

Recreation Commission Minutes: 3/2/20

Meeting began at 7:07PM

Recreation Commission: Drew McMorrow, Courtney Bittelari, Mark Spears, Amy Smack, Holly Mansfield
Mosquito: Sarah Hart

Agenda Topics:

1. Review of Meeting Minutes from 2/10/20
 - a. *Motion: Amy made the motion to accept the February 10, 2020 Meeting Minutes, Courtney seconded. All in favor: Yes*
2. Liaison Reports
 - a. COA:
 - i. There are no new updates currently. However, in reviewing the Community Center plan, it should be noted that the cost to move the current baseball field was not included in the overall cost of the project.
 - b. FINANCE COMMITTEE:
 - i. Drew worked through the budget for 2021 with the Finance Committee. See details in the Budget agenda item below.
 - c. CPC:
 - i. There are no new updates currently.
 - d. OPEN SPACE & RECREATION:
 - i. Amy and Drew worked on updating sections of the OSR plan. Amy will be meeting with the committee next week and present the updated sections of the plan.
3. Field Contract
 - a. Drew talked with Michael Hightower from Golf Course Management concerning items listed with no fee for certain sections of the field maintenance contract.
 - b. Michael adjusted the cost for the overall care of Diment Park to include both woodchips and Poison Ivy control. The updated fee for Diment Park is \$1500. The other sections of the bid that did not have a fee are not separated out and included in the overall cost of the field maintenance.
 - c. Michael will assist Lawhorn Irrigation with the installation of the wireless sprinkler system.
 - d. The overall cost of the bid is similar to last years cost and residents were pleased with the condition of the fields.
 - e. Drew also talked with Michael about the Organic Maintenance. Nematodes treatment can be exchanged for Acelepryn at the same cost. The fields would be treated with one or the other and not both.
 - f. Having both the Mowing and the Organic maintenance under the same company should benefit the overall condition of the fields.
 - g. Michael would like to come to the next Recreation Meeting to discuss the plans for spring.
 - h. *Motion: Mark made the motion to award the Field Maintenance Contract and the Organic Maintenance contract to Golf Course Management with the note that \$1500 should be added for the maintenance of Diment Park. Amy seconded the motion. All in favor: Yes*
4. Budget
 - a. Drew met with the Finance Committee and did a draft budget with a projection through FY23.
 - i. The overall budget has decreased for FY21 due to the savings with the Field Maintenance and Organic Maintenance Contract.
 - ii. The General Maintenance line item has increased to \$16,000 to allow for possible other projects. The \$16,000 also includes the cost of installing the wireless sprinkler system.

- iii. The sprinkler line item has consistently been over, due to damaged sprinkler heads and marking the sprinkler heads when heavy equipment has been on the field. Resulting in an increase to sprinkler budget.
5. Dog Park
 - a. Courtney and Amy will present the Dog Park project to the School Committee on March 11th.
 - b. Drew and Courtney will set up a meeting with Tim to discuss possible inquiries concerning liability in the event of a dog bite or any other event that may occur at the site.
 - c. Drew has attended Kitchen Conversations where there have been a variety of responses regarding the Dog Park. Some are very supportive of the project and others feel it is not needed.
 - d. Courtney and Lynette will try to meet with the architect that designed the Billerica Dog Park to discuss realistic plans for continued maintenance of the park to include dog waste, snow removal, open year-round or seasonally, and replenishing the gravel.
 - e. The maintenance cost should be included into the overall cost of the project. Continued maintenance is an estimated cost of \$15,000 per year.
6. Spalding Study
 - a. The bids specs are complete, and Drew will talk with Tim about the steps to advertise the bid.
 - b. Drew has two architecture companies on the list but looking for one or two more.
7. Ice Rink
 - a. Over February break due to warm weather and rain, the weight of the water caused one side of the rink to collapse.
 - b. Courtney Services will dismantle the ice rink on Wednesday, March 4th and store the supplies in the building behind the ice cream stand.
 - c. Next year, the idea of renting ice time will be explored as well the possibility of flooding the Bog.
 - d. The Open Space and Recreation Committee supports the ideas of seeking out a natural skating pond as well as a sledding hill.
8. Recreation Space Issues
 - a. The Town has hired a part-time Veteran's Agent for 3 hours per week. This employee needs private space to meet with local veterans.
 - i. Due to the privacy needs, Tim discussed having this person use the Recreation Office.
 - ii. After speaking with the new Veteran's Agent, she is looking to be in Carlisle on Monday mornings from 9am-Noon. Tim suggested Holly could work from home during this time frame.
 - iii. This plan works for Holly and if this does not work, Holly will talk with Tim to arrange other plans.
 - b. The school is working to get quotes to replace the windows, floors and bathroom fixtures in the Brick Building.
 - i. Holly has offered to assist Rob in the search and follow up of vendors. Rob told Holly he will reach out if he needs assistance.
 - ii. Rob did receive one quote from Pella Windows for \$30,000. This quote seems high and we will continue to explore other quotes.
9. Other:
 - a. Sandy Nash reached out to Amy regarding adding Pickleball lines to the outdoor tennis courts.
 - i. Sandy contacted New England Sealcoating for a quote. The cost to layout, mask and hand paint four pickleball courts is \$1700.
 1. Drew will reach out to both David Wiener and Peter Best to discuss their thoughts on adding pickleball lines to the tennis courts. The concern is that it may be distracting to tennis players.

Next meeting: Monday, April 6, 2020 at 7:00pm

Meeting adjourned approximately 8:27PM