

**Town of Carlisle**  
**Recreation Department**

**66 Westford St. Carlisle MA 01741 Phone: 978-369-9815 Fax: 978-371-6686 E-**  
**Mail: rec@carlisle.mec.edu**

**JOB APPLICATION – SUMMER FUN 2008**

(In order to qualify for employment you must be at least 15 yrs. before January 1, 2008)

Name \_\_\_\_\_ E-Mail \_\_\_\_\_  
Address \_\_\_\_\_ Home# \_\_\_\_\_ Cell# \_\_\_\_\_  
Town \_\_\_\_\_ Zip \_\_\_\_\_ DOB \_\_\_\_\_ SS # \_\_\_\_\_  
Emergency Contact: \_\_\_\_\_ Phone \_\_\_\_\_

- Carlisle Summer Fun Program will operate for (3) 2 week Sessions from:  
June 30 thru Aug. 8, 2008 from 9:00 am to 3:00 pm at the Carlisle Public School
- **Orientation: Wednesday, June 25 or (Back up date: Thurs, June 26).** Mandatory attendance at Orientation/Set up/CPR/First Aid in order to qualify for employment. Paid day – Wed. June 25<sup>th</sup> 9:00 - 2:00 pm - exceptions (for returning employees only) require permission from Recreation Director.
- Will you be available to attend Orientation? \_\_\_\_\_ If NO, please state reason \_\_\_\_\_
- Have you been previously employed by the Town of Carlisle? \_\_\_\_\_  
In what capacity? \_\_\_\_\_
- Circle the Sessions available to work: (you must be available to work a complete session)  
Session A: June 30 to July 11      Session B: July 14 to July 25      Session C: July 28 to Aug 8  
(no session Fri July 4<sup>th</sup>)
- Additional weeks available to Substitute – please circle.  
June 30      July 7      July 14      July 21      July 28      Aug 4
- Are you available to work before camp? (Early Drop Off: 8:15 to 9:00 am)      Yes      No
- Have you taken First Aid and CPR Training? \_\_\_\_\_ Date: \_\_\_\_\_  
(Recreation will offer First Aid, CPR and CPR refresher classes on Wed. June 25 during Orientation)  
Mandatory for all employees – if classes have not been taken within the past 12 months.
- Are you willing to perform Community Service for all or part of the time? Yes No  
Number of hours: \_\_\_\_\_
- Work and/or Volunteer Experience?

- **What special skills do you have?** (include **CIT, WSA, WSI**, leadership, coaching experience, certification, babysitting, horse riding, sports, hobbies, etc.)

### Program Leaders

Recreation is always looking for individuals with special interests or skills who are interested in leading or coaching a particular activity. Please indicate your ideas. (For example: Orienteering, Arts & Crafts, Workreation, Basketball, Soccer, Tennis, etc.) Call us if this is of interest to you, so we may discuss these options further: 978-369-9815.

- **Why would you like a summer job with the Carlisle Recreation Program?**

### References

Name _____	Phone _____
Name _____	Phone _____
Name _____	Phone _____

- Additionally, the State of Massachusetts requires that all employees be CORI checked.
- Apply before March 10, 2008 for the best opportunities. Late applications will be considered for substitutes and any new positions. You will be contacted in early April regarding employment. If you have any questions, please call: 978-369-9815.
- Please send a copy of any certifications you have, along with this application.
- **Mail completed application to: Carlisle Recreation, 66 Westford Street, Carlisle, MA 01741**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Thank you for your interest in working with the Carlisle Recreation Program.