



Town of Carlisle

MASSACHUSETTS 01741

HISTORICAL COMMISSION

Minutes

In-Person and Remote Zoom Meeting Heald Room, Town Hall

Wednesday, June 21, 2023 7:00 pm

Members Present

Annette Lee, *Co-chair*, Chip Dewing (Zoom), *Co-chair*, Krissy O'Shea, Ben Herter, Sara Cassidy Smith

Alternates Present

Ed Rolfe

Alternate Absent

Jack O'Connor

Others Present

Ann James, *FRS representative*, Susan Emmons, *FRS representative*, Eric Darling, *FRS representative*, Ed Pare, Jr. Esq., *Brown Rudnick, LLP*, Martha Feeney-Patten, *Gleason Public Library Director*, Colby Mauke, *HC member for FY2024-2026*, Jennine Blum, *Administrative Assistant*

Meeting called to order at 7:03 p.m.

Historical Commission Membership Updates as of July 1

- This is Chip Dewing's and Annette Lee's last meeting serving as Co-chairs. They will continue to serve the Historical Commission (HC) as alternate members. Ed Rolfe thanked Chip and Annette for their many years of service and looks forward to their continued service with their extensive body of knowledge and understanding of the Historic District.
- Ben Herter and Krissy O'Shea will serve as the new co-chairs.
- Alternate Ed Rolfe and new member Colby Mauke will serve as full members.
- Sara Cassidy Smith will stay on as the Planning Board representative.
- Jack O'Connor will remain on as an alternate member.

Jennine Blum will send a letter of recommendation to the Select for the reappointment of Annette Lee and Chip Dewing as alternate members.

Motion.

Sara Cassidy Smith moved to make the appointments and nominations as stated above.

Krissy O'Shea seconded the motion.

All in favor. (5 to 0).

Public Hearing for Application No. 2023-03 for a Certificate of Appropriateness for the property located at 27 School Street, owned by the First Religious Society of Carlisle.

Proposed work: removal of the existing white picket fence around play yard and installation of black aluminum fence in the same location.

This public hearing follows two informational discussions on March 22 and May 17, 2023. Since the May discussion, a site visit was made by a couple of HC members to a property on East Riding Drive that has an installed Fences Unlimited fence in style CP-1 (with top rail connecting to pickets). The HC members approved of the powder-coated matte finish which looks great after ten years. The sample of the picket for style EP-1 (no top rail, pointed pickets) didn't arrive in time for the meeting.

Ann James and Susan Emmons of the FRS prefer the style of the East Riding Drive fence (CP-1 with a top rail connecting to the pickets) for safety as well as aesthetic reasons – it's simpler. They expressed safety concerns about style EP-1 with exposed pointed pickets preferred by the HC. The HC feels style CP-1 communicates “pool”, “ordinary” and “residential” and lacks historical precedents. The HC stated that style EP-1 matches historic precedents of cast iron fences in historic church yards and cemeteries.

Aside from the style, Ann, Susan, and the HC members agreed on the other details of the proposed fence which were included in a draft motion to be used at a later meeting.

The draft motion for application 2023-03 for a Certificate of Appropriateness for the property located at 27 School Street for the installation of a black aluminum fence to replace the existing cedar fence around the play yard. Aside from the style of the fence, the Fences Unlimited fence will have the following specifications: 42 inches tall with 2-inch square posts and standard pickets with 3¹³/₁₆- inch spacing, six-foot-long fence sections, powder-coated matte black finish, gates to match the selected style (no arch, same locations as existing gates) and installed so that the horizontal rails will follow the slope of the grade, and pickets and posts will be vertical.

A straw vote was taken to determine which fence style was favored at this time by the HC members.

- Style CP-1 (with top rail) – preferred by one HC member
- Style EP-1 (no top rail, pointed pickets) – preferred by five HC members
- Style CP-2 (top rail with pointed pickets) – no interest expressed by HC members.

Ann stated that if style CP-1 is a nonstarter for the HC, she and Susan would talk to the church committees and see how they feel about style EP-1. If the church doesn't approve it, Ann and Susan will come back for more discussion. Ann, Susan, and the HC agreed to continue the hearing at the September 20, 2023 meeting.

Co-chair Chip Dewing encouraged Ann and Susan to present this to the church committees with some photographic precedents of this open picket kind of fence around historic church yards and church cemeteries. This will be helpful in understanding the HC's position that style EP-1 matches other historic precedents and should be taken into account. Style EP-1 is more sensitive to the site, less heavy and the decorative quality makes it seem less visually severe.

Public Hearing for Application No. 2022-08 for a Certificate of Appropriateness for the property located at 27 School Street, owned by the First Religious Society of Carlisle. The application was submitted by Ed Pare, Jr., Esq. (Brown Rudnick, LLP) representing DISH Wireless, LLC.

Proposed work: The application was submitted by Ed Pare, Jr., Esq. (Brown Rudnick, LLP) representing DISH Wireless, LLC to install new telecom equipment, which includes the collocation of 3-panel antennas (1 antenna per sector) concealed within a segment of the existing steeple at the 69 ft above-ground level antenna centerline height behind proposed radio frequency friendly fiberglass sheathing, together with

related amplifiers, cables, fiber and other associated antenna equipment, including, without limitation, remote radio heads, surge arrestors, and global positioning system antennas with associated electronic equipment, and other appurtenances on proposed concrete pads located adjacent to the church building at ground level within a proposed fenced compound. This hearing focused on the appearance of the cable tray incorporated into the boxed-out trim around the doorway.

Updated designs were presented by Ed Pare and discussed. The HC made a number of changes that were specified in the motion to approve the application.

Ben Herter moved to approve Application No. 2022-08 for a Certificate of Appropriateness for the property located at 27 School Street, the First Religious Society of Carlisle for the installation of telecom equipment by DISH Wireless with the conditions stated below.

- Referring to documents presented on June 21, 2023, sheet labeled Z-6, Elevation 7, dated June 5, 2023, the HC would like to approve this elevation with the following revisions:
 - The boxed-out panel above the head casing should be removed.
 - The dimensions of the ultimate head casing should be as close to the dimensions of the side casings as possible to conceal the conduit between the enclosures. (See Colby Mauke’s sketch).
 - With the removal of the box (first bullet), the copper cap should be lowered to the top of the head casing.
 - Similarly, the light fixture and block should be lowered by the same dimension. The light fixture must be as specified in black with the condition that the dimension between the pack out for the conduit enclosure (also referred to as the “head casing”) and the nearest dimension to the shade be roughly 5 inches.
- The new DISH enclosure should match the Verizon enclosure in height and materiality as drawn.
- Other elements of the project are approved as specified per the submitted drawings and documents dated June 5, 2023 and discussed on June 21, 2023.
- The Historical Commission requests that the final drawings be submitted to the HC for record and filed with the COA.

Annette Lee seconded the motion.

All in favor (4 to 0). Chip Dewing – Aye, Annette Lee – Aye, Ben Herter – Aye, Krissy O’Shea – Aye, Sara Cassidy Smith – Aye.

Informational Discussion: 22 Bedford Road, Gleason Public Library, owned by the Town of Carlisle

Topic: Fundraising sign

The GPL Trustees/Director are fundraising for the interior renovation project and were gifted a handcrafted sign by a volunteer that they’d like to display on the GPL lawn. They are aware of the 30-day limit for displaying temporary signage and want to discuss extending the time for the duration of the fundraising campaign. HC Rules and Regulations state that if a sign is out for longer than 30 days it is considered permanent and needs HC approval.

Before continuing down the path with the HC for approval, it was noted that the dimensions of the sign (4 feet wide by 6 feet high) exceeded the maximum size (3 feet by 4 feet) permitted by the Zoning Bylaws. The HC recommended that the GPL Trustees/Director speak with Jon Metivier, the Zoning Enforcement Officer, and suggested a special permit might be needed. It was also recommended that

the GPL Trustees/Director speak with Planning Assistant Gretchen Caywood as there may be additional requirements to stabilize the “permanent” sign.

The GPL Trustees/Director will get back to the HC about whether this discussion should be continued at the July HC meeting.

Amendment of the COA issued for the railing of the Outdoor Classroom at 83 School Street, Carlisle Public School.

Ben and Krissy met with Brian Waterson, Chair, Castle Playground Project, on-site at the Outdoor Classroom on June 6th to make final decisions about the railing construction. It was decided to forego the use of pickets and a sub-rail between the top and bottom rails was included instead. The amendment to the COA will be voted on during a public hearing at the July 19th meeting.

Minutes Approval

The April 19, 2023 meeting minutes will be approved at the July 19th meeting.

Project Updates

82 Lowell Street barn exterior painting. Property owner Guillaume Blin notified the HC that he decided to repaint his barn using the same color that was used previously. HC approval isn’t needed for this situation.

GPL roof shingles. The project should be completed this week. The existing copper ridge cap is going to be reused rather than replaced with an aluminum cap/vent.

Police Station ramp. The constructed ramp railing doesn’t resemble the design that was approved by the HC. The HC discussed how to best address the issue.

Old Business/New Business

Possible Historic CPA Funded Project - Central Burying Ground (CBG). The deadline to submit a CPC application for the fall Town Meeting is July 31, 2023. Krissy has reviewed the very thorough study that was completed seven years ago for the CBG. She proposed getting updates on the work that’s needed along with estimates. It was suggested that a subset of the original work be proposed as a possible CPA-funded project. Krissy volunteered to head up this effort. The HC agreed to visit the site on Saturday, June 24th.

Master Plan CPA feedback. Not discussed.

Members Updates – not discussed.

Crosswalk signage

House plaques

Historic District Map and Catalog Booklet – printer quotes

Rules and Regulations

Next Meeting

Wednesday, July 19, 2023

Adjournment

Ben Herter moved to adjourn the meeting at 10:35 p.m.

Krissy O’Shea seconded the motion.

All in favor (5 to 0).

Documents Submitted (meeting packet file: *CHC_06-21-2023_Packet.pdf*)

- 27 School Street, FRS play yard fence
 - Application 2023-03 for a Certificate of Appropriateness
 - Fences Unlimited specifications
 - Fences Unlimited styles
 - East Riding Drive fence photographs
 - Emails from Ann James dated June 17 and 18 to Jennine Blum: questions and answers.
- 27 School Street, DISH Wireless/FRS (individual pdfs filed with COA 2022-08)
 - Application 2022-08 for a Certificate of Appropriateness
 - DISH Wireless LLC/Structure Consulting Group drawings dated June 5, 2023, submitted June 15, 2023 by Ed Pare, presented June 21, 2023 (file: *BOBOS00015A-ZDs-Rev6-06.15.23.pdf*)
 - DISH Wireless Visual Analysis (Simulations), submitted June 14, 2023 by Ed Pare (file: *BOBOS00015A_PS_20220713_REV-E.pdf*)
 - Mockup of Required Modifications to DISH Wireless/Structure Consulting Group Drawings, Sheet Z-6, Elevation 7 as requested by the Historical Commission, annotated and submitted June 21, 2023 by Colby Mauke (filename: *HC-required-mods_DISH_Sheet-Z-6_Elevation-7-Colby-Mauke.pdf*)
- 83 School Street, Outdoor Classroom
 - Email from Ben Herter to Jennine Blum regarding railing construction decisions, dated June 7, 2023
 - Original Outdoor Classroom (without railing) COA, November 16, 2022
 - Outdoor Classroom railing COA, March 29, 2023
- 2023 Community Preservation Plan including Appendix D - draft
- Historic District Map & Catalog Booklet – printing quotes
- April 19, 2023 meeting minutes draft