

**Carlisle Housing Authority (CHA)**  
**Meeting Minutes**  
October 24, 2016

**Present:** Mark Levitan, Chair; Alan Lehotsky, Vice Chair; Steve Pearlman, Carolyn Ing; Elizabeth DeMille Barnett, Housing Coordinator. **Absent:** Barbara Bjornson.

- 1. Meeting Called to Order:** Mark Levitan, Chair, called the meeting to order at 7:40 PM.
- 2. Old Business**

**A. Planning for an Affordable Housing Forum.** Mr. Levitan reported that at the October 19, 2016 Carlisle Affordable Housing Trust(CAHT) meeting, the Trustees had voted to request that the Carlisle Housing Authority (CHA) “wait until a later date (possibly January) to hold a Joint Affordable Housing Forum.” Discussion followed. Consensus was that the Affordable Housing Forum plans were well underway with: the four guest panelists invited and confirmed; the Housing 101 primer presentation developed; and permission received to use the venue (Benfield Farms) for the date. Steven Pearlman made a motion to proceed with the November 5, 2016 Affordable Housing Forum. Alan Lehotsky seconded the motion. All present aye, the motion passed.

Following the decision to move forward, Mr. Levitan and Mr. Lehotsky lead a discussion on the remaining forum tasks. Although the CAHT had authorized \$300 in CPA Community Housing funds to the CHA for an affordable housing forum at its August 15, 2016 meeting, the consensus of the meeting was to fund the forum from the annual CHA budget. Following this decision, Mr. Lehotsky, Mr. Pearlman, Mr. Levitan and Elizabeth DeMille Barnett, Housing Coordinator offered to contribute baked goods for refreshments. Mr. Levitan offered to bring in his coffee maker. Ms. Barnett also offered to purchase coffee and supplies.

Also in preparation, Mr. Lehotsky was going to complete the Affordable Housing 101 presentation. Ms. Barnett offered to work with Mr. Levitan on a drafting an event press release and to oversee press outreach. Ms. Barnett offered to circulate the event invitation to Town boards, staff and other interested parties. She also offered to work with CC-TV in procuring a videographer to tape the event and to organize the projection equipment.

**B. Proposed Inclusionary Zoning Bylaw update.** Mr. Levitan reiterated Housing Authority plans to have a joint Planning Board and CHA meeting on November 14, 2016 to discuss Inclusionary Zoning, the proposed bylaw initiative and possible steps forward.

- 3. Next Meeting Date:** October 14, 2016.

Meeting adjourned at 8:59 p.m.

Respectfully submitted, Elizabeth DeMille Barnett