

TOWN GOVERNANCE TASK FORCE

September 2, 2021

9:00 am

Remote Meeting – Teleconference*

Open to the Public**

Agenda***

9:00 am Open Meeting, Confirm Minute Taker (Brian Cruise), Review Agenda

9:05 am Approve Minutes from 7/20/2021 (amended), 8/5/2021, and 8/27/2021

9:15 am Discuss and Edit Compiled Documents:

1. Public Relations Strategy Document
2. Initial Survey Introduction Letter and Questions
3. Process Flow Document

10:30 am Distribution Plan / Next Steps / Timeline

10:50 am Schedule Acknowledgement Meeting

10:55 am Review Action Items for Members

10:59 am Adjourn

Notes

* To join the meeting online via Zoom, use this link:

Join Zoom Meeting

<https://us02web.zoom.us/j/85740228487?pwd=UmxseHZubDVjLOVzaINkd1ozNWZnUT09>

Meeting ID: 857 4022 8487

Passcode: CGTF2021

** Task Force working documents may be viewed at this link [Task Force Public Docs](#) or accessed via the Task Force webpage at the Town Website (CarlisleMA.gov) by navigating to Town Government > Committees > Town Governance Task Force.

*** The meeting agenda lists all topics reasonably anticipated by the Chair at the time of posting. Agenda times are approximate, and items may be taken up out of order to facilitate the use of time.