



Carlisle Board of Assessors

Meeting Date: Tuesday, May 23, 2023

Town Hall, Heald Conference Room

66 Westford St

Carlisle, MA 01741

BOA members in attendance:

- Ken Mostello, Chair
- David Boardman

Others in attendance:

- Principal Assessor, Brian Macdonald
- Assessor’s Assistant, Frank Schembari

BOA members absent:

- Karen Yeyinmen

Meeting called to order at 8:15am.

Department Update

- On the recommendation of the Deck House Advisory Board, the department has prioritized the review of the valuation of the various outbuildings prevalent throughout the community. These structures include barns, garages, and pools. While working to verify the details of these outbuildings, such as size, quality and potential finished area, the Principal Assessor updated the board on a property that built an addition which attached the garage to the main house 10+ years ago and has never been assessed. While not directly related to the Deck House Advisory Committee’s request, the department is committed to the improvement the data quality of all properties within the community in its efforts to bring equitable, full, and fair cash values to the valuation process.
- Mailings have been sent out to the first batch of properties identified to require a cyclical property inspection. The contracted property inspectors are set to begin field inspections next month.

Mr. Mostello motioned to enter Executive Session at 8:25am for discussion of applications for abatement. Mr. Boardman seconded. Carried 2-0.

Meeting adjourned at 10:30am

Motioned for approval:	<u>Mr. Mostello</u>
Second:	<u>Mr. Boardman</u>
Roll call vote:	<u>3-0</u>
Date approved:	<u>7/18/2023</u>
Submitted By:	<u>Mr. Schembari</u>