

Board of Selectmen Meeting  
Tuesday, September 8, 2020  
Remote participation: Zoom Meeting

**Meeting ID: 845 6804 9270**

The Board of Selectmen met on Tuesday, September 8, 2020 at 7:00 p.m. by remote participation via Zoom Meeting (Meeting ID: 845 6804 9270). Those present were Chair Alan Lewis, Barney Arnold, Kate Reid, Luke Ascolillo and David Model.

\*This meeting was live streamed and recorded <https://www.youtube.com/watch?v=Gwvzvs59zwk>

In accordance with Massachusetts Open Meeting Law Remote Participation 940 CMR 29.10 all votes shall be by roll call.

***Community Input:***

There were no requests.

***LEPC Update:***

COVID-19 Confirmed and Probable Cases in the Town of Carlisle as of September 8, 2020

Confirmed Case (tested) 21

Probable Case (clinically diagnosed) 13

Carlisle remains a low risk town.

Chief Fisher took the opportunity to highlight the extraordinary work of the Carlisle Neighborhood Response Team who continue to volunteer their time to help residents of Carlisle.

The Carlisle Cheer Committee has agreed to look into options for safe ways to host a Halloween celebration.

LEPC is working with the Board of Health to hold a flu clinic on October 2 for Carlisle senior citizens. Information regarding the Flu Clinic will be made available soon.

The Police Department has received complaints from walkers about dog behavior at the Cranberry Bog. To help maintain social distancing while walking your dog, do not let other people pet your dog. Stay at least six feet from other people and dogs when on paths and trails.

Board of Health will be updating the COVID-19 page on the town website to include important links, answers to FAQs and other useful information for the community.

### ***Joint Meeting with Planning Board - Vote to fill vacancy on Planning Board***

The vacant seat on the Planning Board is the result of the resignation of member Jonathan DeKock in July.

The Board Planning at its meeting voted unanimously to recommend the appointment of Sara Cassidy Smith.

On the motion made by Kate Reid and seconded by Barney Arnold, it VOTED [9-0 ] pursuant to MGL Chapter 41, Sec. 81A to appoint Sara Cassidy Smith of 35 Great Brook Path, Carlisle, MA to fill the vacancy on the Planning Board until the next annual election, at which time, such office shall be filled, by election, for the remainder of the unexpired term.

Board of Selectmen

ROLL CALL VOTE - *B. Arnold -Aye, L. Ascolillo-Aye, A. Lewis-Aye, D. Model-Aye, and K. Reid-Aye*

Planning Board

ROLL CALL VOTE - *M. Blake-Aye, R. Misk-Aye, E. Rolfe-Aye, and P. Yelle-Aye*

### ***Master Plan Steering Committee***

Master Plan Steering Committee (MPSC) Chair Janne Corneil explained that the update on the Master Plan is approximately 3 months behind schedule due to the COVID19 pandemic and the resignation of Civic Moxie.

Ms. Corneil explained that Civic Moxie completed Phase I of the approved contract. The material gathered by the Civic Moxie was well organized and included a draft Existing Conditions Report and a copy of the final data package. The MPSC is working to organize these files from Civic Moxie and uploaded everything to the town's server.

#### GIS Mapping

Over the past few months, the MPSC worked on verifying Historic resources and locations, grandfather properties and vacant parcels.

#### Interactive MP Webpage

The website will have a "Participants" page where people can sign up to receive updates and information on upcoming events. There will be "Discussion Rooms" on topics such as housing and community and other topics. There will be a link to send input via email.

A financial model planning tool will also be available soon.

Town Planner George Mansfield is organizing a small advisory group to review the original scope of work and figure out what still needs to be done and best way to get them done by restructuring within the existing subcommittees.

A revised timeline and recommended changes in structure and scope of the existing committee will be submitted to the Planning Board by October 5, 2020.

Ms. Corneil estimates that it will take 6-8 months to complete the Master Plan Update.

### ***Municipal Aggregation Program Update***

The Board of Selectmen met with Mark Cappadonna (Carlisle's aggregation implementation consultant) from Colonial Power Group, Inc.

The goal of the aggregation is to deliver savings over the life of the Program against the Basic Service rate. The Town of Carlisle has chosen a 100% green product, which supports renewable energy as 100% of the power supply is offset with Renewable Energy Certificates (RECs), and an optional product that meets Massachusetts RPS requirements.

Mr. Cappadonna explained that anyone who is on basic service is included in the process but they can opt-out at any time without penalty. Under the Colonial package, they can opt back in at a later date. The combined bargaining power helps residents obtain lower electric rates and allows the town to determine how the power that it uses is generated.

Public Power, LLC was selected as the supplier for Carlisle's Community Choice Power Supply Program. The existing contract is set to expire at the end of the year.

Also present were Carlisle Energy Task Force chair Robert Zogg and resident Glenn Reed who volunteered to serve on the working group assisting the Town Administrator with the contract renewal process.

As an exercise, Mr. Cappadonna reviewed a list of all requirements retail power supply pricing with rates as of 8/28/2020 for discussion purposes only.

The working group will continue meet and agreed to present options for the Board of Selectmen consideration at their upcoming meeting on October 13, 2020.

### ***Town Administrator's Report***

1- Insurance Advisory Committee – Meeting scheduled with MIIA Health

Finance Director Kim Kane and the Town Administrator will meet with MIIA Health Representatives in advance of the meeting with Insurance Advisory Committee (IAC) to consider a proposal to switch out health insurance offerings from Minuteman Nashoba Health Group to MIIA next fiscal year. Any prospective changes to the health plans and/or the Town/employee premium ration now 50%/50% would have to be approved by the Board of Selectmen. ICA would vote on a recommendation only that would come to the Board of Selectmen for approval during the budget cycle.

## 2-Boston Metro Planning Organization Elections

Each fall, four of the 12 elected municipal members of the Boston Region Metropolitan Planning Organization (MPO) are chosen by the chief elected officials of the municipalities in the region to serve a three-year term. The chief elected official (or the official designee) represents the elected municipality throughout the municipality's three-year term of office. The Metropolitan Area Planning Council (MAPC) and the Massachusetts Bay Transportation Authority (or MBTA) Advisory Board jointly administer the elections.

The following seats are up for election in the fall of 2020:

- One city from the Boston region, currently held by the City of Everett
- One town from the Boston region, currently held by the Town of Lexington
- One municipality (city or town) from the North Shore Task Force subregion, currently held by the City of Beverly
- One municipality (city or town) from the SouthWest Advisory Planning Committee subregion, currently held by the Town of Medway

Chief Elected official of each community is eligible to nominate and vote on the representatives to the MPO, who make a recommendations regarding the distribution of state and federal resources for transportation and infrastructure projects in the Boston metro area.

## 3-Beaver Control Issues

The Conservation Commission received a proposal from a Beaver control specialist to address serious concerns at the Maple Street bridge/culvert. Currently, the beavers have blocked the culvert and the ConsCom and residents have concerns about the water quality issues and private well downstream. DPW has been attempting to deal with the issue and Supt. Gary Davis has expressed reservations about the cost of contracting this problem out. To scheduled to a future meeting of the Board of Selectmen.

### ***Upcoming Meeting Schedule:***

September 22, 2020 – Regular Meeting  
October 13, 2020 – Regular Meeting  
October 17, 2020 – Special Town Meeting  
October 27, 2020 – Regular Meeting

### ***Appointments/Resignations***

Community Preservation Committee

On the motion made by Kate Reid and seconded by Luke Ascolillo, it was **VOTED** to appoint Peter Yelle (484 Cross St) as the Planning Board Representative and Samantha Rottenberg (108 Hemlock Hill Rd) as the Citizen at large to serve on the Community Preservation Committee.

ROLL CALL VOTE: B. Arnold-Aye, L. Ascolillo-Aye, A. Lewis-Aye, D. Model-Aye and Kate Reid-Aye.

### ***Approval of Minutes***

On the motion made by Kate Reid and seconded by Barney Arnold, it was **VOTED** to approve the minutes of August 11, 2020 as amended.

ROLL CALL VOTE: B. Arnold-Aye, L. Ascolillo-Aye, A. Lewis-Aye, D. Model-Aye and Kate Reid-Aye.

On the motion made by Kate Reid and seconded by Barney Arnold, it was **VOTED** to approve the minutes of August 22, 2020 as amended.

ROLL CALL VOTE: B. Arnold-Aye, L. Ascolillo-Aye, A. Lewis-Aye, D. Model-Aye and Kate Reid-Aye.

### ***Special Town Meeting & FY21 Budget Coordination Meeting:***

#### Joint Meeting

8:28 PM The Board of Selectmen met the following department/board/committee representatives:

Finance Committee (Jim Darr, Victor Liang, Lynn Lypinsky and Scott Triola)

Long Term Capital Requirements Committee (Scott Triola)

Municipal Facilities Committee (Jerry Lerman and Kate Reid)

Community Preservation Committee (Luke Ascolillo)

Wayne Davis, Town Moderator

Peggy Wang, Town Clerk.

Fall Special Town Meeting to be held on Saturday, October 17, 2020 outdoors at 10AM.

#### FY21 Budget

The Finance Committee has not voted on a final recommendation although recommending a level budget to try to keep actual expenditures to what was passed at Town Meeting in June was discussed with only a few budget adjustments to be made at the October 17th Special Town Meeting.

The Finance Committee recommends that the town continue to proceed cautiously and be prepared for unforeseen circumstances that may drive up costs, particularly in relation to school spending. The Town of Carlisle did receive a substantial reimbursement allocation under the CARES Act but it is not clear if the town can use all of it.

Carlisle Public School had a number of expenses due to COVID, and there are still many unknowns including potential costs related to teachers and staff who may opt to take a leave. The Finance Committee discussed having contingencies in place for budget transfers when needed. Chapter 70 Aid will remain level for the coming year.

Fy21 Budget adjustments include 2% COLA, approved union contracts and approved personnel requests, Long-term capital and facilities projects. Concord-Carlisle High School revised budget for FY21 in a lower assessment for Carlisle

Municipal Facilities Committee (MFC) Chair Jerry Lerman reported that the list of projects for FY21 total approximately \$736K. The committee will spend whatever amount of funds are budgeted judiciously. Items that can't be addressed this year will be addressed next year.

#### Long Term Caps

Two priority expenses identified:

1. Air compressor for the Fire Station (\$75K)
2. New police cruiser (\$57K).

\*DPW has requested a new pickup truck. An inquiry into use of Chapter 90 funds is pending.

#### Article to rescind LTCRC bylaw

The Long-Term Capital Requirements Committee and Finance Committee have requested that the Board of Selectmen propose a bylaw change to dissolve the Long-Term Capital Requirements Committee.

On the motion made by Kate Reid and seconded by Barney Arnold, it was **VOTED** to add a warrant article to the October 17, 2020 Special Town Meeting to dissolve the Long Term Capital Requirements Committee and to amend the Finance Committee bylaw to reflect the change.

ROLL CALL VOTE: B. Arnold-Aye, L. Ascolillo-Aye, A. Lewis-Aye, D. Model-Aye and Kate Reid-Aye.

Oct. 17, 2020 Special Town Meeting warrant articles to be considered:

ART 1 – Prior Year Bills:

ART 2 – Adjustments to FY221 Operating Budget:

ART 3 – Special Appropriations:

ARTI 4 – Application of Bond Premiums:

ART 5 – Capital Equipment:  
ART 6 – Municipal Facilities:  
ART 7 – CPA Annual Recommendations:  
ART 8 – Funding for Cranberry Bog Maintenance Project  
ART 9 – Amend the Carlisle General Bylaws – Selectmen to Select Board:  
ART 10 – Amend the Carlisle Zoning Bylaws – Selectmen to Select Board:  
ART 11 – Amendments to Personnel Bylaw  
ART 12 - Easement for DPW septic system

To be added to Draft Warrant:

ART 13 - Rescind General Bylaw 3.10, Long Term Capital Requirements

9:54 PM On the motion made by Kate Reid and seconded by Barney Arnold, it was **VOTED** to adjourn the meeting.

ROLL CALL VOTE: B. Arnold-Aye, L. Ascolillo-Aye, A. Lewis-Aye, D. Model-Aye and Kate Reid-Aye.

List of documents discussed at meeting

- BOS Meeting Packet Material