the RFP still needs additional work for the DDS Housing.

### **Goals and Objectives**

Mr. Gorecki said starting in May he began having meetings with each of the Selectmen, other Town officials, and a few of the Committee Chairs. He said he still has to meet with the Town Administrator, Police and Fire Chief and several more committee members. Mr. Gorecki said from these meetings he tried to summarize a set of initiatives. He also put together a list of potential action items that were suggested by individuals. The following is a list of the Financial Initiatives that were discussed:

- Monitor the CCHS building project;
- Monitor the Minuteman facilities project;
- Work with the Fire Department to a develop plan and understand the impact of a potential transition from an existing on-call Department to a Staffed Fire Department over the next 5 to 10 years. Mr. Gorecki said the purpose for this initiative was to look at the effects of such a transition. Mr. Stevenson was concerned about the wording in this goal, and suggested perhaps the language should be that our goal is to maintain an on-call fire department.
- Manage the Town's operational budget to a sustainable rate of increase;
- Continue to support the Technology Committee and produce a long term technology plan for the Town.
- Develop a long term debt policy and a 5 -10 year capital plan;

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- Work with the Conservation Commission and Land Stewardship Committee to develop a recommendation for a regular and on-going funding process for maintenance of conservation and Town owned land.

Planning Initiatives:

- Initiate a master planning process and long term plan for development of a community center. Mr. Gorecki said on this initiative we can do one of two things. We can have a master plan that encompasses everything; or we can have individual planning processes. He said when he thinks about a master plan he includes everything, [including long term debt]. Mrs. Moroney said she believes that a community center should be separate from the master plan. Nathan suggested we identify what we should take the lead on.
- Develop a land acquisition strategy/policy. Mr. Gorecki said this is relative to Ch. 61A property land.
- Develop a strategy for housing development and identify types of affordable housing projects that are desirable to Carlisle residents. Mr. Gorecki said at the last Town Meeting, rental housing was defeated, therefore what sort of housing should we be building that would be of interest to residents in Carlisle. Mr. Stevenson said he did not look at that vote at Town Meeting as a vote against rental projects; but rather a vote against housing on Banta Davis.
- Work with the Recreation Commission to create a long term recreation plan and add recreation initiatives to the long term capital plan.
- Reinvigorate the pathways committee to develop small sections of paths using existing funding and develop a plan for Phase 2 of a pathways project.
- Develop a plan to ensure safe access to water supply for fire suppression throughout the Town. Mr. Gorecki said this refers to cisterns in Town.

Mr. Gorecki said he would restructure the goals with comments made by the Board.

The Board discussed their Individual Assignments. The assignments were as follows: Education – John Gorecki and Doug Stevenson; Financial – John Gorecki and Vanessa Moroney; Community Services – Peter Scavongelli and Nathan Brown; Utilities - John Gorecki and Nathan Brown; Public Safety – Peter Scavongelli and Doug Stevenson; Housing – Vanessa Moroney and Doug Stevenson; Town Hall Services – John Gorecki and Nathan Brown; and, Conservation – Vanessa Moroney and Peter Scavongelli.

Mr. Gorecki asked that everyone who has been assigned to an area to please develop a list of specific objectives for that area and email them to him.

**Appointments/Resignations**

On a motion made by Mr. Scavongelli and seconded by Mr. Brown, it was unanimously **VOTED** to re-appoint the slate of Carlisle School Building Committee members as presented at tonight’s meeting for a term to expire on December 31, 2014.

On a motion made by Mr. Stevenson and seconded by Mr. Brown it was unanimously **VOTED** to accept the resignation of Sara Vuckovic from the Carlisle Cultural Council with gratitude for her service.

**Cemetery Deeds**

The Board of Selectmen, as Cemetery Commissioners, made the following deed transfers.

On a motion made by Mr. Scavongelli and seconded by Mr. Stevenson, it was unanimously **VOTED** to transfer to Penelope F. and Frank J. Kudirka of Carlisle, Massachusetts the following: Deed No. 670 for Cemetery Lot D 179 Graves 1, 2, and 3 in the Town of Carlisle, Green Cemetery.

**Executive Session**

At 8:50 p.m. a motion was made by Mrs. Moroney to go into Executive Session pursuant MGL Ch. 30A § 21(a) paragraph (3) and (6) to discuss strategy with respect to litigation and the value of real property and if discussed in open session would have a detrimental effect on the Town's litigating and bargaining position, not to return to open session. The motion was seconded by Mr. Stevenson and the following roll call vote was taken: Gorecki – aye; Stevenson – aye; Scavongelli – aye; Brown – aye; and Moroney – aye.

Respectfully submitted by Margaret Arena