

## **Carlisle Housing Authority**

**August 11, 2011**

Submitted by Carolyn Ing

Meeting was called to order at 7:33 pm.

In attendance: Alan Lehotsky (Chair), James Bohn, Carolyn Ing, Steve Pearlman, Elizabeth DeMille Barnett (Housing Coordinator).

Community input: none

### **Old business**

Benfield Farms update: Selectmen paid the invoice from Meridian for previously approved site work expenditures.

Affordable Accessory Apartment Regulatory Agreement revisions: On a motion made by Bohn, and seconded by Pearlman, it was voted 4-0 to accept the draft AAA regulatory agreement revisions developed by Kathleen O'Donnell, Legal Services Consultant.

In June 2011, the Planning Board recommended additional revisions be made to the AAA informational brochure. The brochure had been approved by the CHA and DHCD in 2008. . Barnett drafted the proposed revisions/clarifications. On a motion made by Bohn and seconded by Pearlman, it was voted 4-0 to accept the revised AAA brochure dated June 28, 2011.

Department of Developmental Services (DDS) housing: TILL, Inc., the developer of proposed Lincoln and current Westborough DDS housing units, invited CHA members to tour its Westborough property. TILL, Inc. has been serving disabled adults for thirty years. Barnett will schedule CHA visit.

### **New business**

Town of Carlisle Affordable Housing Trust - Banta Davis: The Banta Davis task force has been set up. Its goal is to develop proposal for land development proposal by early 2012.

Metropolitan Area Planning Council: The Town of Carlisle is hosting a meeting of the Metropolitan Area Planning Council on September 1 at 7:00 pm and is open to the public. The organization addresses planning, transportation and housing issues across 13 towns and communities, including Carlisle.

Council on Aging: Barnett has been invited by the board of the COA to speak on resources available for those facing difficulty making mortgage payments, e.g. mortgage foreclosure prevention assistance available for seniors and the need to avoid financial scams.

Financial counseling assistance: Barnett reports that from during the last six months of 2010, she met/counseled 37 Carlisle residents on mortgage foreclosure and general housing assistance. The first six months of 2011 have brought an increase of housing counseling sessions to 51.

Minutes approved: On a motion made by Bohn and seconded by Pearlman, the board voted 4-0 to approve the minutes of the July 14 meeting as amended by the board.

Next meeting date: September 8, 2011

Meeting adjourned: On a motion made by Pearlman and seconded by Bohn, it was voted 4-0 to adjourn. Meeting adjourned at 8:17 pm.

**Action items**

- Barnett will schedule a visit to the Till Inc. property in Westborough.
- Barnett will inquire as to the next meeting date for the Highland Building Committee.