

**Board of Selectmen - Special Meeting
Wednesday, March 25, 2020
Remote participation: Zoom Meeting
<https://zoom.us/j/578338134>**

Meeting ID: 578 338 134

The Board of Selectmen met on Wednesday, March 25, 2020 at 7:00 p.m. by remote participation via Zoom Meeting: <https://zoom.us/j/578338134> Meeting ID: 578 338 134. Those present were Chair Kate Reid, Alan Lewis, Barney Arnold, Nathan Brown and Luke Ascolillo.

*This meeting was live streamed and video recording is available online at:
<https://www.youtube.com/channel/UCUk6r-j8hFwin1lwht-RViA>

In accordance with Massachusetts Open Meeting Law Remote Participation 940 CMR 29.10 all votes taken by the Board of Selectmen will take by Roll Call Vote.

Also participating in the meeting was Town Counsel Thomas Harrington (Miyares & Harrington, LLP)

Declaration of Local Emergency re: Coronavirus (COVID-19)

Town Counsel explained that voting to adopt an emergency declaration is not required. The board voting to adopt the declaration does communicate to the public that the Town of Carlisle is responding to the Coronavirus (COVID-19) pandemic.

On the motion made by Alan Lewis and seconded by Kate Reid, it was unanimously **VOTED** that the Board of Selectmen declare a state of emergency due to the Coronavirus (COVID-19).

ROLL CALL VOTE: *L. Ascolillo-Aye, B. Arnold-Aye, A. Lewis-Aye, N Brown and K. Reid-Aye.*

This declaration of a State of Emergency is effective immediately and shall remain in effect until rescinded by the Board of Selectmen or the rescission of the Governor's declaration of emergency, whichever comes first. A copy of the State of Emergency Declaration is attached.

LEPC COVID-19 update

As of 3/25/2020 - Two cases of COVID-19 confirmed in the Town of Carlisle

The Local Emergency Planning Committee (LEPC) is currently meeting every day. The group includes the Chief of Police, Fire Chief, Town Administrator, Health Agent and representatives from the Council on Aging, School Department, Board of Health and the Board of Selectmen. The group is committed to the safety of Carlisle residents by assuring proper resources and planning for emergencies. (i.e., amount of protective gear for Police/Fire/EMT first responders and the needs of surrounding medical

establishments and necessary cleaning supplies.) Resident Laurie Eckler has organized the Carlisle Neighborhood Response Team (volunteer-based) to deliver food and medicine to those in need.

Carlisle's Health Agent Linda Fantasia stated that a Town of Carlisle COVID-19 website is currently being developed. This website will be maintained by the Board of Health and will include the most up to date information on the Coronavirus (COVID-19) available including confirmed cases.

Municipal Vulnerability Program (MVP) Application:

On March 10, 2020, the Board of Selectmen met with Michelle Rowden, Northeast Regional Coordinator to discuss the Municipal Vulnerability Preparedness (MVP) Grant Program. The MVP grant funding provides support for cities and towns in Massachusetts technical assistance to begin the process of planning for climate change resiliency and implementing priority projects. The state awards communities with funding to complete vulnerability assessments and develop action-oriented resiliency plans.

Communities who complete the MVP program become certified as an MVP community and are eligible for MVP Action Grant funding and other opportunities.

The program helps communities to:

- Define climate related hazards
- Understand how they may be impacted by climate change utilizing the latest science and data
- Identify existing and future climate vulnerabilities and strengths
- Identify opportunities to take action to reduce risk and build resilience
- Implement priority actions identified through the planning process

The next round of grant funding will open at the end of April through August 7, 2020. The Carlisle Master Planning Committee and Energy Task Force both expressed support for the MVP Program but these committees do not have the time or resources to prepare the application submittal.

Barney Arnold explained that Carlisle resident Lisa Davis has volunteered to prepare the application submittal for the Town of Carlisle. Ms. Davis works in the Town of Tewksbury and has prepared a similar application. The Town will need to appoint a contact person since Ms. Davis is only available to prepare the application.

It was the consensus of the Board of Selectmen to support the Municipal Vulnerability Program and accept the offer from Ms. Davis and allow her to prepare the application on behalf of the Town of Carlisle.

Town Administrator's Report:

Carlisle Town Hall was closed to the public starting March 12th through March 30th due to COVID-19 pending further advisement. All non-essential workers have been sent home. Social distancing protocols are in place for the all essential workers.

March 25, 2020: Baker-Polito Administration Announces Extension of School and Non-Emergency Child Care Program Closures and Steps to Ensure Housing Stability to Support COVID-19 Response-All Schools, childcare programs will remain closed through May 4th.

Town Administrator is in coordination with Carlisle School Department to acquire laptops for Town Staff to work remotely. Town Hall staff will be checking emails and returning phone calls as soon as possible. Town Hall will remain open for business but closed to the general public at least until May 4th.

Liaison Reports:

Kate Reid - Municipal Facilities Committee met recently. All town buildings will remain heated and cleaned closure for essential workers. Also discussed was re-prioritization of Police Station Renovations projects.

Barney Arnold - There is a Carlisle Master Planning Committee is scheduled for tonight. MPSC will be discussing next phase with Civic Moxie to update town maps and analysis of information collected to date.

Luke Ascolillo/ Complete Streets Update – Upon the advice of Town Counsel, the Town may proceed with awarding the contract for the Complete Streets Project RFP to Allied Paving Corp. now that the State has receive the signed tax certification documents. The approved work schedule would proceed as voted by the Board of Selectmen taking place during the summer while school is not in session.

Discussion only of postponement of ATM/Town Caucus/Election:

****This agenda item has been rescheduled to a future meeting****

Next Meetings:

The board discussed scheduling a joint meeting (via live video conferencing) with the members of the LEPC and Board of Health for updates on COVID-19 next Tuesday, April 3, 2020 (tentatively). Said meeting is intended to serve as public information session for Carlisle residents and there will be an opportunity for residents to ask questions.

On the motion made by Alan Lewis and seconded by Barney Arnold, it was **VOTED** to adjourn the meeting.

ROLL CALL VOTE: L. Ascolillo-Aye, B. Arnold-Aye, A. Lewis-Aye, N Brown and K. Reid-Aye.