

BOARD OF SELECTMEN

September 28, 2010

Minutes

The Board of Selectmen met on Tuesday, September 28, 2010 in the Town Hall Clark Room. Those present were Selectmen John D. Williams, Douglas A. G. Stevenson, William R. Tice, Jr., Peter Scavongelli, and John Gorecki. Town Administrator Timothy D. Goddard was also present.

The meeting was called to order at 7:00 p.m.

Mr. Williams said the Selectmen have been meeting slightly off schedule. He said since the last time the Board met, the ninth anniversary of September 11th was commemorated. This was a day that affected all of us.

Mr. Williams also spoke about the Board of Health's September 15th presentation on Lyme disease. He said it was informative and an excellent public service.

Mr. Williams said there will be an Executive Session at the end of this meeting for the purpose of discussing collective bargaining and potential litigation. The Board will not return to open session afterward.

Town Administrator Report

Mr. Goddard said there were several contract amendments and change orders in this evening's book for the Board to review and approve relative to the Carlisle School Building Project. He noted that these change orders and amendments have been approved by the School Building Committee. Mr. Goddard said that OPM, Sean Fennell was present to answer questions. Sean Fennell spoke about the costs and amendments.

On a motion made by Mr. Stevenson and seconded by Mr. Tice, it was unanimously **VOTED** to approve:

- Contract Amendment #1 for McPhail Associates in the amount of \$8,500 for additional test borings;
- Contract Amendment #1 for Universal Environmental Contractors for \$6,500 for additional hazardous materials design services;
- Contract Amendment #3 for Daedalus Projects in the amount of \$25,841 for reimbursement for utility back charges;
- Contract Amendment #3 for HMFH Architect in the amount of \$990.00 for Massachusetts CHPS Review costs;
- Change Order #1 for D'Amico Construction in the amount of \$11,350.50 for additional rock removal and the extension of date of substantial completion to September 3, 2010; and
- Change Order #2 for D'Amico Construction for \$12,389.24 for additional rock removal and grounding of switch gear.

Mr. Goddard said the Board will find two proclamations in their packets, one from the Concord Carlisle Community Chest and the other recognizing United Nations Day on October 24, 2010. Two representatives

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from the Concord Carlisle Community Chest, Wendy McNally and Amanda Hickman were present to briefly describe how the Community Chest assists the Town of Carlisle with the proceeds collected from their annual fund-raising. The annual campaign will be launched on October 1st with a fund raising goal of \$650,000. Wendy McNally said these funds help support 40 local agencies and programs as well as the Concord –Carlisle public schools. She said they are looking forward to the Town’s support and the success of the campaign. Mr. Williams said a proclamation has been prepared for the Concord-Carlisle Community Chest and he read aloud same. (Attached hereto).

On a motion made by Mr. Stevenson and seconded by Mr. Tice, it was unanimously **VOTED** to adopt the proclamation as read.

Mr. Goddard said the Carlisle Kid’s House has requested permission to use the Town Common on October 29th from 7 pm to 9:30 pm to sponsor a ‘Movie on the Common’ night. Kelly Guarino from Maple Street was present with several members of the staff from the Carlisle Kid’s House. She said they wanted to do an event that would benefit the entire community. They will be renting a 21foot inflatable screen for a movie which has not been decided upon at this point. There will be no admission charge, but donations will be accepted. On a motion made by Mr. Scavongelli and seconded by Mr. Tice, it was unanimously **VOTED** to allow the Carlisle Kid’s House to use the Town Common for a “Movie on the Common’ night on Friday, October 29th from 7 pm to 9:30 pm with the understanding that they will coordinate with the Carlisle Police Department on traffic and safety issues prior to the event.

Mr. Goddard spoke about the Curve Street Dam, which was discussed at a previous meeting. At that time the Board had asked if the State had a formal appeals process to request reclassification of the Curve Street Dam. Mr. Goddard said there was a process but it requires the assistance of a registered civil engineer. He said the cost is estimated at approximately \$1,500.00. Mr. Williams said he understood that this is important; however, he noted that this is a very large amount of money. The Board discussed whether they should ask the FinCom for this money, as this is an unanticipated expense. Mr. Scavongelli asked what our alternatives were. Mr. Goddard suggested using the legal budget. The Board agreed to move forward with this matter and to use the legal budget for the funding.

Mr. Goddard said the Board has received a request from the School Department to dispose of the surplus equipment that is on the list in tonight’s packet. On a motion made by Mr. Tice and seconded by Mr. Scavongelli, it was unanimously **VOTED** to declare as surplus the list of technology equipment dated September 2, 2010, as provided by the School Department for the purpose of allowing the School’s IT Department to dispose of it.

Mr. Goddard said the Savoyard Light Opera Company would like to hang a banner over School Street at the Town Common, advertising the upcoming production of *The Music Man*. On a motion made by Mr. Tice and seconded by Mr. Stevenson it was unanimously **VOTED** to allow the Savoyard Light Opera Company to hang a banner over School Street at the Town Common from October 17th through November 22nd to advertise the upcoming production of *The Music Man*.

Mr. Goddard said as in the past, a proclamation has been prepared recognizing October 24th as United Nations Day. On a motion made by Mr. Scavongelli and seconded by Mr. Gorecki, it was unanimously **VOTED** to declare October 24, 2010 as ‘United Nations Day’ in the Town of Carlisle in recognition of the 65th Anniversary of the founding of the United Nations.

Mr. Goddard said there was a request to use Town property by the campaign Committee for Jon Golnik. They would like to use the Center Park on Lowell Road for a campaign event for Jon Golnik on October 2nd. On a motion made by Mr. Tice and seconded by Mr. Scavongelli it was unanimously **VOTED** to allow the campaign committee for Jon Golnik, candidate for Congress, to have a campaign rally at the Carlisle Center Park on Saturday, October 2nd from 2 pm to 4:30 pm with the understanding that they will coordinate with the Carlisle Police Department on traffic and safety issues and will restore the park to the same condition as prior to the event.

Mr. Goddard said the Regionalization Opportunities Special Committee will hold their first meeting tomorrow night. He said however that it is necessary to re-vote the timeline of the committee’s charter, as the

original date states the committee will complete its work by September 30, 2010. He suggested changing that date to no later than December 31, 2010.

Public Hearing – Site Plan Review for the Carlisle Public School

Mr. Williams read the Legal Notice for this Public Hearing (attached hereto). Mr. Williams thanked the Planning Board for their extensive work on their report. He said tonight we will start with a presentation from the applicant. After that the Board will go through the Conditions prepared by the Planning Board. In regard to the conditions, he said as we go through them, if the Board agrees with said condition, we will move on, but where there is a difference of opinion, the Board will ask David Freedman, Planning Board chair to explain the Condition further. He felt there may be only one or two Conditions that needed explanation.

Lee Storrs School Building Committee chair and Arthur Duffy, HMFH Architects, Inc. were present to give a presentation on the two-story addition and replacement of the Spalding Building. Arthur Duffy showed floor plans and various layouts of the impending work. He said besides the new addition, there were minor renovations being performed. Arthur said the administrative offices will be relocated. He said the proposal is to start construction of the addition in mid to late January of 2011. That work will be performed, while the rest of the campus continues to function. The addition should be complete by April vacation of 2012. He explained the parking and traffic flow around the school during the construction phase. Arthur said in the Summer of 2011 the excavation will begin for the installation of the underground cisterns. He said that will involve rock blasting. Mr. Williams said this is obviously a large, complex project that involves children, traffic and construction of a large building.

The Board began to review the Conditions.

A. Traffic

1. That the School Administration provide regular and increased traffic monitoring on School St., Church St., and within the parking areas on the site during school drop-off and pick-up hours, during the first few weeks of each phase of the work at a minimum. It is understood from the SBC comments that the Police Department may be initially engaged for traffic monitoring.
2. That the School Administration, Owner's Project Manager and Design Team (HMFH) Architects and their Subcontractors estimate and determine the need for and locations of Police details both on a regular basis and in conjunction with certain key construction activities for inclusion in the Project Specifications.
3. That the Selectmen shall request that sponsors/planners for special events on the school campus during the construction, e.g. Town Meetings, Old Home Days, conferences, etc., shall meet with the Owner's Project Manager at least 30 days in advance of the event to determine specific needs for traffic and pedestrian flow and for parking, and to develop information to be distributed to participants. The Board also recommends that the Selectmen reach out to such groups as early as possible to ensure that all are aware of the likely impacts of the planned work.
4. That when the construction staging area closes the normal bus loading area of the main parking lot, the resulting dead-end upper driveway adjacent to the Corey Building shall be closed to traffic during school drop-off and pick-up hours, as well as during scheduled Recreation programs to reduce congestion.
5. That the striping and signs shall be provided to clearly indicate that the eastern entrance to the Church St. lot is two-way during Phase 1 of the project.
6. That the one-way traffic direction in the parking lane closest to Church St. be reversed during Phase 1 to allow counter-clockwise circulation.
7. That the Project Specifications shall require that large construction vehicles be prohibited from exiting the site via School St. at the Town Common, but instead use Church St. east to Bedford Rd. or west from School St. to Concord St. to avoid congestion within the rotary and the Concord/Westford/School St. intersection.

B. Parking

1. That the Selectmen and the School Administration shall attempt to negotiate the use of the abutting Congregational Church parking lot for limited faculty/staff parking only during the construction period. [Also consider including within the project, with the Church's consent, the installation of a temporary stairway beside the fenced play area connecting the parking area to the School property, thus providing a very short connector route and encouraging the use of the rear of the lot for this overflow parking.]
2. That the Selectmen shall coordinate communication between the OPM and Council on Aging/Village Court to reserve up

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to 11 striped parking stalls on Church St., between the two existing School parking lot entrances, for use by visitors to Village Court from 9:00 AM to 2:00 PM, Monday through Friday.

3. That the School Administration shall require that the daytime bus staging area next to Spalding Field be moved to the Banta-Davis land to allow room for additional overflow parking on Church St. by the athletic fields.
4. That the Selectmen will request the Traffic Safety Advisory Committee to perform an analysis of parking needs and utilization in early 2013, preferably under winter weather conditions, and identify mitigation alternatives if demand exceeds supply. Those mitigations could include (a) long term use of the Congregational Church lot; (b) faculty/staff parking assigned to stalls at Spalding field; or (c) creation of new on-site parking stalls, e.g., in a grass area behind the Corey auditorium.

C. Lighting and Signage

1. That the Selectmen shall require that all new site lighting shall utilize cut-off fixtures or their equivalent to minimize light trespass on the premises and light pollution, especially with any safety lighting that will remain lighted from dusk to dawn.
2. That the plans shall include adequate pathway and entrance lighting to guide visitors to the proposed multi-purpose room for community use.
3. That the Project Specifications shall include exterior directional signage at key pathway points and entrances, in addition to the proposed signs identifying the buildings, to guide visitors to locations such as the community room, Administration office, auditorium, and athletic facilities. In addition, consideration should be given to providing a permanent orientation/way-finding map of the School site to be located within the lobby of the new addition to assist visitors and students in reaching their destinations.
4. That the striping and painted delineation of the fire lane as it crosses the new plaza play space shall be eliminated from the plans and specifications, since this is an area that will not be regularly used by vehicles or to provide parking, and such striping and other markings such as "FIRE LANE" are inappropriate for a play area. The fire lane may be alternatively designated by pavement materials that are distinct, but otherwise blend well with the uses of the area (such as the 4-square color coat proposed). The Board of Selectmen will work with the Fire Department to determine appropriate marking for the Fire lane in the play area and plaza area (with help of the Building Inspector).

D. Landscaping

1. That trees to be preserved within the contractor staging areas and within all areas to be cleared as delineated on the Demolition and Removals Plan shall be clearly marked on the plans and on the site itself, and subsequently be reviewed by the School Building Committee, the Owner's Project Manager, the Project Architect, the contractor and the Town's Tree Warden before tree cutting. Any requested deviation from the proposed tree removal plans that is recommended by these reviewers shall be presented to and determined by the Selectmen and the Tree Warden.
2. That all trees to be preserved, including those outside of the areas identified in Condition D.1, shall be subject to all the other provisions of the Tree Protection Plan in the Construction Management Plan.
3. That the Project Specifications shall include a requirement for compensatory replacement should any trees or shrubs that are to be preserved are damaged or destroyed. The Design Team, Owner and School Building Committee shall develop the appropriate compensatory requirements, for approval by the Selectmen.
4. That any trees 4" or greater in caliper, measured 4' above ground level, and any stone walls within the rights of way of School St. or Church St. that are proposed to be removed or altered are subject to the prior consent of the Planning Board under the provisions and procedures of the Town's Scenic Roads Bylaw (Article XII of the General Bylaws). Removal of all such trees is also subject to prior consent of the Tree Warden under the Public Shade Tree Act. (See also Condition H.1 below.)
5. That the Project Specifications include a landscape "clean-up" of weeds and debris in the riprap on the slope between the Bus loading area and the upper plaza in front of the Corey Building and the new addition, and consideration be given to the alteration to the riprap to improve the appearance of this major entry point to the campus.
6. That the proposed grassed areas to the south of the fire lane between the entrances to the new addition, the Robbins Building, and the Wilkins/Robbins courtyard be reviewed to take into consideration expected straight line pedestrian travel and, if necessary, the pavement and landscaped areas in this location should be modified.
7. That the condition of the landscaping in the well-traveled courtyard between the Wilkins and Robbins Buildings shall be evaluated by the Design Team and, if sufficient funding is made available, additional landscaping shall be proposed and installed in this area. (See also Condition E.4 below.)
8. That no additional paving or tree removal be undertaken in the Wilkins/Robbins courtyard and its entrance, except as described in Conditions F.6 and F.7 above. The Planning Board is aware of the Fire Department's request to make this area accessible for its ladder truck, but questions whether this proposed means of alternate access to the communications tower on the School roof for occasional maintenance should be a determining factor in site design, in light of the potential impact of such modifications on the School's use of this space and the need for additional investment to improve the quality and usability of this space for students unless access is necessary for public safety purposes, in consultation with, or as determined by the Board of Selectmen.

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E. Storm Water Management

1. Although the project's design engineers predict, through storm water modeling, slight decreases in the peak rate of storm water runoff from the site for the 2, 10, 25 and 100 year storm events from the existing to the post-construction conditions, the Planning Board recommends that an independent peer review of the storm water management plans and drainage calculations be completed prior to soliciting bids because of the scale of the project, the site location near the crest of a hill on three sides, the density of the surrounding development, and the adjacency of possible bordering vegetated wetlands of concern to the Conservation Commission.[Sean Fennell noted that he had done many school projects and has never done a storm water peer review] After considerable discussion the Board took an informal vote regarding moving forward with an independent peer review of the storm water management plans and calculation. The Board *informally* voted 3 yes and 2 no to proceed with the peer review. After considerable discussion the board took an informal vote regarding moving forward with an independent peer review of the storm water management plans and calculation not to exceed \$10,000.
2. That mitigation measures be implemented in the Project Specifications for protection of all existing drainage structures from the accumulation of soil debris. (For details, see Condition F.3 below.)
3. That requirements for regular monitoring of the storm water protection measures be included in the plans and specifications and be implemented by the contractor.
4. That the drainage deficiencies that are manifested by standing water in the courtyard between the Wilkins and Robbins Buildings be evaluated and corrected to the greatest degree feasible if sufficient funding is made available.
5. That the permeable pavement proposed for the section of the fire lane in the Historic District shall be replaced with standard asphalt paving, and a landscaped drainage swale installed on its easterly side, along with new drainage structures at the bottom of this swale and the immediately adjacent parking lot entrance road, all subject to the approval of the Historical Commission.

F. Wetlands Impacts

1. That the contractor shall be required to submit Storm-water Pollution Prevention Plan (SWPPP) for the project to the EPA, including a Notice of Intent for Storm-water Discharges Associated with Construction Activity under a NPDES General Permit.
2. Although there is no Bordering Vegetated Wetland (BVW) on the site, in order to prevent encroachment into a 100-ft. BVW Buffer Zone associated with a wetland across the street from the proposed construction site on Church St., that the Design Team shall either move the proposed temporary play area at least 20 feet to the south, or otherwise satisfy the Conservation Commission with regard to mitigation of potential impacts on this wetland.
3. That in order to prevent runoff containing pollutants from construction activity from reaching the BVW across the street from the Spalding Field, the contractor will undertake the mitigation measures specified in Condition E.2, specifically with regard to the Phase 1 construction entrance and Church St. to the east of that entrance up to and including the drainage structures at the bottom of the hill at Spalding Field. These measures shall include gravel site entrance mats, truck wash down areas, silt sacks at existing and proposed drainage structures downstream of construction activity, multiple tiers of siltation barriers/hay bales, and regular street sweeping.

G. Historic District Alterations

1. That the Design Team shall stake the boundaries of the construction work area within the Historic District and notify the Historical commission when the staking is in place for review.
2. That the on-street overflow parking stalls on Church St. and School St. within the Historic District shall not be striped or marked in any way, including roadside signs.
3. That the School Building Committee and the Design Team shall seek a Certificate of Appropriateness from the Historical Commission for proposed work in the Historic District, and the conditions imposed by the Commission shall become conditions of this Site Plan Approval.

H. Scenic Road Alterations

1. That the School Building Committee and the Design Team shall seek consent from the Planning Board for the removal or alteration of any trees 4" or greater in caliper and any stone walls within the rights of way of School St. or Church St., and shall follow the process established by the Planning Board's Rules and Regulations for Scenic Roads. Any conditions or compensatory actions required to obtain that consent shall become conditions of this Site Plan Approval.

I. Public Roadway Condition

1. That the Design Team shall promptly review and make a determination of the existing conditions of the pavement and drainage structures of School Street from Westford St. to the end of the School property, and Church St. from Concord St. to Bedford Rd. and shall inform the DPW of any repairs necessary for anticipated construction traffic. Immediately prior to construction, the Owner's Project Manager shall video record the conditions of these streets.
2. That the Project Specifications shall include language requiring the contractor to restore these streets and/or drainage structures to their original condition after project completion should any damage occur to these public ways as a result of construction activities.

J. Demolition, Blasting, Rock Removal and Fill

1. That demolition, site clearing, blasting, mechanized rock removal, rock crushing and other disruptive exterior construction activities shall not occur while school is in session. At other hours and during the summers and school vacations, all construction except blasting, mechanized rock removal and rock crushing may occur Monday through Friday between 7:00 AM and 5:00 PM, and Saturdays between 9:00 AM and 3:00 PM. Blasting, rock crushing and rock removal shall occur only Monday through Friday between 9:00 AM and 5:00 PM. No exterior construction work shall occur on Sundays and holidays. No heavy construction or delivery vehicles shall arrive at the site earlier than 7:00 AM, Monday through Friday, and 9:00 AM on Saturday. No such vehicles shall idle at any staging point within the town before these hours.
2. That the Owner's Project Manager shall distribute a copy of the State Fire Marshall's pamphlet "Facts for Massachusetts Property Owners about Blasting" (attached to this memo) to all owners of property within 250' of the proposed blasting site(s).
3. That the contractor shall comply with all the blasting requirements in the Construction Management Plan, as well as all requirements of the State and the Carlisle Fire Department.
4. That the final Project Specifications shall prohibit the reuse of any potentially hazardous or unsuitable material as fill on the site, including construction debris such as concrete, crushed masonry, wood or gypsum board, and also prohibit the burning of debris on site. The Specifications shall also require the contractor to regularly replace HEPA filters on equipment used for asbestos abatement and management.

K. Communications

1. That the Owner's Project Manager (OPM) shall have a full-time staff person on site who will serve as liaison between the School Administration, the General Contractor and the neighborhood. The OPM will hold [monthly] informational meetings open to the neighborhood and other interested parties regarding construction activities and procedures, said meetings to be announced by e-mail, by posting in Town Hall and the School Administration office, and by listing in the Carlisle *Mosquito* calendar.
2. That the School Administration shall also provide a person(s) to be a point of contact regarding construction activities, and notice of the identity of that contact shall be provided to the Town Administrator and to the Town Clerk.

L. Amendments to the Site Plan

1. That the Selectmen shall reserve the right to modify or amend their approval of this Site plan in accordance with Sec. 7.6.8 of the Carlisle Zoning Bylaws. The Planning Board believes that such a reservation should be included to allow, if necessary, a Town review of the traffic, parking and storm water drainage conditions during construction as well as after the site renovations are complete and the site is operational.

On a motion made by Mr. Tice and seconded by Mr. Gorecki, it was unanimously **VOTED** to close the Public Hearing on the Site Plan Review for the Carlisle Public School.

On a motion made by Mr. Stevenson and seconded by Mr. Tice, it was unanimously **VOTED** to approve the Site Plan for the Carlisle Public Schools as designed by HMFH Architects, Inc. dated August 16, 2010, with sheets CO.2, C1.0, C1.1, L2, L3, L4 and FPO.2 all as revised September 9, 2010, and that the Board of Selectmen approve the waiver of all fees associated with the Site Plan Review process. Also the Board of Selectmen approves the Conditions as provided by the Planning Board in the Memo dated September 28, 2010 as amended.

Consideration of Approval of Housing Production Plan

Mr. Williams said Housing Coordinator Elizabeth Barnett, who was present has the current Plan that was approved by the Planning Board last night with one change DHCD required us to make and another change

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the Planning Board requested, which is related to water. Mr. Williams said he did not think this plan required a lot of discussion this evening however he did suggest reviewing the insertions. Elizabeth pointed out the changes, which were on pages 4 and page 50. On a motion made by Mr. Scavongelli and seconded by Mr. Tice, it was unanimously **VOTED** to approve the Carlisle Housing Production Plan, dated September 27, 2010 with the understanding that there may be subsequent minor changes brought by DHCD. Mr. Williams thanked the Planning Board and the Housing Production Plan Committee for their hard work on this document.

Consideration of Approval of Emergency Notification Policy

Mr. Williams said this is the draft the Board reviewed at the last meeting. Essentially it presents tiers of users and protocol for the warnings, and for which instances the notification system would be used. The Board reviewed the document presented and requested that it be put in policy form with two changes under Notifications: C. adding the Board of Selectmen; and D. Changing the "Town Board" to Board of Selectmen.

Consideration of Adoption of Board of Selectmen FY2011 Goals

Mr. Williams spoke about the Board's Goals as they were presented tonight. He said under Financial Management, #6, he would like to add his name to that Goal. Mr. Stevenson's name was added to the Education Goal, #2 as he will be actively attending the joint chairs meeting in Concord with Mr. Williams. Mr. Williams said he would like the Board to adopt the Goals tonight and then to have the first hour of the next Board of Selectmen's meeting be set aside as a meeting for the Chairs of the Boards and Committees. He would like to get the input of the other Boards on the Board of Selectmen's complex goals and hear some of their goals.

Mr. Stevenson suggested sending out the Board of Selectmen's Goals to the Chairs and notify them of the Board of Selectmen's intention of the upcoming meeting.

On a motion made by Mr. Stevenson and seconded by Mr. Tice, it was unanimously **VOTED** to adopt the FY11 Board of Selectmen Goals.

Appointments

On a motion made by Mr. Stevenson and seconded by Mr. Tice, it was unanimously **VOTED** to appoint the following to the Regionalization Opportunities Special Committee for a term that will end on December 31, 2010: Board of Selectmen – John D. Williams; Town Administrator – Timothy D. Goddard; Finance Director – Larry Barton; Finance Committee – David Model; Board of Health – Bill Risso; and, Recreation Commission –Rick Amodei.

Liaison Reports

Mr. Stevenson spoke about a recent Honor Roll Memorial Committee meeting. He said there are a few outstanding bills that were never paid. He said the Committee is considering a fundraising campaign to raise a few thousand dollars to pay these bills. Mr. Stevenson said the Committee is still operating to take care of unfinished business however they want the Board to continue the term of this Committee so they can maintain the Honor Roll.

Mr. Stevenson said the Carlisle Conservation Foundation held their 50th year anniversary event this past weekend and even though the weather did not cooperate it was well attended.

Mr. Gorecki spoke briefly about the FinTeam meeting that took place this morning. Mr. Gorecki said the Town Accountant reported that she had submitted all the documents needed for the Town to receive Free Cash. Larry Barton noted that the local receipts were not very active over the last few weeks. Mr. Gorecki said there was a discussion over various amounts that would be needed to set aside to fund post-retirement funds. He said Susan Pray from the Carlisle School Business Office discussed gas and electric contracts.

Mr. Stevenson said three Selectmen attended the Joint Chairs meeting last Thursday night in Concord.

Mr. Scavongelli spoke about the Highland Building Stabilization Project. In regard to the bidding process for the stabilization, any further RFP's have been post-poned until the Spring. The Highland Committee will give an update on their progress at the next Board's meeting.

Minutes

On a motion made by Mr. Tice and seconded by Mr. Stevenson, it was unanimously **VOTED** approve the Minutes to the September 7, 2010 Board of Selectmen meeting.

Executive Session

At 10:18 a motion was made by Mr. Tice for the purpose of discussing potential bargaining and litigation and not to return to open session. The motion was seconded by Mr. Stevenson and the following roll call vote was taken: Williams – aye; Stevenson – aye; Tice – aye; Scavongelli – aye; and, Gorecki – aye.

Respectfully submitted by Margaret deMare