

**SCHOOL BUILDING COMMITTEE MINUTES
FOR THURSDAY, JULY 23, 2009**

SBC MEMBERS PRESENT:

Lee Storrs, Chair
David Flannery
Wendell Sykes
Bill Fink
Don Rober
Ingo Szegvari
William Risso
Madonna Mckenzie
Linda Vanaria

OTHERS PRESENT:

Sean Fennell
Laura Warnick
Cynthia Sorn

I. Call to Order

Lee Storrs called the meeting to order 7:10 pm

II. Reading & Approval of the Minutes

Wendell moved minutes from July 16, 2009 be accepted. Corrections noted.
All in favor of accepting as amended.

III. COMMUNICATIONS AND CORRESPONDENCE

1. The Feasibility Study Agreement (FSA) has been signed by the Town and mailed back to the MSBA.
2. HMFH reviewed the work they have been doing. Internally they have been reviewing existing floor plans and analyzing how existing spaces are used within the building.
3. Discussion was had regarding inviting the MSBA to the site after signing of the FSA is complete. Possibly this will occur in mid-August.
4. At the August 6, 2009 CSBC meeting HMFH intends to have updated education specifications for review.
5. Daedalus will have 4 copies of their contract signed and sent to the Town manager.
6. HMFH will have 4 copies of their contract signed and sent to the Town manager.
7. The Board of Selectmen will vote to sign the Daedalus and HMFH contracts at their meeting on July 28, 2009.
8. Additional refinement to the wording of attachment G of the HMFH contract was requested. Daedalus will make the changes and send the modified attachment to HMFH for signature.

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9. The CSBC voted to sign the amended HMFH contract contingent upon receipt of an executed FSA from MSBA.
10. The CSBC voted to sign the amended Daedalus contract contingent upon receipt of an executed FSA from MSBA.
11. Lee Storrs mentioned that the CSBC should establish a day to day contact for HMFH and Daedalus. Lee will put something together for the CSBC to review and approve.
12. Discussed the land survey quotes. The low quote from Precision Land Survey (PLS) and the clarifications on their scope requested at the last meeting were reviewed. It was agreed that a new proposal from will be requested that includes all the agreed upon scope and a contract will be drawn up for approval at the next CSBC meeting. Daedalus to request modifications discussed as well as get a current insurance certificate from PLS. Daedalus to request that PLS sign certificate of non-collusion as well as tax compliance certificate. The CSBC voted to proceed with the award of a contract to PLS contingency upon resolution of the above mentioned issues and contingent upon execution of a FSA with MSBA.
13. Discussed communication with the community. The goal would be to have something in the local paper monthly. Once we have drawings there would be public forums held in October and possibly a presentation at Fall Town meeting and a more aggressive public information campaign in the Spring.
14. Daedalus to send pdfs' of the DPI, HMFH and PLS contracts to the Town manager so that they can be sent on to the selectmen for approval.
15. The next meeting of the CSBC will be held in the principals office in the Wilkens building.
16. HMFH will present a design schedule at the next CSBC meeting as well as a review of space relationships.

Meeting ended at 8:45 pm

Next meeting August 6, 2009 7:00 PM.