

**Finance Committee Meeting Minutes**  
**January 12, 2023**  
**5pm -Clark Room Carlisle Town Hall + Teleconference (hybrid)**

**Attendee:**

Lynne Lipinsky  
James Catacchio  
Melissa McMorrow  
Heidi Sjoberg  
Scott Triola  
Victor Liang

**Other:**

Ryan McLane  
Kimberly Kane  
Kate Reid

**1. Meeting Rollcall**

A meeting with the Town of Carlisle's Finance Committee was conducted via Teleconference and in person, attendance individually was taken.

**2. FY24 Budget review Kick-off**

This was the second meeting of the FY24 annual departmental budget presentations. Departments each discussed material budget changes and proposed warrant articles.

**Town Clerk: presenter Peggy Wang**

Peggy Wang provided an overview of the budget, impact of the new voting machines on the budget, and the impact of early voting. We also discussed a requested warrant article related to Massachusetts General Law Chapter 41, Section 110A.

**DPW / Town Hall: presenters Ryan McLane, Kimberly Kane, Kelly Beyer**

Ryan McLane provided overview of budget for all town hall offices and DPW. We also discussed the cost of insurance and a warrant article request related to capital stabilization.

**Finance: presenter Kim Kane**

Kim Kane provided an overview of the budget and discussed the requested warrant article for updating and expanding the chart of accounts.

**Accounting: presenter Kelly Beyer**

Kelly Beyer provided an overview of the budget and discussed the requested warrant article related to prior year bills for the police department.

**Environmental Sustainability: presenters Debbie Bentley, Bob Zogg**

Debbie Bentley and Bob Zogg provided an overview of the budget and need for funding a permanent position. We discussed how the position, which is currently funded as a grant, ties to Carlisle's master plan. We also discussed a requested warrant article related to building codes.

**Council on Aging and Human Services: presenter Joan Ingersoll**

Joan Ingersoll provided an overview of the budget and highlighted the need for increased funding to cover driver wages, and how providing transportation ties into the Carlisle Master Plan. We also discussed a requested warrant article related to senior mean-tested property tax exemption.

**CCRS: presenters Lori Hunter - Superintendent, Tracey Marano, Bob Conrey, Sara Wilson**

Bob Conrey provided an overview via presentation of various school statistics related to enrollment and budget items. The overall budget shows a +3.5% increase for CCRSD. He highlighted the enrollment shift between Concord and Carlisle as the main driver of the budget increase for Carlisle. We discussed enrollment forecasts and how that may impact Carlisle's budget in the upcoming years. CCRSD team also provided an overview of future capital project needs.

**3. Next Meeting and Motion to adjourn**

The next several meeting dates were set by the group. A motion to adjourn was made by Scott Triola, Melissa McMorrow seconded. Roll call with unanimous approval. The meeting was adjourned at 8:28pm.

Heidi Sjoberg recorded the minutes for the meeting.

January 30, 2023, FinCom unanimously approved the minutes. Roll call was taken and approved by James Catacchio, Victor Liang, Lynne Lipinsky, Melissa McMorrow, Heidi Sjoberg, Scott Triola