

ARPA Committee Meeting Minutes

February 13, 2023 at 11:00am

Zoom Teleconference

Attendees:

John Kaufman
Kate Reid
Scott Triola

- **Approve prior meeting minutes**
 - Prior meeting minutes were not distributed for this meeting. Minutes will be reviewed/approved at the next meeting.
- **External Audit/Single Audit ARPA Request**
 - ARPA Committee reviewed ARPA funding request for external audit/single audit for \$4,750 (submitted by Town Accountant).
 - Kate Reid noted we had previously discussed using approved contingency/administrative ARPA funds for this audit. Scott Triola will confirm with the Town Accountant that contingency/admin funds can be used for this purpose.
 - *MOTION:* The ARPA Committee recommends that the Select Board approve \$4,750 in ARPA funds to be used for an FY22 External Single Audit as requested by the Town Accountant. The committee supports using the ARPA contingency/administrative account for this expense, subject to the Town Accountant's agreement that this is an eligible administrative expense.

Motion made by Kate Reid, seconded by John Kaufman. Motion passed 3-0.

Meeting adjourned at 11:18 AM. Motion made by Kate Reid; seconded by John Kaufman. Motion passed 3-0.

(These minutes include all motions made and votes taken during this ARPA meeting.)
Minutes taken and submitted by Scott Triola.

Minutes approved on March 9, 2023.