

Carlisle Housing Authority
Meeting Minutes
September 14, 2015

Present: Alan Lehotsky, Chair; Carolyn Ing; Mark Levitan; Steven Pearlman. Not present: Barbara Bjornson; Elizabeth DeMille Barnett, Housing Coordinator.

Guest: Alex Brewster, Carlisle Mosquito

1. **Meeting called to order** at 7:40 p.m.
2. **Old Business**

A. **NOAH Benfield Farms**

Project Update.

Board of Health (BOH) Temporary Certification of Compliance: Mr. Lehotsky reported that he had attended the BOH meeting of August 25, 2015 where the issues with the Benfield Farms septic system were discussed further. The BOH discussed measurements of pretreatment output, which has been recorded as having 3-4x higher amounts of nitrogen than standard. The BOH issued an enforcement order to NOAH based on this, and will require weekly measurement. NOAH is fully cooperative, as are the system manufacturer and installer.

Mr. Lehotsky also reported that there are no issues in the septic monitoring wells, and that the unpleasant odor is no longer present.

B. **Update 2010 Town Of Carlisle Housing Production Plan**

Mr. Levitan and Mr. Lehotsky updated the board about the Housing Production Plan committee's progress toward completing the five-year plan. The plan has been discussed at two meetings each of the Board of Selectmen and the Planning Board, and each body approved the draft. The final draft is on the HPP committee's agenda for approval at their meeting of September 16, and presuming approval will be submitted to the Department of Housing and Community Development immediately afterwards.

C. **Bedford Road Ground Lease for Group Home for Intellectually-challenged Residents**

Mr. Lehotsky reported that Demolition of the existing structure is to be completed by September 30.

Mr. Lehotsky also reported that the Board of Selectman will be conducting a site plan review of the project, with the scope limited by state law governing group home developments. Input will be sought from the Planning Board, Conservation Commission, Board of Health and Fire Department. Separately, Till, Inc. will present its plans and permit applications to the Conservation Commission and Board of Health.

At its meeting on September 9, 2015, the Carlisle Affordable Housing Trust, owner of the 338 Bedford Rd. property, voted to pay Till's Town's Building Permit, Conservation Commission and Board of Health permitting and related fees, up to \$20,000 total, and to separately to request the Board of Selectmen to waive 50% of the Building Permit fee up to \$13,000.

D. Proposed Affordable Housing Forum

No action was taken on this item.

3. Approval of Minutes

- a. Ms. Ing made a motion to accept the minutes of the May 11, 2015 meeting as written. The motion was seconded by Mr. Lehotsky. All present aye; the motion was approved.
 - b. Mr. Levitan made a motion to accept the minutes of the June 8, 2015 meeting as written. The motion was seconded by Mr. Pearlman. All present aye; the motion was approved.
 - c. Ms. Ing made a motion to accept the minutes of the July 13, 2015 meeting as written. The motion was seconded by Mr. Lehotsky. All present aye; the motion was approved.
 - d. Ms. Ing made a motion to accept the minutes of the August 10, 2015 meeting as written. The motion was seconded by Mr. Lehotsky. All present aye; the motion was approved.
- 4. Next Meeting Date(s):** Monday, October 19, 2015 at 7:30 p.m.
- 5. Meeting Adjourned** at 8:10 p.m. Motion by Ms. Ing; seconded by Mr. Pearlman. All present aye; the motion was approved.

Respectfully submitted,
Mark Levitan, Secretary