

Carlisle Housing Authority

Minutes of meeting on May 10, 2012

Submitted by Carolyn Ing

Present: Alan Lehotsky (Chair), W. Randall Brown, Carolyn Ing, Elizabeth DeMille Barnett (Housing Coordinator).

Meeting called to order at 7:33 pm

Community Input: David Ziehler, Acton Street, expressed continuing support for the implementation of the Affordable Accessory Bylaw program.

Old business

- 1. Affordable Accessory Apartment (AAA) regulatory agreement:** The regulatory agreement (affordable housing deed restriction) has been approved with some revisions by the Department of Housing and Community Development (DHCD). DHCD has given approval for the program to be launched. The next step for the Town will be to review these revisions, in order to see if they comply with the Town's AAA Bylaw.
- 2. NOAH Benfield Farms update:** The Department of Housing and Community Development (DHCD) One-Stop application was recently approved for \$2.6 million. Mr. Lehotsky thanked Greg Peterson for helping in the approval process. The next step is to write and execute an easement agreement between CHA and NOAH in order that work can begin for the drilling of the well. A water source to serve the building will be necessary in order to close with DHCD on the financing.
- 3. Banta-Davis Task Force:** The Task force has completed its job and will present its findings to the Board of Selectmen (BOS) on June 12th. It has voted to recommend to the BOS that up to 79 bedrooms or roughly 50 units are feasible to be developed on the site in a five-building configuration of three story buildings to be located on a roughly 5-acre portion of the property.
- 4. June 2 Affordable Housing Planning Day:** Guest speakers have been booked. The panel will consist of: Leslie Fox, Boxborough Selectman; R. Allen Murphy, Boxboro Housing Board; Angus Jennings, Director of Land Use Management, Westford. Lehotsky reviewed draft of his presentation "Housing 101."
- 5. Board of Health Finance Committee request to retain participation in the state Revolving Loan Fund for Septic System Repair/Replacement: The motion to remain in the program passed at Town Meeting. The HA discussed how Community education about this program might be implemented.**

New business

- 6. Mass Housing Partnership conference in June:** Mrs. Barnett has been invited to speak on the first day of the conference. Day two will cost \$75 to attend. On a motion made by Mr. Brown and seconded by Ms. Ing, the board voted 3-0 to fund the cost of the second day.
- 7. Election of new officers:** Postponed until more board members are present.
- 8. Thomas Lane, retiring Planning Board liaison:** On a motion made by Mr. Lehotsky and seconded by Mr. Brown, the board voted 3-0 to express its appreciation for Tom Lane's many years of service on the Board of Selectman and his role as liaison to the Housing Authority.
- 9. Minutes approved:** On a motion made by Mr. Brown and seconded by Mr. Lehotsky, the board voted 3-0 to approve the minutes of the April 24 meeting.
- 10. Next meeting dates:** June 14, June 26
- 11. Meeting adjourned:** On a motion made by Mr. Brown and seconded by Ms. Ing, it was voted 3-0 to adjourn. Meeting adjourned at 9:00 pm.