

Carlisle School Committee

Minutes

Wednesday, July 8, 2020

8:30 a.m.

Remote Meeting Via Zoom

Present Via Zoom – School Committee: Christine Lear - Chair, Amanda Comperchio, Jack Huntress, Eva Mostoufi, Sara Wilson.

Present Via Zoom – School Administration: James O’Shea, Superintendent; Lori Bruce, Director of Student Support Services; Susan Pray, Business Manager; Rob Fortado, Supervisor of Buildings and Grounds; Nancy Anderson, Assistant to the Superintendent.

Meeting Documents:

Minutes of June 19, 2020	Committee Reorganization	CSC Member Handbook Draft
Accounts Payable Warrant #9820	Payroll Warrant # 9620	Accounts Payable Warrant #9420
Payroll Warrant #9520		

Note: Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, the public was not allowed to physically access this School Committee meeting. Members of the Public were able to access this meeting via live stream at:

<https://us02web.zoom.us/j/82468631455?pwd=a0V5b0ZWZTJCRHIF0FBtN3N3R1podz09>

Meeting ID: 824 6863 1455

Password: 90JNeY

Public comments were posted via the chat box. Questions/Comments were read and answered by the School Committee via live stream.

I. Call to Order

Jim O’Shea called the meeting to order at 8:36 a.m.

II. Committee Reorganization.

Ms. Lear made a motion to seat the Carlisle School Committee (CSC) members; Amanda Comperchio, Jack Huntress, Christine Lear, Eva Mostoufi and Sara Wilson; Ms. Wilson seconded the motion. The following votes were taken in roll call:

Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye. Ms. Wilson made a motion to appoint Christine Lear as Chair of the CSC for 2020-2021; Mr. Huntress seconded the motion. The following votes were taken in roll call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye. Ms. Lear made a motion to appoint Sara Wilson as Vice Chair of the CSC; Mr. Huntress seconded the motion. The following votes were taken in roll call:

Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye. Ms. Wilson moved to

appoint Nancy Anderson as CSC recording secretary; Ms. Mostoufi seconded the motion. The following votes were taken in roll call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye. Ms. Wilson moved to appoint Ann Mahan as treasurer of the Carlisle School District; Mr. Huntress seconded the motion. The following votes were taken in roll call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye. Ms. Comperchio moved to appoint Sara Wilson and Eva Mostoufi as members of the Concord-Carlisle Regional School Committee; Mr. Huntress seconded the motion. The following votes were taken in roll call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye. Ms. Mostoufi moved to appoint Jim O'Shea as the EDCO board member and the EDCO advisory member; Ms. Wilson seconded the motion. The following votes were taken in roll call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye.

Ms. Lear reviewed the subcommittee members. Members of the Policy Subcommittee are Ms. Lear and Ms. Comperchio. Member of the Special Education Subcommittee are Ms. Mostoufi and Ms. Comperchio. Ms. Mostoufi will also be a liaison to SEPAC. Mr. Huntress will be a liaison to the Budget and Visioning committees. Ms. Lear will be a member of Municipal Facilities. Ms. Mostoufi and Ms. Wilson will be representatives on the Concord Carlisle Regional School Committee. Ms. Lear is a Town liaison to the Solar Project. Ms. Mostoufi is a Town liaison to Master Planning. Ms. Lear confirmed that the meeting is being recorded.

III. Review/Approve Minutes

Ms. Mostoufi moved to approve the minutes of June 19, 2020; Ms. Wilson seconded the motion. There was no discussion. The following votes were taken in roll call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson aye.

IV. Information/Discussion Items

- A. School Reopening Update. Mr. O'Shea shared that the first day of the Summer Program went well with the new procedures and protocols in place to support safety for students and adults. The State released initial school reopening guidance, and it was less prescriptive than previously touted. The goal is to for the safe return of students to an in person school setting. Districts are to plan for 3 learning models; an in-person program, a hybrid of in-person and remote, and a 100% remote program. The guidance stated that masks should be worn for all students in grade 2 and above, understanding the need for breaks from wearing the masks. The physical distancing recommendation is a minimum of 3 feet, with an aim for 6 feet. The plan is to keep students in the same group throughout the day. Parents should keep students home if they aren't feeling well. Hand washing and sanitizing is stressed along with cleaning and disinfecting the facility. The Back to School Task Force (BTSTF) is meeting regularly and discussing planning, ideas and approaches to reopening. The School is identifying the additional resources that are needed including furniture, supplies, and PPE to support safe and healthy programming. The solar canopy installation is underway along with the Performing Arts studio. Building cleaning is ongoing. School offices are open. The school is hosting the Summer Fun program. Mr. O'Shea is in close contact with the LEPC. He thanked everyone for the ongoing cooperation, understanding and support as we navigate these challenging times and circumstances. Bethany Richmond was recognized and asked if the BTSTF or Mr. O'Shea will provide us with plans for reopening.? Mr. O'Shea answered that the School is hoping for a 100 % in person program, and will

have that plan in the next few weeks. Work on the remote learning plan will continue. The hybrid model needs more work as well. Mr. O'Shea will reach out to parents in the next week and a half but won't have more than an overview to provide to parents. Ms. Wilson asked that considering the state isn't prescribing specific plans to schools, to what extent to we collaborate with other districts to figure out strategies? Mr. O'Shea answered that he is in communication with superintendents across the state and is also looking to see if resources can be shared. Ms. Mostoufi asked about the challenges in the hybrid model. Mr. O'Shea answered that both the remote plan and the hybrid plan will be challenging. Younger students need supervision and direct instruction. Parents have their own circumstances and don't have the time or training to make an at-home model work well. Students miss out on both social emotional and academic support. Mr. O'Shea believes it is most beneficial for students' health and well-being and their academic development to be in an in person educational model. The hybrid may be used for students who are in quarantine. The model with school being on a week and off a week is not beneficial to students or families. Ms. Wilson asked what percent of students could be accommodated in an in person model? Mr. O'Shea answered that the classrooms have desks spaced out, and believes all of the students can come back with a minimum of 3 feet of distancing, and up to 4 and 5 feet, which is a function of the small class sizes. Ms. Lear is confident we will come up with a safe plan.

- B. New Member Update. Ms. Lear congratulated the new members and asked each of them for comments. Ms. Comperchio is very excited to be a member and to get involved. She first considered running for School Committee in February/March. She works in educational technology, specifically in higher ed. She has lived in Carlisle since 2018, and has two sons; one in 5th grade one in 7th grade. Mr. Huntress thanked Ms. Lear and said that he grew up in a small rural town in Massachusetts similar to Carlisle. His parents gave back a lot to their Town and he wants to do that as well. He noted that a lot gets accomplished by citizens participating on committees. He is a product of public education. He has two children in grades 3 and 5. He wants to make a positive impact, is looking forward to working on the committee and is grateful for the opportunity. Ms. Lear recognized Anne Mahan, the new Business Manager. Ms. Mahan said that her first week has been great.
- C. New Member Training. Ms. Lear noted that MASC does School Committee member trainings and the link was sent in the packet. Ms. Wilson believed that the trainings have been broken up into shorter components. Ms. Lear added that the trainings are mandatory. If new members have any questions, they should contact Ms. Lear or Ms. Anderson.
- D. Committee Handbook. Ms. Lear wanted to give School Committee members a handbook to reference. She updated a handbook from a neighboring town with Carlisle information. She asked the members to review it and decide if it is useful. Next year the committee can consider formalizing it for new members.

IV. Members'/Committee Reports as Needed.

CCRS: Ms. Mostoufi shared that there is a parent forum July 9 at 2 p.m. with the Concord reopening task force. Ms. Mostoufi will share the link.

V. Warrants

- A. Accounts Payable Warrant #9820; \$174,655.76
- B. Payroll Warrant #9620; \$301,863.58
- C. Accounts Payable Warrant #9420; \$43,902.92
- D. Payroll Warrant #9520; 428,564.40

Ms. Mahan added that these warrants are closing out FY20. There will be more warrants to come.

VI. Action Items

The next CSC meeting is on July 22 at 8:30 a.m.

VII. Public Comments

There were no public comments.

VIII. Adjourn Meeting

Ms. Wilson made a motion to adjourn the meeting; Mr. Huntress seconded the motion. The following votes were taken in Roll Call: Comperchio, aye; Huntress, aye; Lear, aye; Mostoufi, aye; Wilson, aye. The public meeting was adjourned at 9:13 a.m.

Respectfully submitted,



Nancy Anderson
Assistant to the Superintendent