

**Carlisle Housing Authority (CHA)**  
**Meeting Minutes**  
October 13, 2016

**Present:** Mark Levitan, Chair (participating remotely); Alan Lehotsky, Vice Chair; Steve Pearlman, Barbara Bjornson, Carolyn Ing; Elizabeth DeMille Barnett, Housing Coordinator.

**Guests:** Karina Coombs, Chair of the Carlisle Affordable Housing Trust and Jonathan Stevens, Planning Board Liaison.

- 1. Meeting Called to Order:** Mark Levitan, Chair, called the meeting to order at 8:10 PM.
- 2. Approval of Minutes:** Steven Pearlman made a motion and Barbara Bjornson seconded it to approve the September 12, 2016 Minutes. All aye, the motion passed.
- 3. Old Business**
  - A. Benfield Farms -** Elizabeth DeMille Barnett, Housing Coordinator reported the solar panels (photo voltaic) funded by the TD Bank Charity had been installed on the building roof. She also reported that NOAH had agreed to allow the Carlisle Housing Authority to hold an affordable housing forum on November 5, 2016.
  - B. TILL, Inc. Group Home.** Ms. Barnett reported that the TILL, Inc. had announced that the Open House has been scheduled to Thursday, November 3, 2016. She noted that Dafna Krouk-Gordon, TILL, Inc. President planned to invite state officials, Town leaders, staff and residents to the event. Ms. Barnett also reported that the homes are nearing full occupancy.
  - C. Carlisle Elderly Housing Association Village Court affordable unit update.** Ms. Barnett reported that the contract with Special Legal Counsel has been executed.
  - D. Lifetime Homes, LLC, 100 Long Ridge Road Zoning Board of Appeals update.** Mr. Levitan reported that the Zoning Board of Appeals had requested that the Board of Selectmen authorize additional hydrology engineering funds.
  - E. Proposed Inclusionary Zoning Bylaw update.** Mr. Levitan reported that he had a cordial meeting with Peter Gambino, Chair of the Planning Board on September 30, 2016 to discuss this proposal and that they had agreed to have a joint meeting on November 14, 2016 of both boards to discuss this initiative and possible steps forward.
  - F. Planning for a Joint Affordable Housing Trust and Carlisle Housing Authority Forum.** Mr. Levitan and Alan Lehotsky, Chair outlined the tasks for the upcoming affordable housing forum. Mr. Lehotsky agreed to work with Karina Coombs and Steven Pearlman, on refining the affordable housing primer presentation Housing 101. Ms. Barnett agreed to confirm the four panelists, to serve as a panelist herself, to purchase refreshments and supplies, to organize projection equipment, to identify a volunteer to videotape the event, to circulate invitations and to print materials to be distributed at the event.

**G. Community Health Network Area (CHNA).** Ms. Barnett reported that she had participated earlier in the day at the second meeting of this Town collaborative group. The current task is to develop a Town-wide survey on community health.

4. **Authorizations:** Mr. Pearlman made a motion to authorize up to \$50.00 from the FY 2017 Budget toward supplies and refreshments for the November 5, 2016 Affordable Housing Forum. Ms. Bjornson seconded the motion. All in favor aye, the motion passed.
5. **Next Meeting Dates:** October 24, 2016 and November 14th.

Meeting adjourned at 8:53 p.m.

Respectfully submitted, Elizabeth DeMille Barnett