

**Minutes of the Carlisle Board of Health  
August 13, 2013**

Present: Board members Catherine Galligan, Bill Risso, Vallabh Sarma and Donna Margolies; absent was Jeff Brem; also present Linda Fantasia (Agent); Ed Rolfe (Planning Board), Cynthia Sorn (Mosquito).

The meeting was called to order by the Vice - Chairman Risso at 7:00 pm. at Carlisle Town Hall.

**ADMINISTRATIVE REPORTS**

**Carlisle Children's Place** – The Office for Children requires the well to be tested annual as part of the licensing inspection. According to the owner, Angelo DeBenedictis, there has never been a problem. He is willing to provide copies to the Board. The Board did not believe this would be necessary since the state is overseeing the day care facility.

**Challenger British Soccer Sports Camp** – The camp operated from 8/5-8/9/13. 15-20 children were in attendance each day. The camp supervisor met with Fantasia and Holly Mansfield, Recreation Director, one week ahead to go over CORI checks, employee resumes, campers' medical forms. There was only one new camper arrival on 8/5/13. Margolies supervised the camp opening. Mansfield checked one immunization record. Mansfield also noted that the coaches were unaware to check for dog waste on the playing fields. Margolies said the ages ranged from 4 to 14 creating odd groupings since there were only 15 attending the first day. Next year Fantasia will suggest re-arranging age groups so that they better match the staff: camper ratio (1:5 for up to 6 yrs. and 1:10 for 7 and older). Overall camp opening and pre-camp inspections went well. They did not have water available. Mansfield had the tank filled. Campers also brought their own.

**Residential Kitchens** – Fantasia conducted four kitchen inspections for farmer's market vendors (Sunny Orchards, Red Wing Farm, Give a Cupcake a Try, Concord Street Bakery). All of the kitchens were licensed.

**Ice Cream Stands** – Fantasia re-inspected Kimball's Ice Cream. The stand manager had implemented all of the recommendations from the pre-opening inspection (covers over toppings, no cardboard on floor, sanitizing schedule for soft serve machine). Fantasia spoke with Ellen Fitzgibbons of the Dept. of Public Health Milk Inspection program. Dairy products like yogurt that contain cultures and are pasteurized do not require Standard Plate Counts. Fantasia checked the label of the product at Kimball's which listed cultures as an ingredient. The yogurt machine is cleaned twice a week. They are keeping a log. Great Brook only serves pasteurized, scoopable yogurt. It is not processed through a machine. No additional testing is required. The latest Kimball's testing (7/11/13) was satisfactory.

**Sanitary Code Complaint** – Following an excavation inspection at 125 Bellows Hill Road, Frado informed Fantasia that there was no working waste disposal. The tank was removed and the sewer line from the house discharged above ground. Fantasia went to the property which had a tenant. The installer was able to obtain a tank and install it the same day.

**Conferences:** Medical Marijuana Sept. 19<sup>th</sup> (Fantasia, Curran, Margolies); Fire & Life Safety Conference 9/25-26 (Fantasia, Curran)

**Emergency Preparedness Handbook** – Project files and printing specifications were provided; the next step is to secure grant funding for printing.

**Smoke Free Housing Grant** – project coordinator Terry Curran and Fantasia have been meeting with stakeholders to explain the project. They are meeting with the Council on Aging Board of Directors on 8/21/13. They are also contacting the Housing Authority. Fantasia noted that the smoke free housing is intended for both public and private multi-unit housing stock, not just affordable housing as reported in the *Mosquito* last week.

**DISCUSSION ITEMS**

**Planning Board Liaisons** – Ed Rolfe, alternate, attended the meeting. Rolfe said the Planning Board is interested in maintaining good communication between the Boards. The regular liaison is Karen Anders. One of them hopes to attend the Board’s meetings. Galligan said if the Planning Board has issues that it would like to consider, they should contact the Board or invite a representative to attend their meeting. The Board discussed whether it should identify liaisons to the other boards. The Board will send its agendas to both liaisons.

**Gleason Library** – Galligan asked for an update on replacing the septic tank. Fantasia said the Library has issued a Request for Proposals. Since this is a municipal contract it must follow the Uniform Procurement Act. The Library Director, Katie Huffman, expects work to begin this summer.

**Community Septic Loan Program** – Galligan informed the Board that the original \$30 million funding established in 1996 and managed by the Water Pollution Abatement Trust has been expended. The program will now be managed by the state and continue under the Clean Water State Revolving Fund. This will result in additional financing costs: interest to the town will increase from 0% to 2% following the three year interim note; there will be an origination fee of approximately \$5.50 per \$1000 borrowed. The changes will not affect any loan agreements that have already been executed. The state recommends that communities begin charging 5% per loan. Carlisle has always applied 5% interest over a ten year betterment repayment period. The town has 20 years to repay its loan to the state. In 2012 town meeting voted to continue the program up to \$200,000. The Board disbursed a loan in the amount of \$40,000 which has been rolled over to betterment. The Town is not holding any funds at this time, having paid back the balance from the first loan. Galligan and Fantasia have been working on a revised criterion addressing some of the issues raised by Barton and based on the Board’s experience with the five loans it has issued. Galligan explained that the criteria should be viewed as considerations when making a judgment on the appropriateness of the loan. The loan is intended to help homeowners who do not have the financial resources to upgrade a failed system which poses environmental hazards. Of concern is subsidizing a new owner who may have substantial financial interests to assume the loan. The Board is also concerned about an early repayment since the interest collected may not have been sufficient to cover administrative costs. Sarma said he favors paying back the loan if the property sells. The loan is secured with a municipal lien. Galligan spoke with DEP Regional Coordinator Nihar Mohanty who explained that many of the loans are disbursed in low income communities so it is more likely that a subsequent owner will also have financial need. Carlisle is an anomaly. Galligan, Fantasia and Barton will meet later in the week. Galligan will report at the next meeting.

**120 Peter Hans Road** – Fantasia asked the Board to review the Title 5 Inspection Report. It is identical to one done in 2001 by the same installer. The inspector, Carlton Greenwood, passed the system, but the information provided is incomplete. According to the report the system has a septic tank, 50’ leach line, no distribution box, and an overflow dry well. The drywell is questionable since according to Title 5 it can handle grey water not sewage. Whether it was designed as a leaching pit is unclear. There are no other plans on file. The system is most likely the original one for the house which was built in 1963. A letter asking for more information was sent to the inspector but there has been no response. The Board agreed that Fantasia should call the inspector and find out why he had not responded. The Board suggested checking with the state to see if there have been other complaints about the inspector. There is also the question of whether the configuration of the system meets Title 5 standards for a passed system. Fantasia said another option would be to require another inspection and have it witnessed by the Board’s inspector. The Board preferred notifying the state since it took three attempts to obtain the required information. DEP tracks performances of inspectors since they are licensed by the state and can revoke a license if necessary. The inspector will be given one week to submit the missing information. The Board does not have to accept the report as passed if there are unanswered questions. (At the end of the meeting C. Sorn informed the Board that the Conservation Commission had recently issued an Enforcement Order on the property. Fantasia will check.)

**Septic Installation Follow ups** – Fantasia and Lyman have been contacting owners who have not obtained a Certificate of Compliance. This usually happens when a failed system is replaced and does not involve the sale of the property. Title 5 requires the installer and design engineer to certify the work within 30 days of the final inspection. Of the 16 letters sent out, 7 have not responded, 3 are underway, 1 has an out of state address, 3 are ready for Frado’s signature and 2 have been completed. The letters were sent out the last two weeks of July. The Board agreed to send a second letter to the non-responders, certified mail, advising them that they have one week from receipt of the letter to comply or provide a status report otherwise the Board will consider fining them at its next meeting.

**FY14 Budgets** – The operating and revolving accounts have only been active since July 1<sup>st</sup>. The revolving account is healthy as a result of the fee revisions. A more detailed report will be made at a later meeting.

**Grants** – Fantasia is looking into a Capacity Building Grant to continue the work on the Tick Disease Prevention video. Luke Agnagnostopoulos is making copies of the DVD for distribution. If funded, the video will be edited and released in various media formats. The Board asked to have a thank you letter sent to Agnagnostopoulos.

**Conferences** – Fantasia will attend the two days of the MHOA Conference in October. Risso is interested in one day. Margolies is still considering. The registration deadline is 8/31/13 for hotel rooms. Region 4A has not yet voted to fund attendance. The decision will be made at the next General Coalition meeting.

There was no further business. Meeting voted to adjourn at 7:50 pm. Meeting was reopened at 7:56 pm for final business.

**BILLS** – Galligan explained that the bills consisted of wages and grant reimbursable expenses and consultant wages under the Teen Worker Safety (MDPH) Grant and MAPC Smoke Free Housing Grant.

**It was moved (Galligan) and seconded (Sarma) to approve the bills as presented. Motion passed 4-0-0.**

**MINUTES – It was moved (Margolies) and seconded (Sarma) to approve the minutes of 7/16/13 as amended. Motion passed 4-0-0.**

There was no further business discussed. Meeting voted to adjourn at 8:05 pm.

Respectfully submitted,

Linda M. Fantasia,  
Recorder