



**CCACE Advisory Committee Zoom Meeting Minutes**  
**May 14, 2021**

Present: Demi Ayres, John Ballantine, Ron Bernard, Paula Casey, Claudia Feeney, Marla Iyasere, Carol Murphree, Margo Parent, Jill Weintraub

1. APRIL MINUTES APPROVED BY Claudia Feeney; SECONDED BY Marla Iyasere

2. BUDGET

There is still a lag in numbers, some credit card receipts haven't been posted. It's been a crazy year. Jill asked the business office if she could get a better handle on the exact #'s to confirm that we are in a better place than it appears. The numbers look bad.... Jill asked us to ignore them and she's hoping to tell us that things will look a lot different when she gives us the numbers next month.

3. REGISTRATION UPDATES for Spring/Summer 2021 programs

a. Adult ed:

We are offering a handful of adult ed programs this summer.

We've received a good response to our last minute emails. There have been very few unsubscribes, and the opening rate has been positive. Tolerance to emails has changed with the pandemic.

People are interested in getting outdoors and we will continue to see a lot of outdoor programs this fall.

b. Drivers ed:

Drivers ed had a full group for April break; June is almost full. There will be 4 classes offered during the summer; we are hoping to have two of them in-person and two virtual.

Three students have signed up for the driving portion who started elsewhere. There are some adult students looking to get a license for the first time... we are offering their lessons in the morning when students are in class.

We sent a message to all students alerting them to sign-up now so they can complete the program before September.

We are not sure if this week's CDC announcement on vaccine guidelines for 12-15 year olds will effect our program. It might sway some parents to sign up their children.

c. IMSCC:

There are multiple music registrations coming in; we're still adding on to the spring semester, and summer lessons are trickling in. There are a number of instructors who are still opting for virtual lessons. We have 15 instructors who are willing to do some in-person lessons this summer, with just about every instrument represented which is fantastic. Families are still opting for both options and we are trying to stay as flexible as we can.

Debbie and Jill will follow all Dept of Ed regulations with distancing, masks and instrument covers. Everyone will be in larger spaces, we are still not going to use the practice rooms. There will be some outdoor lessons.

We are going to be bringing back some of the ensemble classes: percussion workshops, string chamber music, trombone choir; expecting that these classes will be smaller, due to late planning.

d. Village University:

We are anticipating that most fall classes will continue on zoom. Keith Daniels class is so large that it will be held online, since we do not have a space large enough.

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### 4. FALL PLANNING

The library is still not open. Newbury Court and The Commons are not letting us do classes at this point. We are not sure what the situation with CCHS space will be in the fall for adult ed classes. Right now everything will remain on zoom, with a few hybrid programs and outdoor classes. This can change in the next month, but we probably will not make changes once the brochure goes to the printer. We are expecting that things may be different by next spring.

We are reaching out to new instructors, and adding new programs such as The Robin's House and Indian cooking.

Arm chair Travel: Claudia reported that there are only 4 open spaces for the fall. Programs on the Arctic and Greenland are new, along with some new presenters.

Some of her emails to presenters have been returned and she will try again.

Jill, once again, put in a plug to solicit help for Claudia in running Arm Chair Travel. Claudia has it all worked out on a computer.

### 5. CAN WE TALK FY22 PLANNING:

John has not heard back from Dan Kennedy and Ona Furgeson, but it's a very busy time and he anticipates he will have a conversation with them soon. He received a positive response from them both when he initially introduced the topic to them earlier this spring and anticipates that they are interested in the program.

The format on zoom will allow for many people and provide a good structure which includes a keynote speaker followed by a panel discussion.

John mentioned that NPR had a program on how the economic model of newspapers is dying. Then there is the story of 12 people spreading the anti-vaxxer disinformation. He feels that Dan is knowledgeable and will be able to address these topics.

Demi will talk to Tim Reilly about a female graduate student, a woman of diversity would be great.

Paula spoke with Paul McGinn, a community member who follows various news outlets. Paul would like to see the format Dan Kennedy presents before committing, but he's interested.

We felt that Dan and Ona might want to decide who a 3rd panelist might be.

It would be great to have the names of the panelists by June 1st.

Stipend should be between \$300 & \$400.

We are thinking that the program should happen the end of October into the beginning of November.

Jill would like to have as much information on the program as possible by June 15th to put in the brochure.

Jill will follow up with the Friends of Concord Library to see if they'd like to partner with us and help us financially.

We are in a holding pattern until John gets back to us, and Dan and Ona shape the program, giving it their vision. It should come together quickly once the conversation starts.

Jill was a little disappointed in this year's "Can We Talk" program. It lost momentum. She's excited about next year's topic and a 2-session program.

Ron asked Jill what was the inspiration for the Online Certificate Programs. Jill said that she thought that classes in professional development might be of interest given the direction of online classes this past year. It's a 50-50 split for tuition, so it doesn't cost anything.

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Paula emailed Stuart Freeman following our April meeting after he had missed several meetings this past year - more than is allowed according to the By-Laws. Stuart said he was interested in staying on the board and would attend today's meeting.

He didn't attend today and we decided that he needs to be replaced, we need a member who is able to distribute the workload. We have someone who is interested in joining our board and Paula will ask her to sit-in on next month's meeting.

Paula and Jill will determine how to communicate with Stuart.

Our next meeting on June 11th.

We have scheduled an unofficial meeting for Thursday, July 15th at 11:00.