

## Municipal Facilities Committee

Minutes of 07/16/2019 Meeting  
Submitted by Steve Hinton

Attendees: Jerry Lerman, Kate Reid, John Lavery, Steve Hinton, Steve Bastek (FM),  
Also present: Cynthia Sorn (Mosquito), John Fisher (Police Chief), R. Feldman & J Humphreys (TBA), Bryan Sorrows (FD Chief) and David Newman (FD Lt.)

The meeting began at approximately 8:04 AM.

The minutes for July 2, 2019 were unanimously approved as amended.

Representatives from TBA architects briefed the committee on the current police station renovation design. The following observations were made:

- 1) The new sally port garage floor will be pitched so there is no step into the booking area.
- 2) The double door vestibules will be 4.5' x 4.5' in floor area.
- 3) Closet interiors require specification
- 4) Chief Fisher indicated that it would be to leave closet finishing out of the plan if less costly.
- 5) Chief Fisher inquired if locker room wall movement could be considered. JohnL remarked that item had been specifically exclude from the project plan because it was not essential.
- 6) Chief Fisher noted that the one-way glass between the sergeant's office and the 1<sup>st</sup> floor interview room was still not shown on the plans.
- 7) Chief Fisher inquired if the new training room would be wired for an overhead projector. TBA indicate that was in the plan.
- 8) Chief Fisher indicated his plan to use the old training room for storage.
- 9) The detached garage will required motion activated audio and video recording equipment since evidence will be store in a portion of the building.
- 10) Chief Fisher asked if the attached garage's roof could be extended over the personnel door to keep snow from around that door? After some discussion, TBA agreed to examine the possibility of a flat roof design for that addition. The roof would be sloped to the north there by directing run-off away from the personnel door. Chief Fisher will meet with the abutters to seek their input on a flat roof design.
- 11) The garage door size for the detached garage was shown as 8' x 8' on the draft plans. After some discussion, it was agreed to consider a 8' h x 10' w for the bay used for car storage and retain the 8' x 8' size for trailer storage.

The budget for the current configuration was reviewed (**see attached**). While the estimate of hard cost is \$50K over budget, that amount is still within the contingency. Further R. Feldman indicate that the budget contained some double counting as TBA is waiting for updates on mechanical/HVAC cost from their subcontractor.

With respect to schedule TBA indicated that overall the project was 2 to 3 weeks behind the original estimate. Notwithstanding that fact, Bidding could still occur in mid-August as planned. It was agreed to aim for 9/11 to obtain the general bids.

Chief Sorrows and Lt Newman of the Fire Department meet with the committee. A discussion was held around how to proceed with letting a contract for the removal and replacement of the underground emergency generator tank. It was concluded that the MFC was only willing to spend its funds for a project including a 300 gallon fuel tank with no pump. The Chief wants a larger tank and a pump for other purposes

and proposed contributing funds from his budget to expand the scope of work to fulfill this goal. Steven B was directed to solicit bids for both projects to determine the relative costs to both parties.

Further discussion centered around obtaining a better understanding of the roles and responsibilities of each the committee and the Fire Department when it comes to maintenance of the fire facility. It was proposed that if a permit is required, the Chief would notify the committee.

DESIGN DEVELOPMENT ESTIMATE - CARLISLE POLICE STATION

	unit	sf	\$/sf	Station				Garage			3/18/2019	7/9/2019	7/15/2019	
				C: Sallyport/ Public Expansion	D: Ramp Entry	A: Alt 1	B: Lift	C: Gravel	E: Paved	Warrant Submission	Proposed Design Development Plan	Delta	Preliminary Construction Document Plan	
<b>Police Station</b>														
Basement Renovation - Occupied Secure	sf	455	229	\$ 104,314							\$ 145,635	\$ 104,314	\$ (41,321)	
Basement Addition - Vehicle Sallyport	sf	380	345	\$ 131,185							\$ 126,900	\$ 131,185	\$ 4,285	
Building reframing/reconfiguration	sf	225	212	\$ 47,725							\$ 169,265	\$ 47,725	\$ (121,540)	
Building reconfiguration, frame to remain	sf	752	133	\$ 99,953							\$ 78,457	\$ 99,953	\$ 21,496	
<b>Rest Rooms</b>														
Public Restroom 1st floor	ea	1	4000	\$ 4,000							\$ 4,000	\$ 4,000	\$ -	
Detention Cell Plumbing	ea	1	7500	\$ 7,500							\$ 4,000	\$ 7,500	\$ (3,500)	
Entry porch	ea	0	378	\$ -							\$ -	\$ -	\$ -	
Lift equipment	ea	0	35000	\$ -							\$ -	\$ -	\$ -	
<b>Site</b>														
Entry area: Driveway, Parking	sf	3550		\$ 21,816							\$ 10,650	\$ 12,000	\$ 1,350	
Entry area: Ramp, Stair, Rails (refurbish lift, landscaping)	ea	1	10650	\$ 37,700							\$ -	\$ 215,233	\$ 215,233	\$ 92,183
<b>Garage</b>														
Garage and Workroom, SOG, heat pump	sf	970	222	\$ 215,233							\$ 123,050	\$ 215,233	\$ 92,183	
Drive, Parking	sf	1200	18	\$ 12,600							\$ -	\$ 27,000	\$ 21,600	\$ 21,600
Contingency			15%	\$ 405,327	\$ 59,516	\$ 4,000	\$ 443,963	\$ 227,833	\$ 242,233	\$ 661,957	\$ 643,510	\$ (18,447)	\$ (18,447)	\$ 761,000
Subtotal, Construction Budget			20%	\$ 60,799	\$ 8,927	\$ 600	\$ 68,599	\$ 34,175	\$ 36,335	\$ 132,391.40	\$ 96,527	\$ (35,865)	\$ (35,865)	\$ 76,100
A/E Fee			11.8%	\$ 466,127	\$ 68,443	\$ 4,600	\$ 510,593	\$ 262,007	\$ 278,567	\$ 794,348	\$ 740,037	\$ (54,312)	\$ (54,312)	\$ 837,100
Project Management			6.0%	\$ 55,096	\$ 8,090	\$ 544	\$ 60,352	\$ 30,969	\$ 32,927	\$ 93,733	\$ 87,472	\$ (6,261)	\$ (6,261)	\$ 98,945
Recommended Project Budget				\$ 27,968	\$ 4,107	\$ 276	\$ 30,636	\$ 15,720	\$ 16,714	\$ 47,661	\$ 44,402	\$ (3,259)	\$ (3,259)	\$ 50,226
Cumulative Project Budget				\$ 549,190	\$ 80,640	\$ 5,420	\$ 607,580	\$ 308,697	\$ 328,208	\$ 935,742	\$ 871,911	\$ (63,831)	\$ (63,831)	\$ 986,271
less prior allocation				\$ 549,190	\$ 629,830				\$ 958,039	\$ 935,742	\$ 871,911	\$ (63,831)	\$ (63,831)	\$ 986,271
Proposed Warrant Value - Estimated Project Cost										\$ 71,000	\$ 71,001	\$ 1	\$ 71,001	\$ 915,270
										\$ 864,742	\$ 800,910	\$ 50,528	\$ 50,528	\$ 915,270

See Note Item #8

correct