

Meeting date: March 10, 2020
Meeting location: Quiet Study Room, Gleason Public Library

Meeting Minutes

Present: Dale Joachim, Christine Stevens, Karen Gettings, Martha Feeney-Patten, Ginny Lamere (FoGPL), and Wanda Avril (Carlisle Mosquito)

1. Meeting called to order at 8:01PM.
2. February minutes were approved
3. Director's Report (see March Director's Report)
 - a. Budget on track: 33% of the year remains, 35% pf the budget remains.
 - b. Boiler needs repair. Technician will look at it on Thursday, March 12.
 - c. March ArtMatters reception cancelled due to COVID-19 public health recommendations (expected 100+ participants, many elderly).
 - d. GPL COVID-19 response
 - i. Will follow local/state recommendations. Staff and patrons safety is a priority.
 - ii. Library is working on a plan of action if the school and/or town hall closes.
 1. Minimum of 3 library staff to open.
 - e. Upcoming suffragettes' event. CPS chorus will come sing at this event.
 - f. Library for all: consultant coming tomorrow (3/11) to see where improvements can be made to make library accessible to people with disabilities
4. Web site updates: Jen will update on the next Trustees meeting.
5. Janet provides an update on special collections
 - a. Janet is currently creating a database of Gleason's special collection items.
 - i. Example: 4ft by 3ft New World Newspaper from 1831.
 - b. Gettysburg artifacts photos and descriptions are being added to the library website. Will be searchable on the internet (e.g. Google).

6. MBLC space planning consultation
 - a. Lauren Stara, MBLC Library Building Specialist, met with the Director and looked at the library on 3/10. She will recommend library space planners and acoustic consultants to improve our space.
7. Next Trustees meeting: Thursday, April 9, 2020 at 7PM.
8. Meeting adjourned at 9:03pm.