

BOARD OF SELECTMEN

October 13, 2015

Minutes

The Board of Selectmen met on Tuesday, October 13, 2015 at 7:00 p.m. in the Town Hall Clark Room. Those present were Selectmen John Gorecki, Vanessa Hunnibell Moroney, Nathan Brown and Lyn Lemaire. Town Administrator Timothy D. Goddard was also present.

Also in attendance:

Building Commissioner Jon Metivier

Beth Platt, Peter Hans Road

Judy Asarkof, River Road

J J Supple, Sunset Road

Lyn Lipinski, Craigie Circle

Karen Friel, Pine Brook Road

Bill Risso, Wolf Rock Road and Board of Health

New Building Commissioner – Jon Metivier

The Board congratulated Jon Metivier on his new position as Building Commissioner for the Town of Carlisle. Jon spoke briefly about his background, noting that he lives in the Town of Billerica and has previously served as building commissioner in the Towns of Acton and Georgetown. He said he is looking forward to working in Carlisle.

Town Administrator Report

1 Savoyard Light Opera Company The Savoyard Light Opera Company has requested permission to hang a banner over School Street for the purpose of promoting the upcoming performances of *Once Upon a Mattress* on November 14, 15, 21 and 22.

On a motion made by Mrs. Moroney and seconded by Mr. Brown, it was unanimously **VOTED** to approve the request to place a banner measuring 2 feet by 16 feet across School Street opposite the War Memorial by the Savoyard Light Opera Company from October 19th through November 23, 2015.

2 Town of Wayland Request for Warrant article The Board has received a letter from the Town of Wayland requesting that all Minuteman member communities place an article on their next Town Meeting warrant to amend the Minuteman Regional Agreement to allow Wayland to withdraw from the District. The Town of Wayland has previously voted to take this step which requires the unanimous approval of all member communities. It was noted that the first opportunity to consider this matter will be during the Town of Carlisle's 2016 Annual Town Meeting. This item will be placed on the list of warrant articles to be considered.

3 The Board discussed items to be placed on upcoming agendas. Mr. Gorecki said he will not be able to attend the two Board of Selectmen meetings in December.

One Day Alcohol Licenses – Historical Society and Library

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October 13, 2015

Approved: Oct. 28, 2015

The Board considered two (2) One Day Alcohol Licenses. The first one was from the Historical Society for a *Reception* to be held on Saturday, October 24, 2015 at the Union Hall, First Religious Society from 6:00 p.m. to 8:30 p.m.

The second request was from the Gleason Public Library for an *Art Reception* scheduled on Friday, November 20, 2015 from 7:00 p.m. to 10:00 p.m. at the Gleason Library.

On a motion made by Mr. Brown and seconded by Mrs. Moroney, it was unanimously **VOTED** to approve the application for a one Day License to serve wine and beer from the Carlisle Historical Society for an event to be held on October 24th from 6pm to 8:30pm at the Union Hall, First Religious Society.

On a motion made by Mr. Brown and seconded by Ms. Lemaire, it was unanimously **VOTED** to approve a One Day License to serve liquor at the Gleason Public Library for an Art Reception to be held on Friday, November 20th from 7pm to 10pm at the Gleason Public Library.

Appointments and Resignations

Mr. Snehal Patel submitted a letter of interest and a resume' for the one of the vacant positions on the Carlisle Personnel Board. Mr. Goddard said he met with Mr. Patel today and he believes he would be a good addition to this Board because of his past experience with Personnel matters.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to appoint Snehal Patel to the Personnel Board for a term to end on June 30, 2016.

On a motion made by Mrs. Moroney and seconded by Ms. Lemaire, it was unanimously **VOTED** to accept the resignation of Karen Huntress from the Finance Committee and Long Term Capital Requirements Committee with gratitude her service to the Town while serving on these two committees.

On a motion made by Mr. Brown and seconded by Ms. Lemaire, it was unanimously **VOTED** to accept the resignation of Michael Coscia from the Board of Assessors with gratitude for his service to the Town while serving on this Board

On a motion made by Mrs. Moroney and seconded by Ms. Lemaire, it was unanimously **VOTED** to accept the resignation of Nathan Brown from the Personnel Board with gratitude for his service to the Town while serving on this Board

Cemetery Deed Transfers

The Board of Selectmen/ Cemetery Commissioners made the following deed transfers.

On a motion made by Ms. Lemaire and seconded by Mr. Brown, it was **VOTED 3 yes 1 abstain** to transfer to Raymond and Vanessa Moroney of Carlisle, Massachusetts, Deed No. 684 for Cemetery Lot D 384 Graves 1 and 2 in the Town of Carlisle, Green Cemetery.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to transfer to Shelley Dweck and Ted Vanvaley of Carlisle, Massachusetts, Deed No. 685 for Cemetery Lot D 385 Graves 1and 2 in the Town of Carlisle, Green Cemetery.

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to transfer to Thomas Unterberg of Westford, Massachusetts, Deed No. 686, for Cemetery Lot D 235A in the Carlisle Green Cemetery.

Minutes

The review and approval of the Minutes was postponed until the next meeting.

Liaison Reports

Mr. Gorecki said the Financial Management Team met this morning and the Assessor reported that the 're-valuation' has been completed and the results are in. He said the land values have gone up by 14%. Mr. Gorecki noted that when the land values go up; the tax rate will go down. These new values will be certified by the Department of Revenue within a few weeks.

Mr. Gorecki said it was reported that the Carlisle Education Foundation (CEF) has provided funds to pay for re-furbishing the Carlisle Public School Library.

The Town Accountant reported that Free Cash has been certified at slightly under \$2.4million.

Mrs. Moroney said the Housing Production Plan committee has not heard any news from the State regarding the submission of the Plan.

Mr. Brown said the Technology Committee met recently and they focused on working with the consultant.

Ms. Lemaire spoke about the issues with the Minuteman Regional School. She said the Minuteman High School presents a problem for the District Towns. Ms. Lemaire said at the beginning of each school year an assessment is made to each District Town which includes operating costs and capital expenses. These costs and expenses are divided up among the district member towns. She said the out-of district towns that send students to Minuteman High School resist paying capital expenses. The out of district Towns pay less per student than the member communities. Ms. Lemaire noted that Carlisle presently pays slightly more than \$25,000 per year per student. [Ms. Lemaire said the estimated cost for a new school is approximately \$150million. The Massachusetts School Building Association (MSBA) has said they will pay 40% of eligible expenses if the Towns will agree to the bond obligation by June 30th.

Ms. Lemaire said the Minuteman School Finance Director prepared an assessment based on (a projected) 628 students, each paying the same amount of the capital costs. She added that Carlisle will pay near \$30,000 per year per student for the new school assuming that all the District Towns pay their share.

Ms. Lemaire said the one problem is that some District Towns are pressuring students to not attend the Minuteman High School due to the proposed increase in tuition.

In regard to enrollment at the Minuteman High School, Ms. Lemaire said last year the member towns sent 384 students and this year the total is 350. She added that this year there was also a decline in enrollment of out of district students. The school they are proposing to build is for approximately 620 students. Ms. Lemaire said if fewer students enroll in the Minuteman High School as projected, the district communities will have to pay more to make up the difference. She said this issue has to be understood by the residents and it has to be addressed.

Mr. Gorecki spoke briefly about the proposed Telecommunication Tower for the purpose of improved and increased communication for the Fire and Police Department. He said a consultant was hired to perform a study to determine the effectiveness of the new tower. A report on this study should be available soon.

Dog Issues

Mr. Gorecki said the purpose for tonight's discussion is to address the dog officer position. He said presently there are two possible options/resolutions for this matter. The first option was signing an agreement with the Town of Westford to share their dog officers on an as-needed basis. Mr. Gorecki said Westford has three certified dog officers who are available 24/7. The second option was hiring an individual to replace retired Bob Dennison. Mr. Gorecki said Matthew Svatek [Carlisle Firefighter] has submitted a letter to the Town indicating his interest in the dog officer position.

Public comments were taken:

Beth Platt from Peter Hans Road said the dog officer position should be filled by someone local who knows the Town. She said this would reduce the response time and it would cost less than the employment of the dog officers from Westford.

Judy Asarkof from River Road said she agreed that the dog officer should be someone who lives locally. She added that she supports Matt Svatek for this position however she spoke with Larry Sorli [animal inspector] about this matter and she believes he would be a good assistant to Matt. Ms. Asarkof said she has not met Matt however she is aware that his wife is a veterinarian which is an additional asset.

J J Supple from Sunset Road said he echoes the concerns of Ms. Platt and Ms. Asarkof. He believes that the position of the dog officer should stay local and it would be a mistake to outsource. He added that doing so would cost more money. He also supported Matt Svatek for the dog officer position.

Mr. Gorecki said he is aware that Matt Svatek is a full-time firefighter and therefore this is his first obligation. He said if Larry Sorli is willing to fill-in when Matt is unavailable that would be fine.

Mr. Goddard said we have not advertised for this position and so far Larry Sorli has not expressed interest in this position.

Mrs. Moroney requested more information on the Dog Officer's job description, including the hours he would be working and the pay range. She also wanted to know what the Town of Westford's hourly breakdown included.

Ms. Lemaire stated that she is firmly against 'regionalization'. She believed that Matt Svatek is the perfect candidate for this position. Ms. Lemaire said she is confident that the Town of Carlisle can handle this matter without committing to a regional contract.

Mr. Brown said the issue is about getting the coverage for the Town. He was agreeable to staying local and utilizing both Matt and Larry.

Public Comment:

Lynne Lipinski from Craigie Circle expressed concern about utilizing the Town of Westford's dog officers.

Karen Friel of Pine Brook Road said that the Town of Westford is huge and very far away. She was concerned with whose regulations would apply; Westford's or Carlisle's? It was noted that Carlisle's by-laws apply in Carlisle.

Bill Rizzo from Wolf Rock Road and a Board of Health member said as a citizen he supported advertising for this position. As a member of the Board of Health, he preferred keeping this position local.

Mr. Gorecki said no decision will be made tonight. He added that this position will be advertised and the Board will discuss this matter again on November 10, 2015.

The meeting adjourned at 8:10 p.m.

Respectfully submitted by Margaret Arena