

**Town of Carlisle**  
**Conservation Restriction Advisory Committee**  
**Minutes of Meeting of February 23, 2021**

**In attendance:** Members Nancy Cowan (Chair), Tom Brownrigg, Ken Harte, Marc Lamere, Melinda Lindquist, and Rick Oches. Sylvia Willard, Conservation Commission Administrator, also attended. The meeting was held via Zoom teleconference due to the Covid-19 pandemic, with all participants at home. Chair Nancy Cowan called the meeting to order at 7:35 pm.

Old Business:

**1. Minutes of January 19 meeting**

The Committee reviewed the minutes of January 19, 2021. On a motion by Marc, seconded by Nancy, the minutes were approved as amended.

**2. CR#3 - Finalize monitoring report**

Nancy had revised the report based on comments at the last meeting. Question 1 on the form asks: Did you observe any new structures, improvements, or other man-made changes since the last visit? This was checked "Yes". Melinda asked what was meant by this, and Nancy said it refers to the presence of a deer stand as noted later in the report. There were no other questions, and the committee voted unanimously to accept the report as written.

**3. Review Annual Report**

Nancy circulated a draft Annual Report prior to the meeting. Several members suggested revisions, which Nancy will include. Members voted unanimously to accept the report as amended. The report is due March 5.

New Business:

**1. CR#27 - Review site visit**

CRAC members Blake, Brownrigg, Cowan, Harte, Lamere, Lindquist, and Oches, along with Willard attended the site visit on January 24 at 121 Hartwell Rd. Property owners Nick and Amy Ognibene joined committee members for the inspection. On a site visit in 2014, seven wood stakes marking the center line of the trail easement were found. During the recent visit, four stakes including the one nearest Spencer Brook were found, with yellow flags at the approximate locations of other stakes. Marc said that CRAC could provide and install more durable stakes, and Mr. Ognibene was agreeable to doing this.

At the meeting, Ken said that he has rebar that could be used for this purpose, and Marc has pressure treated wood stakes. Marc and Ken will decide which to use and install these when the weather improves. Marc has started working on the report and will key his photos to an inspection map.

## **2. Schedule next site visit**

The next site visit will be CR#29, Mill Pond Lane, a trail easement, scheduled for April 11 at 10 AM. Melinda will coordinate the visit, and Tom will notify abutters.

**Next Meeting:** March 23, 2021 @ 7:30 PM

The meeting adjourned at 8:15 PM.

Documents reviewed:

- CR#3 Monitoring Form (draft), inspection conducted November 22, 2020
- CRAC 2020 Annual Report (draft)

Respectfully submitted,

Tom Brownrigg

Secretary

**Minutes approved:** 3/23/21