

Master Plan Steering Committee (MPSC)
MP Elements Coordination
MEETING MINUTES – FEBRUARY 3, 2020

Attendance via Zoom: MPSC Members: Stacy Lennon, Janne Corneil, Jack Troast, Bob Zogg, Kate Reid, John Ballantine, Kerry Kissinger, Barney Arnold.

Community Member: Christina Christodouloupoulos

Meeting Start: 7:02pm.

Topics discussed:

Approval of Minutes

- Kate moved to accept the draft minutes of the January 6 MPSC Captains Meeting. Seconded by Bob, the minutes were approved by a vote of 7-0.

Job Posting for P/PM

- The posting for a Planner/Project Manager was issued at the end of January. Submissions are due 2/12; there has been one submission so far. Janne will forward a list of professional associations where we may want to post the job as well. A committee comprised of Jack, Stacy, and Planning Board member Sara Smith will review submissions.

GIS Proposal

- The Planning Board will discuss the MPSC GIS proposal at its Feb 8 meeting. The group discussed the importance of the mapping tool to the master planning effort and expressed hope that the PB will support the proposal.

Discussion of “1-Pager” Homework

- Captains walked the group through their respective draft 1-pagers identifying the Element-specific problems the master plan is trying to address, goals for each Element, potential actions to consider, and analyses required. Housing, Sustainability, Transportation, Open Space & Natural Resources, and Facilities were reviewed.
- Some discussion took place around whether certain items were goals vs. actions (it was agreed that some edits to sharpen these distinctions are needed); whether regionalization should be considered in the Facilities options (it is unclear whether the MPSC has the bandwidth or capacity to explore this possibility); and how topics outside of the priority Elements will be addressed (they will be in the Master Plan, but they don't need the same level of analysis, exploration, or community discussion as the priority Elements).
- The 1-pagers are envisioned as guiding the analysis and exploration of options phase, and so another iteration of these documents will occur to ensure that each

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one ties in a transparent, deliberate, and methodical way back to the work that has already been done.

Homework

- Stacy will work with Captains to refine the 1-pagers to ensure they reflect the discussion points above, as well as reflect the content of key documents – specifically, the finalized Existing Conditions reports and prior work by the MPSC and Civic Moxie on vision, values, and goals.

Meeting End: 9:07pm.