



Carlisle Board of Assessors

Meeting Date: Tuesday, May 30, 2023

Town Hall, Heald Conference Room

66 Westford St

Carlisle, MA 01741

BOA members in attendance:

- Ken Mostello, Chair
- Karen Yeyinmen
- David Boardman

Others in attendance:

- Principal Assessor, Brian Macdonald
- Assessor's Assistant, Frank Schembari

Meeting called to order at 8:10am.

Minutes Approval

Mr. Mostello motioned to approve the minutes from the BOA meeting on May 16, 2023. Seconded by Ms. Yeyinmen. Carried 3-0.

Signings

The board reviewed and approved the Monthly List of Taxes Abated for May 2023.

Board Update

- The board discussed the upcoming Deck House Advisory Board meeting and reviewed the next steps and recommendations that are being proposed by the group.
- Mr. Mostello reiterated that the purpose of classifying homes is not to focus on identifying architectural style, rather it is to identify a style of homes which comparable sale price and valuations move together.
- Mr. Mostello motioned to adopt a policy change to release preliminary real estate valuations approximately two weeks prior to submitting them to the Department of Revenue for the tax rate certification. Seconded by Mr. Boardman. Motion carried 3-0.
 - *Summary: The purpose of this policy change is to provide greater transparency and so that taxpayers can review their preliminary value and contact the Assessor's Office for an inspection if they identify errors or corrections that need to be made to their property record card. This is a recommendation that was brought to the board by the Deck House Advisory Board. The preliminary values will be made available on the town website for public review.*

Ms. Yeyinmen motioned to enter Executive Session at 10:00am for discussion of applications for abatement. Mr. Mostello seconded. Carried 2-0.



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Meeting adjourned at 10:15am

Motioned for approval:	<u>Mr. Mostello</u>
Second:	<u>Mr. Boardman</u>
Roll call vote:	<u>3-0</u>
Date approved:	<u>7/18/2023</u>
Submitted By:	<u>Mr. Schembari</u>