

Carlisle Housing Authority (CHA)
Meeting Date: April 8, 2010
Approval Date: May 13, 2010
Submitted by: Susan Stamps

Attending: Members Alan Lehotsky (Chair), Steven Pearlman, Carolyn Ing, Susan Stamps, and James Bohn, and Administrative Coordinator Elizabeth Barnett.

1. Call to Order. 7:34 p.m.
2. Community Input. None - no community members except other board members and David Ziehler, who was present to discuss the Affordable Accessory Apartment (AAA) program present.
3. Old business.
 - a. Benfield Farms¹
 - i. ZBA update. Lehotsky reported on the April 7, 2010 hearing of the Zoning Board of Appeals (ZBA) and discussion with the peer reviewer. He said the peer reviewer's biggest issue was that the traffic study was over three years old. The next ZBA hearings are April 22 and May 5. ZBA must close the hearing May 22 (180 days from date application for Comprehensive Permit was submitted), with 45 days to issue the decision.
 - b. Affordable Accessory Apartment (AAA) program.
 - i. Barnett gave a detailed Power Point presentation of the chronology of the AAA program development. Members complimented her on an excellent summary of the process. She will make the presentation to the Carlisle Housing Trust (CHT), which is meeting on April 21. Also, members reviewed the most recent version of the AAA deed restriction that Barnett prepared incorporating Planning Board and CHA comments. The CHT will review the deed restriction at its April 21 meeting.
4. New business.
 - On a motion made by Lehotsky and seconded by Bohn, it was VOTED 5-0 to authorize payment of the sum of \$250 for Barnett and Ing to attend a Mass Housing Partnership conference in June, 2010.
 - On a motion made by Pearlman and seconded by Bohn, it was VOTED 5-0 to authorize payment of the sum of \$23.49 for a name plate and stand for Ing (for the meeting table).
5. Minutes approved. On a motion made by Bohn and seconded by Pearlman, it was VOTED 5-0 to approve the March 11, 2010 minutes (March 25 minutes deferred to next time).

¹ Application for comprehensive permit submitted to ZBA on 10/23/09.

6. Next meeting date. Next meeting scheduled for April 8, 2010.

7. Meeting adjourned. On a motion made by Bohn and seconded by Stamps, it was VOTED 5-0 to adjourn. Meeting adjourned at 8:47 p.m.

ACTION ITEMS

A. No current action items

From previous minutes:

A. Barnett and Lehotsky to draft letter for Selectman Tim Hult to review, finalize and sign; letter to go to DHCD in support of extending the 40B certification period for small towns from 2 to 3 years (promised at 9/10/09 joint meeting with Carlisle Housing Trust), with copies to Rep. Atkins, Sen. Fargo, and the list of Carlisle's "comparable towns."