

Committee name: Gleason Public Library Trustees

Meeting date: April 8, 2021

Zoom meeting only due to COVID-19

Meeting Minutes

Present: Karen Gettings, Dale Joachim, Martha Feeney-Patten, Maxine Crowther (FoGPL), Christine Stevens, Barney Arnold (SB) and Wanda Avril (Carlisle Mosquito)

Open Session

1. Meeting called to order at 7:01pm.
2. Minutes approved.
3. Director's report
 - a. Budget on track for the year.
 - b. FY22 budget Finance Committee sent a guideline 10k higher than last year.
 - c. GPL certified by the Mass Board of Library Commissioners.
 - d. Current chiller still works but contractor selected for chiller replacement.
 - e. Curbside and on-site visits high.
 - f. GPL increasing the Library of Things and plans to put out a survey on items of interest.
 - g. Access for All grant: Memory Café programs starting in the fall.
 - h. 125th Anniversary decorations planned for May.
 - i. Space planning: Acentech to provide approximate cost estimation for noise mitigation recommendations; purchased small tables for outdoor seating.
4. Library Landscaping
 - a. Cleanup recommended. Estimated up to \$2k.
5. Policy review: circulation policy
 - a. Review of document.
 - b. GPL card eligibility, museum passes and lost & damaged item fees reviewed.
 - c. GPL board voted to accept updates.
6. Fund Raiser update

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- a. The committee was not able to meet as planned.
 - b. Friends of GPL to share of donors (over \$250) after filtering and clearing with individuals.
 - c. Recommendation to celebrate 125th with banner in town center, and a collection of favorite library memories.
 - d. Not ready for a gala event in May but perhaps later this year.
 - e. Still identifying target amount and timeline.
 - f. Theme agreed upon: library as 'the family room of the community'.
 - g. Recruitment and strategy incentives for 125th donors.
7. Maternity leave policy review
- a. Discussion of town manager's response to GPLT request.
 - b. The select board may request that town manager explores maternity benefit cost analysis.
8. New items
- a. Friends of the Library have volunteered for the Carlisle Cheer project holding the swap meet May 15th.
9. Next meeting date: May 13th, 2021 at 7pm.
10. Meeting adjourned at 8:34pm.

Minutes prepared by Dale Joachim and approved on May 13th 2021.