

CARLISLE PLANNING BOARD

MINUTES

February 27, 1989

Present: Mr. Foote; Mr. Sherr; Mr. Davis; Mr. Tobin; Ms. Hughes; Mrs. Olden,
Administrative Planning Assistant

In Chairman Sillers absence, Vice Chairman Foote called the meeting to order at 8:05 p.m.

The members agreed to postpone consideration of the minutes of January 23 and February 6, 1989, until a later date. Payment of bills as presented was authorized.

After consideration of an "Approval Not Required" Plan submitted by Mr. Evans, the Board and Mr. Evans agreed that the submission was incomplete and Mr. Evans took his plan away with the intention of presenting a complete submission at a later date.

After consideration of the lack of facilities in the Board's new office quarters in the Spalding School, the members instructed the Administrative Planning Assistant to prepare a letter to the Selectmen for Mr. Foote's signature detailing the lack of facilities and stating that the Board cannot continue to function effectively until the facilities are available. The Board also instructed Mrs. Olden to advertise for a secretary after obtaining a wage rate from the Personnel Committee.

After a lengthy discussion with Mr. Moschini, applicant for approval of a definitive plan entitled "Cranberry Hill Lane, Carlisle, MA" for: Moschini, dated Sept. 23, 1988, by Stamski and McNary, Inc., Sheets 1-8, the members agreed that Mr. Moschini could submit the documents which are conditions of endorsement of the plan for Mrs. Olden's review with the understanding that if Mrs. Olden finds them satisfactory, she will arrange for endorsement of the plan by Board members.

Mr. Foote reported to members that there was to be a informational meeting with several representatives of the Town, Mr. Foote as representative of the Carlisle Land Trust, and Mr. Costello on Tuesday morning, February 28, 1989, in the Town Offices to discuss Mr. Costello's proposal for the McAfee land. The members requested that Mrs. Olden represent the Board at the meeting.

The members instructed Mrs. Olden to purchase 10 copies of the base map which had been received from the Town cartographers so that they may be used by individual members to gather Master Plan information. The members also instructed Mrs. Olden to order from the cartographers one set of the full-sized assessors maps and one set of the small-sized assessors maps for use in the Board's new office.

Mr. Tobin reported on his meeting with the Finance Committee. The members discussed various aspects of the budget, including the Planner item and the Engineering item. After discussion of the pay rate in the light of an expected change in the present Administrative Planning Assistant's qualifications and the pay rate assigned to a comparable position with the Conservation Commission, Mr. Davis and Mr. Tobin agreed to prepare a presentation for the Finance Committee and the Personnel Committee for an upgrading of the position. The members spoke briefly about the type of engineering services they believe are necessary to support the Board adequately.

Meeting adjourned at 10:17 p.m.

Respectfully submitted,

Elaine H. Olden
Administrative Planning Assistant