

Minutes of the Carlisle Board of Health
June 19, 2007
Approved July 17, 2007

Present: Board Members Jeffrey Brem (Chairman), Michael Holland, Bill Risso, Leslie Cahill Chris Deignan; also present: Linda Fantasia (Agent); Helen Lyons, Carlisle Mosquito

The meeting was called to order by Vice-Chairman Cahill at 7:30 p.m. at the town hall.

FOOD SERVICE PERMITS – The Board signed One-Day Temporary Permits for the Boy Scout Lunch, Fireman’s Barbeque and Pancake Breakfast for Old Home Day (June 30, 2007). Fantasia reported that she has been recertified and deAlderete certified as Food Protection Managers. The recent ServSafe class held at town hall for town volunteers was well attended. The class instructor, Randy Phelps, made a point of answering individual questions on local programs such as Meals on Wheels. Concord is having Phelps do a kitchen orientation for cafeteria staff before schools opens. The Board agreed to mention it to Susan Robichaud, Carlisle’s Food Director.

FERNS COUNTRY STORE – well testing. Present for the meeting was property manager, Larry Bearfield.

Bearfield submitted the latest water test which was negative for bacteria. The well was chlorinated following a positive result in May. The Board asked whether the source of the problem was identified. Bearfield said he discussed this with Thorstensen Labs, but did not have an answer. The sampling was done correctly and the water line does not have a filtration system. The Lab Director suggests waiting until August to retest since it would take that long for bacteria to grow in measurable quantities. Bearfield noted that a similar problem occurred in the spring of 2006 and the wellhead was changed. Risso suggested retesting in the spring also. Groundwater fluctuations could be the cause of the problem. A crack in the casing would allow infiltration. Bearfield said the well is tested in the spring along with the septic system. If the problem continues the well will be inspected and repaired if necessary.

Bearfield then explained that DEP determined that the well does not need to be classified as a public water supply (letter dated 6/12/07) based on a determination from the Carlisle Building Commissioner’s Office that a public restroom is not required. DEP also did an inspection of the facility. Bearfield provided the Board with copies of his letter to DEP dated 5/31/07. The existing bathroom is for use by the employees only. No public restroom are provided. Bottled water is used for food preparation. Utensils are cleaned in a three-compartment sanitizing sink. Ferns can now proceed with its building plans. The first step will be a site review. A kitchen plan will be required showing the renovations to the kitchen area. The Board must approve the new food service area. Bearfield said his architect will be taking care of the kitchen plan.

BUDGETS

53E ½ Account – The June engineering bill and CHD quarterly bill have not been submitted. There is only \$173.54 left to spend under the cap. The Board agreed to ask the Selectmen to increase the spending limit to \$60,000. Risso offered to meet with the Selectmen. Since this is the second year that expenses exceeded the limit, the Board will request an article at the next town meeting to permanently increase the cap. Risso said it is important to note that this money does not come from municipal funds. It is entirely from fees paid for services. There is a balance of approximately \$20,000 remaining in the account. This money is intended to cover future expenses which have been prepaid.

FY07 – No overruns are expected. The Board approved sharing the costs of toners and a new cart with Conservation and Planning. There should still be a \$2000 balance. Risso said that the Board should consider any purchase which will help to offset the tight FY08 guideline budget. The Board agreed to purchase a new computer with a DVD drive. Most programs and upgrades are now on DVD. Fantasia will check on the town’s minimum specifications prior to ordering.

FY08 Operating Account – the Board approved the line item distribution which does not include increased hours for the administrative assistant. If the hours are approved, the funding can be reallocated as long as the total budget amount does not change.

MINUTES

It was moved (Cahill), seconded (Risso) and voted 3-0-1 (Deignan) to approve the minutes of 3/20/07. It was moved (Cahill), seconded (Risso) and voted 3-0-1 (Deignan) to approve the minutes of 4/24/07. It was moved (Cahill), seconded (Risso) and unanimously voted to approve the minutes of 5/22/07.

INTERN PROGRAM – Mary Kate Martelon, the Board’s summer intern, represented the Board at the annual CHNA meeting. The presentation was on the “Built Community” and Martelon prepared a brief summary for the Board. The need for good public transportation was mentioned. The Board is interested in bringing public transportation for seniors to Carlisle. Martelon also completed MDPH’s “Healthy Community” Survey for Carlisle which was last done in 2000.

MAGIC PRESENTATION – Cahill attended the meeting hoping to learn about public transportation. The focus however was on Rt 2 fatalities and not relevant to Carlisle’s need for senior transportation.

GIS TRAINING – Risso attended the two day MAPC sponsored class. The Board agreed to encourage filing plans electronically along with GPS coordinates for septic systems and wells on the as-builts. Eventually all properties will be included making GIS mapping an extremely useful permitting and planning tool for the town. Risso said it is important to use the ArcGIS skills on a regular basis.

EMPLOYEE EVALUATIONS – Fantasia provided copies of deAlderete’s Evaluation. Risso is completing Fantasia’s evaluation. They will meet next week to discuss. Evaluations are due 6/22/07.

HAZARDOUS WASTE MANIFEST – the Board reviewed the spring collection. There were no surprises in the chemicals brought to the collection. (Brem arrives at meeting)

CARLISLE KIDS HOUSE – The owners plan to finish a play space in the garage. It will not be used as a classroom, but only for storage or rainy day play area. The daycare is approved for 72 children and staff. The septic system has 1035 GPD capacity. The proposed renovation will not result in an increase in flow to the system over existing approved capacity. The Board had no problem with the proposed plans.

GOALS – The Board reviewed a proposed list. Cahill would like to have a medical liaison to the Board from the MRC. Currently the Board has informal agreements with Kari Doucette, M.D., a past Board member, and Claudia Talland, M. D., a resident. Both have offered assistance on special projects but would prefer not to meet on a regular basis. Brem would like to work on revising the regulations and suggested including a policy and/or regulation on alternative technology. This would give direction and guidance to design engineers and homeowners. Risso said he received a call from a neighbor to Malcom Meadows about over use of the irrigation system. Water supply has been a problem in the area for the past few years, although no cause/effect has ever been determined. The Board may want to consider guidance on irrigation systems when looking at the well regulations. An annual calendar of events will be prepared. (Cahill left the meeting and Brem took over as chairman).

CONCORD HEALTH DEPT (CHD) – Marcia Rasmussen, Planning Director, has been named temporary person in charge of the CHD during the search for a replacement for Mike Moore. Carlisle’s contract for services expires 6/30/07. Rasmussen agreed to send a Memorandum of Understanding to continue the same services at the same rate until the new director is hired.

I/A SYSTEM FEES – Fantasia asked whether the Board wants all I/A systems charged an additional fee, or just those that require start-up agreements and monitoring. The Board does not want to change the fee. All I/A systems require checks on current approvals and installation requirements that warrant the additional fee.

GENERATOR FOR THE SCHOOL – Risso reported that the School turned down the offer of a free diesel generator because of the problems related to storing the fuel and location. A free propane generator may be available in another year. Brem suggested obtaining a contract with a vendor for renting a generator. Generators may be scarce during a widespread emergency. A contract should guarantee access to one. Risso said he will get the specifications from Flannery. The new electrical panel will be installed when school closes.

CARLISLE FARMSTAND – The Board does not need to license the farmstand which only sells homegrown produce. There is one licensed vendor for cheese. A letter will be sent to the organizers advising them to check with the Board if this changes.

CARLISLE FARMSTEAD CHEESE – the latest lab results were all within normal range. (Holland is co-owner).

BILLS – It was moved (Holland), seconded (Risso) and unanimously voted 4:0 to approve the bills as presented.

AUTHORIZATION – Brem suggested annual authorization of the agent to approve plans and licenses. This will be done at the next meeting.

There was no further business. Meeting voted to adjourn at 9:00 p.m.

Respectfully submitted,

Linda Fantasia
Recorder