Meeting date: March 10, 2020
Meeting location: Quiet Study Room, Gleason Public Library

Meeting Minutes

Present: Dale Joachim, Christine Stevens, Karen Gettings, Martha Feeney-Patten, Ginny Lamere (FoGPL), and Wanda Avril (Carlisle Mosquito)

1. Meeting called to order at 8:01 PM.

2. February minutes were approved

3. Director’s Report (see March Director’s Report)
   a. Budget on track: 33% of the year remains, 35% pf the budget remains.
   b. Boiler needs repair. Technician will look at it on Thursday, March 12.
   c. March ArtMatters reception cancelled due to COVID-19 public health recommendations (expected 100+ participants, many elderly).
   d. GPL COVID-19 response
      i. Will follow local/state recommendations. Staff and patrons safety is a priority.
      ii. Library is working on a plan of action if the school and/or town hall closes.
   1. Minimum of 3 library staff to open.
   e. Upcoming suffragettes’ event. CPS chorus will come sing at this event.
   f. Library for all: consultant coming tomorrow (3/11) to see where improvements can be made to make library accessible to people with disabilities

4. Web site updates: Jen will update on the next Trustees meeting.

5. Janet provides an update on special collections
   a. Janet is currently creating a database of Gleason’s special collection items.
      i. Example: 4ft by 3ft New World Newspaper from 1831.
   b. Gettysburg artifacts photos and descriptions are being added to the library website. Will be searchable on the internet (e.g. Google).
6. MBLC space planning consultation
   a. Lauren Stara, MBLC Library Building Specialist, met with the Director and looked at the library on 3/10. She will recommend library space planners and acoustic consultants to improve our space.

7. Next Trustees meeting: Thursday, April 9, 2020 at 7PM.

8. Meeting adjourned at 9:03pm.