

**CARLISLE CULTURAL COUNCIL Meeting Minutes**  
Virtual Meeting via Zoom, Monday August 24, 2020

**Present:** Jenn Albanese, Alain Bojarski, Jill Henderson, Dan Lennon, Mark Levitan, Karin Kliger, Jen Sagalyn, Abby Zimmerman

1. Call to Order at 8:32AM by Levitan
2. Election of Officers – Henderson made motion that all officers currently in place continue for another year: Sagalyn and Levitan as co-chairs; Bojarski as treasurer; Zimmerman as secretary. Lennon seconded. Roll call vote: Levitan aye, Sagalyn aye, Bojarski aye, Kliger aye, Zimmerman aye, Albanese aye, Lennon aye, Henderson aye. Motion approved 8:0:0.
3. Approval of Minutes from July 30, 2020 and August 17, 2020 – Levitan approved both.
4. Old Business
  - A. Community survey/guidelines for FY21 grants
    1. Lennon reviewed highlights of survey results. The survey group will write a summary as well as proposed FY21 grants priorities to share before the next meeting. We will publicize the summary and grant priorities to potential grantees and the public.
    2. Discussion about potential criteria:
      1. Welcome local applicants that have never applied before to receive seed funding for fresh ideas.
      2. Consider impact our funding can have on a program.
      3. Specific date/time/venue can also include virtual. Make sure applicant has capacity to make event virtual (limits on number of attendees, etc.).
    3. Discussion ensued about possible revisions to our next survey design and the idea of doing another in spring 2021.
  - B. FY21 Grant Cycle preparation
    1. Discussion about revising the grant scoring sheet prior to this year's grant cycle. Review the process and past scoring sheet before next CCC meeting.
    2. Discussion of previous grant process: 1<sup>st</sup> meeting after deadline: Review applications and collect any missing info from applicants; 2<sup>nd</sup> meeting: Select applicants using scoring sheet/points system; 3<sup>rd</sup> meeting: Funding allocation decisions. Consensus was to use this process again.
  - C. Virtual Showcase project – All CCC members to review submissions and vote on favorites prior to next meeting.
5. New Business - none
6. Treasurer Report – no change from last meeting
7. Next meeting/FY21 meeting schedule - 9/18/20 morning next meeting
8. 9:33AM Adjourned by Levitan

Abby Zimmerman, secretary