

**Carlisle Affordable Housing Trust**  
**Meeting Minutes**  
**May 23, 2023**  
**Zoom Meeting**

Members present: Gina Fox, Carolyn Ing, Chris Johnson, Mark Levitan, Kate Reid, Beverly Shorey, Brian Waterson  
Guests: Julie Mercier, Christopher Roberson (Mosquito)

The meeting was called to order at 7:00 pm.

Old Business

Benfield

Key fobs: Ms. Reid reported that upon discussion, Rep. Cataldo was not optimistic that the project could be funded via an ARPA grant. However, CPC funds could be used for repair if Benfield was previously funded by CPC.

HPP

The board discussed the May 15 Planning Board meeting. The PB noted that some of the data used in the HPP is incorrect. Some of the data will be updated by the MAPC. Ms. Reid further commented that it is a mischaracterization that the data is incorrect; rather, the data was provided when work on the HPP was first begun, so it is out of date rather than in error.

Discussion of amended HPP: Ms. Mercier reviewed the changes suggested by the Planning Board. The HPP is scheduled to be voted on at the Planning Board meeting on June 12. It will then be sent to the Select Board, then to DHCD for approval.

New business

Discussion of Lt. Gov. Driscoll's letter regarding the Community Planning Grant program: The Trust discussed topics for several potential grants: consultant for geologic survey, inclusionary zoning, subdivision rules in general, and public outreach and engagement activities to educate about housing needs. Mr. Levitan moved, and Mr. Waterson seconded, the motion to have Ms. Reid to draft a letter in support of applying for grant to fund a geologic survey of the Town to determine sub-surface conditions that might either preclude or provide insight into potential housing development sites by quantifying whether the Town's two-acre zoning requirement is necessary to ensure sufficient water supply. Ms. Fox moved, and Mr. Levitan seconded, the motion to have Ms. Reid draft a second letter to request a 10% match of any approved Community Planning Grant from ARPA funds. Both motions were unanimously accepted.

Ms. Reid reviewed the terms of each member of the Trust and asked for consideration of their interest in reappointment and ideas for reorganization for the coming year. Ms. Shorey noted that June, 2023 is the end of terms for Ms. Fox, Ms. Ing, and Ms. Johnson, and requested they contact Jen Gibbons if they are interested in reappointment. Additional candidates will be required if any Trust members will be departing.

CPC Plan: The goals for CAHT in the draft plan are from 2015. Ms. Johnson will update the information from the current HPP and Master Plan. The CPC plan update process is in its initial stages.

Approval of Minutes

Mr. Levitan moved to approve the April 18, 2023 minutes as amended, Mr. Waterson seconded. The minutes were unanimously accepted.

Next meeting: June 20 at 7:00 pm.

The meeting was adjourned at 9:25 and the Trust entered into Executive Session.

Respectfully submitted,  
Carolyn Ing, Secretary

Minutes approved on 6/20/2023