

CARLISLE PLANNING BOARD

MINUTES

DECEMBER 16, 1991

Present:

Phyllis W. Hughes, Chairman
Vivian F. Chaput
George B. Foote
Scott T. Evans
Kenneth H. Ernstoff
Elaine H. Olden,
Planner Assistant

Meeting called to order at 8:22 p.m.

Minutes

On motion by Mr. Ernstoff seconded by Mr. Evans, the members voted unanimously to approve the minutes of the November 18, 1991, meeting as presented.

Bills

The members authorized payment of bills as presented.

Planner Assistant Finances

On motion by Ms. Chaput seconded by Mr. Evans, the members voted unanimously to reimburse Mrs. Olden for two courses at MIT after she takes them in January: Manage a Citizen Participation Process and Swamp-Yankee Planning: Jump-Starting Town Plans.

During a brief discussion of the budget meeting with the Finance Committee in January, Ms. Hughes agreed to ask Ms. Natola to prepare an argument for a 5% increase in the Planner remuneration.

Modification of Ice Pond Road Conservation Cluster Special Permit

During consideration of a request from Attorney Nelson, attorney for Charles Boiteau, applicant for modification to a Conservation Cluster Special Permit for the Ice Pond development, to waive the payment of Review Fees as required in the Board's regulations, the members noted that a requirement for Special Permit applications was inadvertently omitted from the published Conservation Cluster Special Permit regulations:

- IV.C. The Applicant shall reimburse the Town for all expense incurred by the Board for professional services in excess of the initial amount paid pursuant to Section V [Review Fees], including, but not limited to, the cost of professional services in excess of the initial amount paid pursuant to Section IV.B [Project Review Fee], the cost of publication of required public notices and the cost of recording and/or verifying the recording of any documents and plans associated

with the Special Permit application.

On motion by Mr. Foote seconded by Mr. Evans, Mr. Foote, Mr. Evans, Ms. Hughes, and Ms. Chaput voted to waive the review fee requirement subject to receipt of a letter agreeing that Mr. Boiteau will reimburse the Board for any fees described as payable under the omitted provision and under the Review Fee section up to a limit of \$1,000. Mr. Ernstoff abstained.
Extension of approval for Ice Pond Road Definitive Plan

Conservation Cluster Regulations

On motion by Mr. Foote seconded by Ms. Chaput, the members voted unanimously to include the following provision in the published regulations for Conservation Cluster Special Permits, inadvertently omitted from the copies currently available:

- IV.C. The Applicant shall reimburse the Town for all expense incurred by the Board for professional services in excess of the initial amount paid pursuant to Section V [Review Fees], including, but not limited to, the cost of professional services in excess of the initial amount paid pursuant to Section IV.B [Project Review Fee], the cost of publication of required public notices and the cost of recording and/or verifying the recording of any documents and plans associated with the Special Permit application.

Master Plan

The members submitted their lists of goals and instructed Mrs. Olden to prepare a list of goals which includes those submitted with the modifiers and qualifiers used in the members' lists. The members agreed to produce a 3-4 page statement of goals in detail and with richness, double spaced, to be the document presented to neighborhood meetings. The members also agreed that the Master Plan itself will be prepared after the neighborhood meetings to reflect the content of those meetings and that the Master Plan will be presented to other town Boards and committees before being presented at Town Meeting.

Meeting adjourned at 10:10 p.m.

Respectfully submitted,

Elaine H. Olden
Planner Assistant