

Carlisle Housing Authority  
June 23, 2011  
Submitted by Carolyn Ing

Meeting was called to order at 7:36 pm.

In attendance: Alan Lehotsky (Chair), W. Randall Brown, Carolyn Ing, Elizabeth DeMille Barnett (Housing Coordinator).

Election of officers: Postponed until next meeting.

### **Old business**

Benfield Farms update: Community Economic Development Assistance Corporation gave final approvals for a loan for \$100,000 to NOAH. Barnett reported that one person on the Benfield waiting list asked to be transferred from the Benfield list to the potential Banta Davis development. Brown talked to John Luther about the building design plans. According to John Luther, NOAH's final plans will need to meet the town's building code. The Town's building code, known colloquially as the "stretch code," incorporates current energy conservation requirements.

Highland Building update: Highland Building Committee member and Board of Selectmen Vice-Chair, Peter Scavongelli recently reported to the Town of Carlisle Affordable Housing Trust, the Carlisle Public School - School Committee (CSC) does not support use of the site for housing. Lehotsky proposed that the Housing Authority request to be placed on the CPS agenda to have the opportunity to directly discuss the CHA's proposed non-Town subsidized use, that perhaps the project might be market rate housing.

Brown reported that he met together with the assembled Police, Fire and School representatives and that all concurred that separating uses of the building and school by placing a barrier, such as a low hedge, between the two properties was needed for safe use of both the school and building. Barnett will try to get on the agenda at an upcoming school board meeting to discuss the feasibility of housing at the site.

Affordable Accessory Apartment Regulatory Agreement revisions: Attorney Kathleen O'Donnell will meet with the Planning Board and representatives from the Affordable Housing Trust and Housing Authority to discuss and develop final documents ready for DHCD review.

Department of Developmental Services (DDS) housing: Lehotsky attended the Affordable Housing Trust meeting to request funding for a site study for a potential DDS housing project on the Conant land. His request was denied for the present but the Trust plans to revisit the DDS housing proposal at their next meeting and members have requested further information. Barnett will contact the Carlisle special needs students group to garner support and inform them about the project. Outreach with Council on Aging.

### **New business**

Town of Carlisle Affordable Housing Trust - Banta Davis: Housing Trust recommended that Selectmen form a master planning group for the Banta Davis development on June 28 at 9 pm.

Citizens Housing and Planning Association - Chapter 40B law training: Barnett discussed the seminar she attended and some ideas generated from her attendance. She also discussed the 2010 U.S. Census institution of the (estimated) American Community Survey data for previously used U.S. Census “long-form” for local household and housing data. Barnett will electronically distribute some of the materials that were part of the training.

40b project timeline: Brown suggested CHA develop a detailed timeline of ongoing and future projects to document the potential expiration dates of 40b protection.

Approval of invoices: As approved by the board at its last meeting, an invoice for \$96 was approved for Barnett for partial reimbursement toward seminar fees.

Minutes approved: On a motion made by Lehotsky and seconded by Brown, the board voted 3-0 to approve the minutes of the May 26 meeting.

Next meeting date: July 14.

Meeting adjourned: On a motion made by Brown and seconded by Ing, it was voted 3-0 to adjourn. Meeting adjourned at 9:30 pm.

#### **Action items**

- Barnett to contact School Committee for CHA to speak at their next meeting re Highland Building housing.
- Barnett to speak with Carlisle special needs students group to garner support and inform them about the potential DDS project on the Conant land.
- Barnett to begin outreach to Council on Aging to inform them about the Conant Land project.