

Recreation Commission: April 24, 2023

Recreation Commission Minutes: April 24, 2023

Minutes Approved: 6/13/23

Meeting began at 7:02pm

Recreation Commission: Scott Jamison, Courtney Bittelari, Phil Gibson, Sarah Wengert

Minutes: Holly Mansfield

Mosquito: Sarah Hart

Agenda Topics:

1. Public Comments
 - a. No public comments
2. Correspondence:
 - a. None
3. Review of 3/7/23 Meeting Minutes
 - a. Holly will reach out to Drew to clarify the language pertaining to the dog park.
 - b. *Motion: Phil made the motion to accept the March 7, 2023, meeting minutes. Sarah seconded. All in favor: Yes*
4. Field Status/Update
 - a. Irrigation Repair at Spalding field
 - i. Lawhorn Irrigation provided a quote to replace (3) non-function zone valves on Spalding Field. The quote to replace the valves was \$2,792.
 - ii. *Motion: Courtney made the motion to accept the quote of \$2,792 paid from the General Maintenance fund to replace the 3 non-functioning zone valves on Spalding Field. Sarah seconded. All in favor: Yes*
 - b. The fields officially opened for use on March 31, 2023
5. Site Walk Maintenance Items
 - a. After the site walk in fall 2022, it was noted that three areas need attention due to safety concerns.
 - i. The Diment Park bridge has a metal hinge that is broken. Scott reached out to several welders for the repair but received no response to repair the hinge. Scott will post on the Carlisle Town page to see if anyone in town is able to make the repair. Courtney also suggested reaching out to the vocational school.
 1. Woodchips will be ordered as well as sand for the sandbox.
 - ii. The repairs needed for the rebound wall are complete.
 - iii. The repairs needed for the climbing wall on the mini play structure at Banta Davis are complete.
6. Boardwalk
 - a. Scott has not yet met with Steve from the Trails Committee to walk the boardwalk and discuss repairs.
 - b. RecCom feels making the repairs on an "as needed" basis is preferred. Scott will discuss a plan with Steve to prioritize the repairs.
 - c. Funds are available in the General Maintenance fund to start some repairs this spring.
7. Diment Park
 - a. Scott emailed Ryan to discuss the steps needed to set up a sub-committee for Diment Park. If this group is a subcommittee of the Recreation Commission, then the open meeting law will apply. Scott will set up a meeting with Sarah and Ryan to clarify the best way to start the committee.
 - b. The Diment Park committee will determine the short-term needs of the park as well as the long-term needs such as ADA accessibility.

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8. Dog Park

- a. The final plan was submitted to the Stanton Foundation.
- b. The Stanton Foundation made some suggestions regarding access to the park which involve ADA compliance. David Fisher is working to update to plan to reflect the suggestions made by the Stanton Foundation.
- c. Once the plan has been updated, the plan will be re-submitted.

9. Brick Building

- a. A resident in town inquired about the use of the Brick Building and if the space can be rented out for various events. The space is mainly used for Recreation programs. However, there are some scout troops and other Carlisle groups that use the space. Currently, no fee is charged if a Carlisle group or organization is using the space.
- b. If the Recreation Commission decides to rent out the building, Town Counsel would need to be consulted to prepare various contacts and policies for use of the space.
- c. The Recreation Commission decided to table this issue until a later date. Holly will report back if there are multiple inquiries for use of the building.

10. Recreation Van

- a. In 2007, the Recreation Van was purchased by the Recreation Commission. The van has approximately 20,000 miles and gets very little use. In the past, Recreation has used the van to transport summer fun participants to swim lessons at resident's home. However, since COVID, swim lessons have not been a part of summer fun and the van is not being used.
 - i. Holly will reach out to Ryan to inquire about selling the van.

11. Other

- a. After the discussion of the recreation van. The Recreation Commission discussed swim lessons as part of the summer fun program. In the past, swim lessons were held at resident pools, and it was becoming difficult to find families willing to offer their pools for summer fun children. There is also an issue with finding certified waterfront staff to teach swimming lessons and be a lifeguard.
 - i. Holly suggested the idea of building a splash pad somewhere in town to be used by the summer fun participants as well as the Carlisle community. This idea was well received, and the Recreation Commission will start to research this opportunity.
- b. Amy Smack offered to donate a free-standing basketball hoop to the Recreation Department. However, due to liability concerns, the Recreation Commission has declined the donation.
 - i. This topic led to a discussion regarding the 3-phase plan of the Playground Committee.
 1. Phase 1: Castle Playground which is complete.
 2. Phase 2: Outdoor Classroom which is scheduled to be completed this year and is contracted with Playgrounds by Design
 3. Phase 3: Plans for the Plaza which involve adding a soft surface area for informal sports. The Playground Committee is looking into the material Corkeen for this area.
- c. Due to the Recreation Office being moved to the Brick Building, Holly has found that she is working longer days to assist and oversee with the after-school classes. Holly suggested shifting her hours to better accommodate the needs of the recreation programs.
 - i. The Recreation Commission is in support of any changes Holly may need to make to her hours to best accommodate the program needs.
 - ii. Holly will work with Ryan to determine the hours of the Recreation Department.

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Meeting Adjournment:

Motion: Courtney made the motion to adjourn the meeting at 8:02pm. Phil seconded. All in favor: Yes

Next meeting: Monday, June 5, 2023, at 7:00pm in the Brick Building