

Carlisle Council on Aging Board Meeting Town Hall – Clark Room January 21, 2020 Minutes

Board Members Present: Verna Gilbert, Ann Quenin, Maxine Crowther, Abha Singhal, Donna MacMullan (absent: Jerry Lerman, Bob Luoma, Walter Hickman, Ann James)

Associate Members Present: Sally Hayen

COA Staff Present: David Klein, Angela Smith

Friends Representative: Nancy Shoheit West

The meeting was called to order at 10:30 a.m. by Chair Abha Singhal.

Secretary Minutes: A **motion** was made by Verna Gilbert to accept the December 31, 2019 minutes submitted by Verna Gilbert and was seconded and carried by voice vote.

Outreach and Program Manager Report: A **motion** was made by Maxine Crowther to accept the December 2019 report submitted by Angela Smith. The motion was seconded and carried by voice vote.

- A used car was found for the senior needing one for her jobs.
- Tax workers are still needed for help at the school cafeteria, recycling/trash at the library, and gardening at the library.
- Angela assured us that she passes off whatever programming tasks she can to other staff and volunteers.

Social Worker Report: We received a December report from Peter.

Financial and Director's Report: A **motion** was made by Abha Singhal to accept the January 21, 2020 report submitted by David Klein. The motion was seconded and carried by voice vote.

- Part-time social worker/outreach position: At the Board of Selectmen (BOS) January 14 meeting, the COA part-time position was discussed and David answered questions. Currently there isn't consensus that it will be approved this year even though the COA would only need part of the salary from the town; no vote was taken. The question arose as to whether we could use money from the revolving fund for part of the salary. David spoke to Treasurer Kim Kane and is going to talk to Accountant Priscilla Dumka. David and Abha will try to set up a meeting with Alan Lewis to discuss the need for this position.
- Budget: We are in good shape.
- Concord-Carlisle Community Chest: Our grant request is for \$16,000, with \$10,000 of that for the above part-time position, \$5,000 for a licensed social worker and \$1,000 for geriatric respite care.
- Transportation: The COA newsletter now has more transportation information. David is working with Lyft and GoGo Technologies regarding additional ride subsidies for needy people. GoGo is willing to add a second tier; Lyft is not. Lyft allows 4 1-way rides/month/person with \$10 off each ride. It was suggested that we add to the newsletter transportation section something about people donating to the COA if they use the service a lot and are happy with it. Making Connections (through MAGIC) has some funds that may be available for grants; if so, we will ask for \$2,500. David is meeting with Flow Transportation next week. Regarding Cross Town Connect, Abha would like to be added to the list of people receiving information about meetings.

Minuteman Senior Services: Sally Hayen reported that the most recent meeting was totally about the auditor's report concerning the budget.

Friends of Carlisle Council on Aging: Nancy Shohet West reported that fundraising is going well and that the Friends are starting to plan for their annual meeting. Angela suggested that the Friends push the fact that if people have been helped by a volunteer or other person, they should consider donating to the Friends in that person's honor. Nancy also mentioned that they have a new member who will take over as Treasurer when John Meyn retires. Many Friends help the COA by volunteering in several areas.

Old/New Business:

- Community Center update: We all received copies of Abacus' final report, which is quite detailed and well-done. Several suggested that some bathrooms be moved closer to the great room so seniors don't have to walk too far. Donna pointed out that a Mosquito article that talked about a dog park in Carlisle was suggesting using where the community center access road would be located. Kudos to Jerry Lerman and all those in the committee for their work. Abacus will probably come to Carlisle to push the community center at some point. Hopefully the Abacus plan will be folded into the Master Planning document. The next steps include setting up two gift accounts (one for the building and one for the pool) as well as forming a Community Center Working Group to coordinate with Master Planning and do fundraising.

Next Meeting: The next COA Board meeting will be Tuesday, February 18, 2020 at 10:30 a.m. in Town Hall.

Documents Provided:

- Meeting agenda
- Board meeting minutes from December 31, 2019 meeting
- COA Outreach and Program Manager Report for December, 2019
- COA Director's Report January 21, 2020
- Financial Report dated YTD July 2019 – December 2019
- Carlisle Social Work reports for December 2019
- Multi-Generational Community Center Feasibility Study

Submitted by Verna Gilbert, Secretary