

School Advisory Council Meeting
Wednesday, January 8, 2020
Spalding Conference Room
3:15 pm
Minutes

Members in Attendance:

Matt Mehler
Dennet Sidell
Linda Vanaria
Lee Stevens
Vanessa Moroney
Kieran Joshi
Jenn Putnam
Liz Gray
Melissa Bilotta
Susan Fitzgerald

Members Absent:

Caryl McCabe
Amanda Comprechio
Jenn Saak

1) Welcome

2) Public Comments

Vanessa - Question about cursive writing. Does anyone have a concern about students not learning cursive writing?

It's being offered as a free steam class in third grade.

Will this impact us as we are being asked to read more Primary Source documents?

3) Discussion of Various School Improvement Plan (SIP) Formats:

We want to share all of these SIPs and look at the format, analyze, and find the commonality to build a new format.

Who is our audience, who are we formatting it for?

We craft the document here in School Advisory Council, Dennet and Matt present it to SC and it is used as a working document. We update and present our achievements.

We favor having an explanation of what our SIP is and why we have it.

Items we would like our SIP to have:

- Cover Page – Vision, Mission, Core Values,
- Smart Goal and Rationale before the chart begins
- Landscape Style
- Heading to come down each page/template
- Resources
- Expected Outcomes
- Responsibility
- Time Frame
- Evidence of Accomplishment or Measurement of Success
- Action Steps

The committee reviewed the following communities SIPs on 1/8/20 (*We will review the remaining SIPs at our meeting on February 12, 2020):

Name	SIP to Review for 1/8/2020
*Vanessa Moroney	Acton, RJ Grey SIP
Lee Stevens	Andover, Middle Schools SIP
Kieran Joshi	Chelmsford, McCarthy School SIP
Jenn Saak	Concord Middle School SIP
Melissa Bilotta	Dover-Sherborn School SIP
Amanda Comperchio	Lexington, Clarke School SIP
*Susan Fitzgerald	Lincoln, K-8 School SIP
*Caryl McCabe	Hanscom Middle SIP
Liz Gray	Wayland SIP
Jenn Putnam	Westford SIP
*Linda Vanaria	Weston SIP
Matt Mehler	Bedford SIP
*Dennet Sidell	Littleton SIP

- 4) Action Items: Vote to Approve SAC Meeting Minutes of November –**
Moved to our next meeting scheduled for February 12, 2020 at 3:15.

Meeting adjourned at 4:34 pm