

Meeting date: February 6, 2020  
Meeting location: Quiet Study Room, Gleason Public Library

Present: Dale Joachim, Christine Stevens, Karen Gettings, Martha Feeney-Patten and Wanda Avril (Carlisle Mosquito)

1. Called to order at 7:00PM
2. Recognition: Patron emailed Trustee Christine Stevens commending the Library Director for helping patron convert VHS to DVD. He thinks Martha should be recognized for going above and beyond her duties.
3. January minutes were approved.
4. Director's Report (see February 2020 Director Report document)
  - a. Budget on track.
  - b. Carpet replacement was on schedule and on budget. Director appreciated that custodians accommodated to keep library open longer hours so contractor/workers could work additional hours on the carpet replacement and stay on schedule. The Director also thanks the community for their understanding during the week of construction, and Trustees appreciated that the library remained open during construction.
  - c. The library, along with other libraries in Massachusetts, will be taking donations for new pajamas as part of Boston Bruins 13th Annual PJ Drive. The pajamas will be donated to children in need.
  - d. Feb. 1 art exhibit reception was well attended, with about 70-85 patrons.
  - e. League of Women voters have some items on exhibit at the library celebrating the 100<sup>th</sup> anniversary of women's suffrage, including a poster from the era.
  - f. Poetry contest: considering exchanging winners' reception for videos to post on library website or other recognition. Decision not made yet.

