

**SCHOOL COMMITTEE MEETING MINUTES  
WEDNESDAY, JUNE 7, 2023  
7:00 PM  
LIBRARY, ROBBINS BUILDING  
AND REMOTE ZOOM ACCESS**

Present via Zoom – School Committee: Carrie Patel, Julie Viola, Brian Waterson, Sara Wilson  
Present via Zoom – School Administration: James O’Shea, Superintendent; Lori Bruce, Director of Student Services; Mary O’Regan, Assistant to the Superintendent

Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: CSC Meeting 6-7-23

Time: Jun 7, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/89968106294?pwd=R1lXbnRlTlJScnNFWjh5VHJPRtJNUT09>

Meeting ID: 899 6810 6294

Passcode: 693263

**I. Call to Order**

Ms. Wilson called the meeting to order at 7:00 PM, announced the meeting was being recorded, and reviewed meeting protocol. Ms. Wilson read a draft statement that addressed the recent incidents at the CPS Pride Parade held on June 5, 2023. All School Committee members in attendance were in favor of releasing the statement.

**II. Public Comments**

- Cynthia Rainy of 80 Hunters Ridge Road, Concord thanked the CPS School Committee members who served on the Regional Committee over the past few years.
- Meredith Bielecki of 45 Ember Lane, Carlisle, and Sesha Gadey of 62 Hart Farm Road, Carlisle, reviewed the role of SEPAC as well as highlighting recent and upcoming SEPAC sponsored activities.

**III. Review/Approve Minutes**

A motion was made by Ms. Patel to approve the minutes of the Carlisle School Committee meetings from May 10, 2023 and May 22, 2023. The motion was seconded by Mr. Waterson. The motion passed unanimously; all members present voted in favor (4-0-0).

A motion was made by Ms. Patel to approve the minutes of the Carlisle School Committee Special Education Subcommittee (SESC) meeting from February 15, 2023 and minutes of the joint SESC/SEPAC meeting from May 11, 2023. The motion was seconded by Mr. Waterson. The motion passed unanimously; all members present voted in favor (4-0-0).

**IV. Information/Discussion Items**

- A. School Committee Goals 22-23 - There was review of the 2022-2023 goals. Members will begin to plan for setting goals for the 2023-2024 school year.

- B. Special Education Update - Ms. Bruce shared her presentation which was linked to the agenda. It was noted that the number of students on IEPs and receiving services had not changed significantly, but the level of need students require has increased. Data on the number of students on IEPs, the disability categories students fall into, trends in out of district students, and programs used by special educators was reviewed. DESE has been working on the IEP Improvement Project and the district is planning to adopt the new IEP, or at least sections of it, in the fall. The revised IEP is aimed at having more student involvement. The district will roll students into the new IEP as evaluations occur. Families will be educated on the new IEP as the transition happens. Ms. Bruce noted that one of the benefits of the revised IEP is increased collaboration between special education and general education.
- C. SEL Update - School Psychologists Katie Rupprecht, Jeff Hechenbleikner, and Kim Reid gave an update on the Panorama system adopted by the district this year. After researching programs, it was determined that Panorama would support social emotional learning across all grades. The program has the ability to track data survey to survey and then compare it from year to year. It allows staff to drill down to address specific student needs. There was a review of the presentation linked to the agenda. Some adjustments will be made during the 2023-2024 school year based on what was learned this school year. It was noted that there are some drawbacks in the area of manipulating data. Psychologists reminded the committee that Panorama Survey results are just one piece of data among many that staff use when working with students and families.
- D. [Castle Playground Committee Update](#) - Ms. Vanaria reported that the outdoor classroom build is underway. Volunteers are needed to spread mulch on Sunday morning June 11th. The design of the plaza is still being worked out. The Castled Playground Committee plans to report back to the School Committee when a design for the plaza has been completed.
- E. Superintendent Evaluation - Former School Committee members Jack Huntress and Amanda Comperchio joined the committee for this agenda item. Ms. Wilson read excerpts from the evaluation document linked to the agenda. It was noted that Superintendent O'Shea is well respected and well regarded. While filling multiple roles Mr. O'Shea continues to work collaboratively with the town, advance infrastructure projects, and increase the use of data in the district. Mr. O'Shea models a professional culture and has a willingness to listen. Members were in agreement with the "Exemplary" rating in the Overall Summative Performance section under Step 3 of the evaluation form.
- F. Exit Interview Update - School Committee members Brian Waterson and Julie Viola have been conducting Exit Interviews with staff members. This topic was brought up during the recent campaign. These are voluntary interviews where six pre-selected questions are asked. Exit Interviews are still in progress and the hope is to complete them next week. Data collected during the interview process will be presented to Superintendent O'Shea.
- G. Subcommittee Appointments - It was determined that subcommittee appointments will be made at the next school committee meeting. There was a reminder that subcommittee meeting agendas do need to be posted in accordance to Open Meeting Law regulations.
- H. 23-24 Draft Meeting Schedule - There was review of the draft meeting schedule. After a brief discussion, the School Committee decided to hold one meeting over the summer at

the end of July. The next School Committee meeting will be held on Thursday, July 20th at 10:00 AM.

- V. Communications/Correspondence** – The School Committee received two emails regarding the proposed cell tower on the CCHS campus and one email in reference to enrolling a student in kindergarten prior to the entrance age established in Policy J6-Entrance Age.

**VI. Superintendent’s Update**

Mr. O’Shea was pleased to report on recent and upcoming activities in the district. The Grade 4 families planned a Pot-Luck dinner on May 24 to celebrate their transition to Middle School. The Drama Club put on a production of The Wizard of Oz Jr. during the last week of May. There was a Faculty vs. Student volleyball game on May 31. School Administrators are participating in the committee for the Yellow Tulip Project. The Preschool Jubilee was held on June 1. PTO held its annual meeting on June 6. Pride Celebration events were held on June 5. In follow-up to events during the celebration there will be opportunities for students to share their thoughts on June 9 and a community forum is scheduled for June 12. Grade 8 students are currently on the annual Washington, DC trip. The staff has a working lunch conversation surrounding AI planned for June 9. Lillian Awards will be awarded next week. Race Amity Day is planned for June 11. A school-wide Anti-Bullying event is scheduled for June 12. Grade 8 graduation will be held on June 13. PTO will be holding a Popsicles on the Plaza event on June 14 after school. The last day of school, an early release day, will be June 15.

**VII. Members’/Committee Reports as Needed**

- A. Municipal Facilities Committee (MFC) - The school district and the town have been sharing resources. The next meeting is scheduled for June 15, 2023.
- B. Regional School Committee - Blue lights are going to be installed around the CCHS campus for safety. There is no plan yet for the installation of cell towers. Students are being given more of a voice regarding the inclusion of multicultural food items in the food service program.

**VIII. Warrants**

- A. Accounts Payable Warrant 23SE23; \$76,422.01
- B. Accounts Payable Warrant 23SE24; \$112,162.39
- C. Payroll Warrant 23PR23; \$424,869.57
- D. Payroll Warrant 23PR24; \$419,979.60

**IX. Action Items**

A. Vote to Approve the Superintendent's Evaluation

A motion to approve the Superintendent's Evaluation as presented with the addition of a check under the "Exemplary" rating in the Overall Summative Performance section under Step 3 of the evaluation was made by Ms. Patel and seconded by Ms. Viola. The motion passed unanimously; all members present voted in favor (4-0-0).

**X. Citizen's Comments**

- Amanda Comperchio, 580 East Street, Carlisle
- Eva Mostoufi, 1173 North Road, Carlisle
- Travis Snell, 623 School Street, Carlisle

**XI. Adjournment**

A motion to adjourn was made by Ms. Patel and was seconded by Ms. Viola. The motion passed (4-0-0) and the meeting adjourned at 9:10 PM.

Respectfully Submitted  
Mary O'Regan  
Assistant to the Superintendent  
June 7, 2023

List of Documents Viewed and/or Reviewed:

CSC Meeting Minutes 5.10.23  
CSC Meeting Minutes 5.22.23  
SESC Meeting Minutes 2.15.23  
Joint SESC/SEPAC 5.11.23  
School Committee Goals 22-23  
Special Education Update  
SEL Update - Panorama Overview  
Superintendent Evaluation  
23-24 Draft Meeting Schedule  
Accounts Payable Warrant 23SE21; \$72,878.87  
Accounts Payable Warrant 23SE22; \$133,521.09  
Payroll Warrant 23PR21; \$466,647.15  
Payroll Warrant 23PR22; \$396,171.85