



# Town of Carlisle

MASSACHUSETTS 01741

Office of  
**PLANNING BOARD**

MINUTES

April 14, 1980

Present: Raftery, Chaput, Coulter, Courant, Kulmala, Hannaford

Tom Raftery reported that the manager of environmental services for Environmental Services Associates has agreed to meet with the Board to inform them as to what kinds of questions should be asked if and when the Board meets with professional planners regarding geological studies in Town Center planning. "Mr. Water," who is not a Carlisle resident, will be asked to set a date for such a meeting; and when the date is set, the Conservation Commission should also be invited to attend. The possibility of holding a regular meeting on May 27, instead of the May 26 Monday Memorial Day holiday, was discussed.

Paul Courant, Chairman of the Planning Board's Master Plan Subcommittee, distributed an outline of the projects to be studied with respect to Town Center planning. He asked that the Board consider the use of professional help at some stage. Tom Raftery suggested that the information gathering was the first step with an education process as part of it. Tom is willing to chair the water and sewerage committee at its initial information gathering stage. It was seen that issues must be identified and that goals must be clearly defined. Vivian Chaput voiced her opinion that where water and sewerage questions would need professional expertise, the other questions on the outline were things that the entire town population should have some forum for expressing their opinion and opportunity to work on the project.

In an attempt to define the limits of the "Town Center," it was felt that anything that affects the Town Center should be studied. Each committee should set its own definition of the study area and its own timetable. Each committee should have a plan of what it wants to accomplish and set some milestones as to when various steps should be accomplished.

Warren Lyman, associate member of Conscom, suggested that a small budget should be considered and that the status of these committees should be certain that that meetings will be posted if it is necessary.

Paul Courant made a motion that the Board appropriate \$200 for incidental expenses (postage, photocopying, advertising, etc.) for the Master Plan Subcommittee of the Planning Board. The motion was seconded and unanimously voted in favor. Bonnie Miskolczy, Cross Street, had information that meetings of these sub-subcommittees would come under the open meeting law and that the time and place of meetings should be posted on the Town Calendar 48 hours in advance.

Review of the Minutes of the March 24 and April 7 meetings was deferred to the April 28 meeting.

Tom Raftery reported that he will be meeting at 9 p.m. on April 23, 1980, with the Selectmen in executive session.

In discussion of what general planning should be addressed in the year ahead, the following were suggested: (1) cluster zoning (2) using the Radcliffe maps to identify areas where alternative types of development would be appropriate (3) drainage problems in subdivisions. Some time will be devoted during each meeting to at least one of these subjects.

Inspection of roads under construction was again discussed in light of the construction under way on Munroe's Hill. Although standards for road construction are spelled out in the Rules and Regulations, there are no instructions or guidelines to the developer as to when inspections should be made. Frank Hannaford will contact Four Seasons Development to explain the inspection procedure and will ask them to communicate with Cleverdon, Varney & Pike, the construction engineering firm which performs such inspections for the Town.

Reproduction costs of the Wetland/Flood Hazard District article for Town Meeting were \$63.00. The Planning Board voted to reimburse Kay Kulmala for 50% of the bill and recommended that Conscom do likewise.

The meeting adjourned at 10:45 p.m.

Respectfully submitted,

Meredith DeLong  
Secretary to the Board