

CARLISLE YOUTH COMMISSION
Meeting – Tuesday, September 29, 2015
Hollis Room – Gleason Public Library

Members present: Lauree Cameron Eckler, Deborah Hamor, Melynda Gambino, Ali Walsh, Sara Bardzik, Karen Letteri

Member Swearing In: Charlene Hinton, Town Clerk came to swear in all new members. hand out Town of Carlisle Committee Handbook and provide information about On-line Ethics training which all members of the CYC need to take - members signed off upon receipt.

Roles:

Lauree Cameron Eckler – Co-Chair, Crowd Manager, Web Admin, Volunteer Coordinator/CORI check
Deborah Hamor – Co Chair & Press, Crowd Manager
Melynda Gambino, Treasurer
Karen Letteri, Secretary

Role of Crowd Manager: L. Eckler, Crowd Manager, discussed law requiring that a certified crowd manager be present at every FNL and that an Application for Standard Permit to hold FNL be submitted to Carlisle Fire Dept. two weeks prior to each FNL...and then Permit will be granted and hung on wall during FNL event. Ali Walsh and Deborah Hamor also have Crowd Manager Certification. Details of role of crowd manager were explained and confirmation given that a crowd manager permit had been granted for first FNL and that L. Eckler would be present as crowd manager on Friday, October 2, 2015.

Treasurers Report: M. Gambino provided brief overview current financials. Discussed cash on hand, expenses and average anticipated incoming cash from ticket sales. Noted that first FNL is traditionally a fund raiser for Christopher Hunt (brother to Physical Education Teacher Bill Hunt) Memorial Scholarship and all proceeds from admissions are donated to this scholarship fun. Reviewed future FNL events, dodgeball and extra funds spend on special events such as gift cards and photo booth.

Additional CYC Members: L. Eckler noted that she had given Sara Smith – current member of commission permission to step down as her children had many conflicts on Friday nights and she was a bit over committed. She did say she would be happy to chaperone multiple times during the year – when her kids could come. We discussed looking for some male representation on commission – and mentioned several fathers who we will reach out to with goal of getting two additional members – one might have to be at large if limit to CYC is 8 members?

Registration: Middle School age children attending FNL should be pre-registered on Carlisle Youth Commission website and parents with children new to FNL (even

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if they have an older child that has previously attended) are required to attend parent/student meeting prior to first FNL – 6:00 p.m. on Friday, October 2, 2015.

Press and Communication: FNL is advertised in Mosquito for the two weeks prior, noted in the monthly Buzz and also noted in the PTO news and we also sent out a flyer – via homeroom distribution) to all families during week prior to first FNL. All communications included link to sign up genius for parent chaperones – who are required to chaperone one FNL during the school year and for registration link.

Chaperones: Role and task of Chaperone presented by L.Eckler. Topics covered included back door safety, children staying in accepted areas of building, bathroom checks and safe transport of children home. Covered minimum volunteer requirement of each family attending. Map of exits provided.

Recycling: New to FNL, there will be a separate bin for recycling. Goods will be put in a plastic trash bags, marked to differentiate recyclables and left for janitors.

Guest Policies: Discussed current guest policy as one guest per MS child – parent of child bringing guest must chaperone. Review policy as needed.

Mandatory Meeting: Requirement that all new parents and children attending FNL must attend a mandatory meeting prior to FNL discussing rules and regulations, safety, Emergency protocol, and timely and safe pick up of children.

Schedule 2015-15: Reviewed 2015-16 FNL schedule and timing of Winter Dodgeball event.