

Master Plan Steering Committee (MPSC)
MP Elements Coordination
MEETING MINUTES – JANUARY 6, 2020

Attendance via Zoom: MPSC Members: Stacy Lennon, Janne Corneil, Jack Troast, Bob Zogg, Kate Reid, John Ballantine, Kerry Kissinger, Barney Arnold

Community Member: John Troast

Meeting Start: 7:05PM

Topics discussed:

Approval of Minutes

- Kate moved to accept the draft minutes of the December 23 MPSC Captains Meeting. Seconded by Janne, the minutes were approved by a vote of 7-0.

GIS Database

- Janne explained the work that will be required to enable data analysis using GIS mapping – verifying data and adding new data for the ~2000 parcels in town. She will work with Jack to develop a GIS scope of work proposal to accompany the planner/project manager scope document(s) for the Planning Board.

Existing Conditions (EC) reports

- Captains have completed their work on the EC reports and they will be made available to the Planning Board. Two caveats: the Open Space report will be updated once the OS&R plan is released, and the Schools report will be further reviewed by Jack before finalizing.

Land Use Captain

- Jack will speak with Madeleine Blake / Planning Board about the outstanding need for a Captain who can focus on zoning.

Community Survey

- Barney has drafted socioeconomic data questions for the survey, and solicited questions from Captains for information relating to their area. To be discussed at the full MPSC meeting on Jan 20.

Framing of Master Plan options

- Janne described a quantitative and qualitative methodology for considering overall plan alternatives:
 - Quantitatively means using demographics and total housing units to explore scenarios ranging from status-quo to growth;

- Qualitatively means exploring lots of land use options, such as strengthening town center, enabling ‘densifying in-place’ through zoning tools, or identifying a few places outside of town center where some densification could be done;
- The idea is to generate a lot of discussion with the community, hear what people like and don’t like, in order to drive toward a preferred master plan option;
- Community values – such as “preserving town character” would be used to develop metrics that enable sound evaluation of the options.

Homework

- For the next meeting Captains will review key documents from CivicMoxie and the MPSC and draft a 1-page document outlining ideas for how they might frame up options for their Element(s) in light of the suggested methodology above.

Meeting End: 9:07PM