

**Minutes of the Carlisle Board of Health
January 12, 2010**

Present: Board Members Jeff Brem, Chairman, Bill Risso, Chris Deignan, Michael Holland and Mark Caddell; also present: Linda Fantasia (Agent);

The meeting was called to order 7:36 p.m. at the town hall.

BILLS - It was moved (Risso) and seconded (Caddell) to approve the bills as presented. Motion passed 3.0

ADMINISTRATIVE REPORTS

H1N1 Clinic – The fourth H1N1 Clinic was held on Saturday, January 9 in the Cory Gym. This was the town’s first open clinic. No appointments were required. A total of 329 injections and 14 sprays were administered. Eleven vaccinators participated including two nurses from the DPH Immunization Program. A number of senior and MRC volunteers also assisted. Brem said he would like to especially thank Linda Fantasia and Mark Caddell for working at the clinic. The clinic was well organized and the vaccination team commented on how well it ran and that they enjoyed the opportunity to be of service to the community. The remaining 290 doses will be returned to the state for redistribution. The Board does not plan to hold additional clinics.

Fantasia suggested holding an MRC thank you event which could also be an after action report. The Board agreed to hold the event on a Sunday evening. Brem offered to provide refreshments. Caddell said he would consider hosting at his home. He will check his calendar. The Board would like to hold the event as soon as possible. (Holland arrived)

Carlisle Farmstead Cheese – (Holland, co-owner, recused himself from the Board).

Tricia Smith, owner, applied for a milk pasteurization license. No problems were noted during the August state inspection. A current water test is required. Fantasia will ask Smith to submit the report. Holland said the test had been done. (Holland returned to the table)

Laurel Hollow – the complex is now under a professional management company, Acton Properties. Title 5 Inspections will be done on both systems. Water meter readings and pump out reports are being compiled.

Carlisle Public Schools – lead and copper testing results are in compliance. The school has a corrosion control plan which is being monitored by the state.

H1N1 Funding – the Board agreed to look into the purchase of a town wide web based notification system with the remaining funds. Fantasia has contacted the representative of Connect CTY, the school’s vendor, for pricing. Council on Aging and Police Department are also interested. The funds must be committed by March 31, 2010.

FY11 Budget – Brem, Risso and Fantasia attended the Land Use meeting with Fincom. Brem explained the grant money the Board obtained this year. It will be used to help offset costs for next year. Larry Barton asked the Board to consider reinstating a 10% give back from the revolving account to help offset administrative costs. The Board agreed it would do so, but only if it did not jeopardize paying for existing obligations. Fantasia is due for a step increase in FY11. This may have to come out of the operating account. Selectmen have not set a cost of living adjustment yet. Funding may be available to cover the cost of staff time during H1N1 activities. Fantasia will track this time.

Election – Terms for Deignan and Risso expire in May. No decision on whether they will run again.

Annual Report - Board members will submit comments to Fantasia. A draft will be distributed prior to filing.

Warrant Articles – the revolving account is now covered under a general article. The account is limited to \$50,000 pay out which the Board does not want to increase. There are no other Board of Health articles for town meeting.

Bills – It was moved (Risso) and seconded (Caddell) to approve the bills as presented for payment. Motion passed 5-0-0.

Community Preservation Grant – there is approximately \$500,000 available for recreation, housing, and historic use. The Board agreed it did not have any proposals. Brem asked about a study for future municipal water supply. He suggested the Greenough parcel as having potential due to its proximity to the Concord River. Fantasia reported that a study had been conducted on the former O'Rourke parcel which is now owned by Fish and Wildlife. According to Holland the town retained a water rights easement. Test wells were installed providing an estimated capacity. He does not see the need for a municipal water supply at this time and neither does the town appear to be motivated to provide one.

Hazardous Waste Collection – the Board has contracted with Clean Harbors for the collection.

Inspectional Services – Brem spoke with the Westford Health Department about the possibility of providing services to Carlisle. At this time they are not interested. He will speak with them again. The Board agreed to contact other communities including Bedford and Billerica. The Board is concerned about the cost of the current contract with Concord which includes an automatic 5% escalation clause as well as some unresolved issues relative to the Fern's Country Store Renovations. The agreement is due to expire at the end of June.

Well Testing – the Board agreed to sponsor a voluntary town wide well testing for residents. Fantasia will obtain proposals from laboratories.

Meeting Dates: February 9, 2010 and March 9, 2010.

There was no further business discussed. Meeting voted to adjourn at 8:15 pm.

Respectfully submitted,

Linda M. Fantasia, recorder