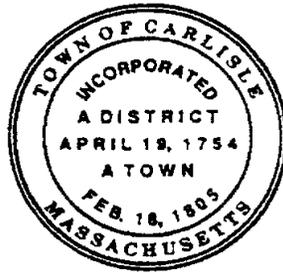


Town of Carlisle



2018 TOWN MEETING MOTIONS BOOKLET

Annual Town Meeting
Monday, April 30, 2018
Corey Auditorium, 7:00 p.m.

Town Election
Tuesday, May 8, 2018
Town Hall
Polls Open 7:00 a.m. to 8:00 p.m.

Please bring this report with you to Town Meeting

Town of Carlisle

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MOTIONS

CARLISLE ANNUAL TOWN MEETING – APRIL 30, 2018

ARTICLE 1 – Consent Agenda:

Luke Ascolillo

MOTION: *I move that Articles 2 through 8 be considered in one motion, and that the motions for Articles 2 through 8 be hereby adopted as printed in the Motions booklet.*

Board of Selectmen Recommendation: *The Selectmen have voted unanimously to support Article 1, the Consent Calendar procedure, inclusive of the main motions under Articles 2 through 8.*

Finance Committee Recommendation: *The Finance Committee has voted unanimously to recommend approval of Article 1, the Consent Calendar procedure, inclusive of the main motions under Articles 2 through 8.*

ARTICLE 2 - Town Reports:**

Luke Ascolillo

MOTION: *I move that the reports of the Town Officers, Boards, Committees, Commissioners and Trustees as published in the Town Report for the Year 2017 be accepted and placed in the permanent records of the Town, it being understood that such acceptance does not constitute a ratification of the contents of those reports.*

ARTICLE 3 - Salaries of Elected Officials: **

Luke Ascolillo

MOTION: *I move that the salaries of the elected officers of the town be established as provided by Chapter 41, Section 108 of the General Laws, as amended, for the Fiscal Year 2019, beginning July 1, 2018, as follows:*

	Voted FY'17	Voted FY'18	Recommended FY'19
Moderator	\$50	\$50	\$50
Town Clerk	\$60,734	\$61,949	\$63,188

04/19/2018

Assessors -	Chairman	\$100	\$100	\$100
	Second Member	\$100	\$100	\$100
	Third Member	\$100	\$100	\$100

ARTICLE 4 – Actuarial Valuation of Post-Employment Benefits: ** Luke Ascolillo

MOTION: *I move that Three Thousand Dollars (\$3,000) be raised and appropriated from the FY 2019 tax levy and other general revenues of the Town to be spent by the Board of Selectmen for the purpose of professional services in connection with GASB 75 actuarial valuation of post-employment benefits obligations for the Town.*

ARTICLE 5 – Revaluation: ** Luke Ascolillo

MOTION: *I move that Five Thousand Dollars (\$5,000) be raised and appropriated from the FY 2019 tax levy and other general revenues of the Town to be spent by the Board of Assessors for the purpose of professional services and other related expenses in connection with the property revaluation process.*

ARTICLE 6 – Real Estate Tax Exemption **: Luke Ascolillo

MOTION: *I move that the Town vote to accept the provisions of M.G.L. Chapter 59, Section 5C 1/2 to provide an additional real estate tax exemption of one hundred (100%) percent of the exemption provided under M.G.L. Chapter 59, Section 5, Clause 41C, in the fiscal year beginning July 1, 2018.*

ARTICLE 7 - FY 2019 Chapter 90 Authorization: Luke Ascolillo

MOTION: *I move that the Treasurer of the Town, with the approval of the Selectmen, be authorized to borrow Two Hundred Fifty-Two Thousand Eight Hundred Fifty-Seven Dollars (\$252,857) to be expended by the Board of Selectmen for the reconstruction and improvement of public ways in the town as provided for pursuant to the provisions of Section 34(2) (a) of Chapter 90 of the General Laws, such borrowing to be in anticipation of, and conditioned upon, reimbursement by the Commonwealth pursuant to said Chapter 90.*

ARTICLE 8- Department Revolving Funds Authorization:** Luke Ascolillo

MOTION: *I move that the Town vote to set the limit on the total amount that may be spent from each revolving fund for Fiscal Year 2019, as follows:*

- a. School Bus Revolving Fund: \$60,000.00*
- b. Board of Health Inspections Revolving Fund: \$60,000.00*
- c. Hazardous Waste Revolving Fund: \$70,000.00*
- d. Trails Committee Revolving Fund: \$10,000.00*
- e. Foss Farm Revolving Fund: \$3,000.00*
- f. Conservation Comm. Building Maint. Revolving Fund: \$30,000.00*
- g. Historical Commission Revolving Fund: \$3,000.00*
- h. Youth Commission Revolving Fund: \$10,000.00*
- i. Building Department Revolving Fund: \$165,000.00*
- j. Council on Aging Events Revolving Fund: \$30,000.00*
- k. Council on Aging Transportation Revolving Fund: \$15,000.00*

ARTICLE 9 – Fiscal Year 2018 Budget Transfers: Nathan Brown

MOTION: *I move that the Town vote to transfer sums of money into various line items of the Fiscal Year 2018 operating budget from other line items of said budget, from unexpended funds in various accounts as follows:*

Transfer from:

01913 Unemployment Insurance	\$30,000
01129 Town Administrator Expense	6,531
01129 Town Administrator Housing Coord.	20,000
01950 Police Encumbrance	303
01950 Library Building Encumbrance	250
01950 Unemployment Encumbrance	1,980
Free Cash	<u>184,978</u>
Total	\$244,042

04/19/2018

Transfer to:

01423 Snow and Ice	\$73,000
01919 Blanket Insurance	15,000
01920 Reserve Fund	98,550
01210 Police Salaries	25,000
01299 Communications Salaries	25,137
01207 Vocational School Transportation	<u>7,355</u>
Total	\$244,042

Board of Selectmen: *The Selectmen voted unanimously to support Article 9.*

Finance Committee Recommendation: *The Finance Committee voted unanimously to support Article 9.*

ARTICLE 10 – Rescind Authorized but Unissued Debt: Luke Ascolillo

MOTION: *I move that the Town vote to rescind Two Hundred Four Thousand Dollars (\$204,000) in authorized and unissued debt as follows:*

<u>Purpose</u>	<u>Date</u>	<u>Amount Authorized</u>	<u>Amount Issued</u>	<u>Amount Unissued</u> (To be rescinded)
Septic Mgmt Program	04/30/2012	\$200,000.00	\$ 0.00	\$200,000.00
Cisterns	05/04/2009	60,000.00	56,000.00	<u>4,000.00</u>
				\$204,000.00

Board of Selectmen: *The Selectmen voted unanimously to support Article 10.*

Finance Committee Recommendation: *The Finance Committee voted unanimously to support Article 10.*

ARTICLE 11 – FY19 Operating Budget: Scott Triola

MOTION: *I move that a total of Twenty Nine Million Eight Hundred Ten Thousand Three Hundred Eighty-Nine Dollars (\$29,810,389) be appropriated for FY2019, as set forth in the columns entitled “FY2019 Budget” in the chart accompanying this motion; and to meet this appropriation that Seventy Five Thousand Dollars (\$75,000) be transferred from Free Cash, that Fifty Three Thousand Dollars (\$53,000) be transferred from the Ambulance Fund, that Two Hundred Ninety Seven Thousand Seven Hundred Thirty Dollars (\$297,730) be transferred from Overlay Surplus, that Fourteen Thousand Nine Hundred Forty Five Dollars*

(\$14,945) be transferred from the Stabilization Fund, that Thirty Four Thousand Six Hundred Twenty Three Dollars (\$34,623) be transferred from the Reserve for Bond Premiums Account, and that the balance be raised from the FY2019 tax levy and other general revenues of the Town.

Article 11

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
General Government	1,317,118	1,421,239
Protection of Persons & Property	2,612,045	2,747,506
Board of Health	108,537	108,030
Public Works	1,180,414	1,195,757
Public Assistance	227,879	234,250
Education	18,805,118	18,681,047
Library	619,898	626,269
Recreation	177,172	189,023
Insurance & Benefits	1,690,000	1,877,000
Unclassified	152,000	152,000
County Retirement	877,464	932,452
Long Term Debt	1,479,024	1,645,816
Total	29,246,669	29,810,389

General Government

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
General Government		
General Expense & Town Hall	795,338	819,515
Citizen Recognition	275	275
Treasurer/Collector	177,993	237,805
Town Clerk	79,967	81,511
Registrars & Elections	19,479	19,784
Assessors	142,549	146,749
Planning Board	101,517	112,100
Energy Task Force	0	3,500

sub-total	1,317,118	1,421,239
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Protection of Persons and Property

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
Protection of Persons & Property		
Police	1,559,997	1,607,315
Fire	517,460	547,152
Communications	351,986	399,983
Conservation	120,933	133,168
Dog & Animal Control	15,274	15,274
Inspectional Services	36,395	37,114
Street-Lighting	10,000	7,500
Sub-total	2,612,045	2,747,506

Board of Health

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
Board of Health	108,537	108,030

Public Works

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
Public Works		
DPW (incl. trees)	761,529	776,872
Snow & Ice	65,785	65,785
Transfer Station	264,684	264,684
Road Maintenance	88,416	88,416
sub-total	1,180,414	1,195,757

Public Assistance

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
Public Assistance		
Youth Commission	3,709	3,783
Council on Aging	212,570	218,867
Veteran's Agent and Benefits	11,600	11,600
sub-total	227,879	234,250

Education

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
Education		
Carlisle Public Schools	10,946,247	11,209,266
CCRSD	6,463,043	6,226,667
CCRSD debt service	1,320,380	1,140,546
Vocational schools, including debt service	75,448	104,568
sub-total	18,805,118	18,681,047

Library

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
Library	619,898	626,269

Recreation

	FY 2019	
	FY 2018	FinCom Recommended
	Budget	Budget
Recreation	177,172	189,023

Insurance & Benefits

	FY 2019	
	FY 2018	FinCom Recommended
	Budget	Budget
Insurance & Benefits		
Blanket Insurance	220,000	220,000
Group Insurance	1,120,000	1,232,000
Contribution to OPEB Trust	300,000	375,000
Unemployment Insurance	50,000	50,000
sub-total	1,690,000	1,877,000

Unclassified

	FY 2019	
	FY 2018	FinCom Recommended
	Budget	Budget
Unclassified		
Interest, fees, & costs	1,000	1,000
Public Celebrations	1,000	1,000
Reserve Fund Balance	150,000	150,000
sub-total	152,000	152,000

County Retirement

	FY 2019	
	FY 2018	FinCom Recommended
	Budget	Budget
County Retirement	877,464	932,452

Long Term Debt Service

	FY 2018 Budget	FY 2019 FinCom Recommended Budget
Long Term Debt	1,479,024	1,645,816

Board of Selectmen: The Selectmen voted unanimously to support Article 11.

Finance Committee Recommendation: The Finance Committee voted unanimously to support Article 11.

ARTICLE 12 – Capital Equipment/Projects:

Kate Reid

MOTION: I move that Six Hundred Eighty Four Thousand Seven Hundred Fifty Five Dollars (\$684,755) be raised and appropriated for FY 2019, and to meet this appropriation that One Hundred Twenty Five Thousand Dollars (\$125,000) be transferred from Free Cash, that Three Hundred Thousand Dollars (\$300,000) be transferred from the Ambulance Fund, and that the balance of Two Hundred Fifty Nine Thousand Seven Hundred Fifty Five Dollars (\$259,755) be raised from the FY2019 tax levy and other general revenues of the Town, to be spent by the Board of Selectmen, except for the items for the Carlisle Public Schools which sums are to be spent by the Carlisle School Committee, for the designated capital purposes, and further, that after June 30, 2021, any residual unexpended portion of any listed appropriation shall be returned to the General Fund.

Long Term Capital Requirements

FY'19

Department	Project/Program	Amount	Appropriation Expires
Town Hall	Technology Upgrades	\$8,000	June 30, 2021
Carlisle Public School	Technology Replacement	\$80,000	June 30, 2021

Carlisle Public School	Annual Maintenance	\$25,000	June 30, 2021
Carlisle Public School	Safety/security improvements– Phase 2	\$21,000	June 30, 2021
Carlisle Public School	Wilkins Bldg bathroom floor tile	\$30,000	June 30, 2021
Gleason Library	Technology	\$4,000	June 30, 2021
Gleason Library	Repairs/Services	\$5,000	June 30, 2021
Police	Computer Replacement	\$8,000	June 30, 2021
Police	Cruiser	\$79,300	June 30, 2021
Police	Automated External Defibrillators (6)	\$13,800	June 30, 2021
DPW	New Generator	\$36,000	June 30, 2021
DPW	Solid Waste Compactor (2)	\$19,155	June 30, 2021
Fire	Station Maintenance	\$5,000	June 30, 2021
Fire	Computer Replacement	\$2,500	June 30, 2021
Fire	Car 2 Replacement (4WD SUV)	\$48,000	June 30, 2021
Fire	Ambulance Replacement	\$300,000	June 30, 2021
	TOTAL	\$684,755	

Board of Selectmen: *The Selectmen voted unanimously to support Article 12.*

Finance Committee Recommendation: *The Finance Committee voted unanimously to support Article 12.*

ARTICLE 13 – Municipal Facilities:

Jerry Lerman

MOTION: *I move that the Town vote to raise and appropriate Three Hundred Eighty Seven Thousand One Hundred Eleven Dollars (\$387,111) to be expended by the Board of Selectmen, for the purpose of facilities maintenance and improvement projects to the Town Hall, Fire Station, Police Station, and Department of Public Works facilities, such projects may include but shall not be limited to those shown in the following table, and*

further, that after June 30, 2021, any residual unexpended portion of any listed appropriation shall be returned to the General Fund.

Project	Estimated	Site	Note
Repair or Replace - exterior wall/clapboard, insulation, eave, soffit, fascia, gas main lean-to, weather and draft proofing	19,277	TH	1, 2
Heat Cables to defer Ice Dams	10,000	TH	2
Reconfigure - roof drainage discharge	4,000	FS	1
Repair - basement wall spalling, block	1,500	FS	1
Repair - overhead door trim, seals	5,250	FS	1
Paint, Caulk, Repair - exterior doors, trim, block, retaining wall	5,098	FS	1
Replace - Carpet	4,447	FS	1
Expand or Upgrade - fire alarm system	2,500	FS	2
Remove or Address - underground fuel tanks	10,000	FS	1, 2, 4
Trailer for Growth/Accessibility	120,000	FS	1, 2, 4
Repair - cracking and corrosion in foundation wall	1,500	PS	1
Reconfigure - roof drainage	6,724	PS	1
Paint, Caulk, Repair, Replace - exterior doors, trim, windows, clapboard, screens	9,636	PS	1
Repair - air conditioning	1,000	PS	1
Replace - fan coil unit AC to handle E911	7,500	PS	4
Reconfigure - accessible parking and route to entry	2,500	PS	1
Design - reconfigured sally port, garage, booking area	27,833	PS	2, 3
Design - reconfigured public entry and secure perimeter	54,428	PS	2, 3
Replace - windows, caulking	2,861	DPW	1
Replace - garage bay ventilation	5,685	DPW	1

Replace - vehicle service bay exhaust system	24,879	DPW	1
New storage containers	10,000	DPW	2, 4
Contingency for all Projects (15%)	50,493	All	2
Total	\$387,111		
Notes/Sources			
1 - TBA Architects, Inc. Existing Conditions Report and Program Analysis, March 3, 2017			
2 - Municipal Facilities Committee, Discussion, Meetings, and Minutes, through March 30, 2018			
3 - TBA Architects, Inc. - Design Estimate - October 24, 2017			
4 - Industry Estimate			

Board of Selectmen: The Selectmen voted unanimously to support Article 13.

Finance Committee Recommendation: Recommendation deferred until Town Meeting.

ARTICLE 14 – Animal Control Bylaw:

Luke Ascolillo

MOTION: *I move that the Town vote to amend the General Bylaws by inserting a new Section 14.6, Animal Control Bylaw as follows:*

TOWN OF CARLISLE

Section 14.6 Animal Control Bylaw

14.6.0 Purpose

Pursuant to the authority set forth in Chapter 140, Sections 136A through 174E of the General Laws and any other relevant statutes and regulations issues pursuant thereto, the following requirements are adopted for the regulation of dogs within the Town of Carlisle.

14.6.1 Definition of Terms

The definitions of words and terms set forth in Chapter 140, Section 136A of the General Laws are incorporated into this Section 14.6, Animal Control Bylaw, and shall be applicable to the interpretation thereof. In addition, unless context clearly indicates otherwise, the following words and terms, as used in this bylaw, shall have the following meanings:

- 14.6.1.1 DOGS: All animals of the canine species, both males and females, and of any age.
- 14.6.1.2 DOG UNDER CONTROL: A dog that is (1) physically controlled by a person by means of a leash, cord or chain held by the person, or (2) a dog that is contained within a physical or electric fence; or (3) a dog that is at all times within sight of their person, is actively monitored by that person, and that at all times immediately responds to a recall command by their person.
- 14.6.1.3 RUNNING AT LARGE: A dog is running at large if it is not on the private property of its owner or keeper, or on private property with the express permission of that property's owner, or is otherwise not a Dog Under Control as defined above.

14.6.2 Responsibility of Dog Owner or Keeper

- 14.6.2.1 No dog owner or keeper shall permit the dog to become or remain a nuisance dog or a dangerous dog, as those terms are defined and used in Chapter 140 Sections 136A and 157 of the General Laws.
- 14.6.2.2 Every dog owner or keeper shall be responsible for expeditiously removing any feces that the dog deposits anywhere except on its owner's or keeper's private property, or on other private property with the property owner's permission.
- 14.6.2.3 The owner or keeper shall annually license his/her dog in accordance with Section 14.6.3 of this bylaw.
- 14.6.2.4 Control Provisions

An owner or keeper of a dog within the territorial limits of the Town of Carlisle shall not allow such a dog to be Running at Large. When outside of the boundaries of the premises of the owner/keeper or the premises of another person with their express knowledge and permission, the owner/keeper or their duly authorized agent of said dog shall ensure that the dog is a Dog Under Control using one of the methods described in Section 14.6.1.2 of this bylaw. Regardless of the method of control described in Section 14.6.1.2, when off the owner's or keeper's property, an owner or keeper shall carry one leash per dog (coupler leashes permitted) at all times on their person.

14.6.3 Licenses

- 14.6.3.1 In accordance with Chapter 140, Section 137 of the General Laws, the owner or keeper of a dog within the Town shall cause the dog to be initially licensed when it attains the age of six months and annually thereafter. Proof of a currently valid rabies vaccination shall be required prior to the issuance of any license.
- 14.6.3.2 The annual licensing date shall be January 1st of any year.
- 14.6.3.3 The Town Clerk shall, pursuant to Chapter 40, Section 22F of the General Laws, from time to time fix reasonable annual fees to be charged for the issuance of licenses for dogs. At the adoption of these bylaws, the annual licensing fee shall be fixed at \$15 for a spayed/neutered dog and \$20 for an intact dog. These fees shall not be increased without a majority vote of the voters present at a Town Meeting.
- 14.6.3.4 The Town Clerk shall, pursuant to Chapter 40, Section 22F of the General Laws, from time to time fix reasonable annual fees to be charged for the issuance of licenses for kennels.
- 14.6.3.5 The Town Clerk shall be responsible for the issuance of all licenses related to this bylaw.
- 14.6.3.6 Any person who is the owner or keeper of a dog in the Town of Carlisle, and who fails to license said dog by April 1st of any year, shall be subject to a late fee of twenty-five dollars (\$25.00) to be payable, in addition to the license fee. The license fee and the late fee(s) may be secured through the imposition of a municipal charges lien on any property standing in the name of the dog owner or keeper, pursuant to Chapter 40, Section 58 of the General Laws.

14.6.4 Commercial Dog Walkers

- 14.6.4.1 Except in accordance with an annual permit issued by the Board of Selectmen or its designee, no person shall act as a Commercial Dog Walker in the Town of Carlisle. For purposes of this section, a Commercial Dog Walker shall mean a person engaged in the business of exercising or handling dogs owned by another using public land, and who receives compensation for this work. Provided, however, that this definition shall exclude elementary, middle, high school and college students who are Carlisle residents providing dog walking services for a fee, but such persons shall be prohibited from exercising or handling more than two dogs simultaneously. The permit issued under the authority of this section shall be non-transferable and the fee therefor shall be non-refundable. The fee for such permit shall be established by the Board of Selectmen.
- 14.6.4.2 The permit issued under this section shall be comprised of two parts, a permit which the Commercial Dog Walker shall carry upon his or her person, and a placard that shall be displayed in the Commercial Dog Walker's vehicle. The permit shall state the number of dogs that the Commercial Dog Walker is licensed to walk at any one time, provided, however, that such number shall not exceed five dogs. Permits shall not be granted under this section unless the Commercial Dog Walker agrees that he/she shall indemnify and hold harmless the Town of Carlisle from any and all loss, liability, damage or cost incurred related to the permit holder's activities or the activities of dogs under his/her

care. No more than three commercial dog walker licenses will be issued to any one dog walking business.

14.6.4.3 In addition to any conditions imposed by the Board of Selectmen for use of a commercial dog walker permit, the following conditions shall apply:

14.6.4.3.1 All dog waste shall be cleaned up and properly disposed of.

14.6.4.3.2 All dogs walked shall wear a current license and rabies tag. If the dog is too young to be licensed, the Commercial Dog Walker shall provide, at the request of an enforcing authority, proof of vaccinations.

14.6.4.3.3 The Commercial Dog Walker shall carry one leash for each dog being walked.

14.6.4.3.4 Each coupler leash used by an owner or walker shall count as multiple leashes based on the number of clips attached to the dog collars.

14.6.4.3.5 All requirements of Sections 14.6.2.1, 14.6.2.2, and 14.6.2.4 shall apply to Commercial Dog Walkers.

14.6.4.4 The Board of Selectmen may adopt, and periodically amend, rules and regulations to effectuate the purposes of this Section 14.6.4 of the Animal Control Bylaw. Failure of the Board of Selectmen to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Section 14.6.4 of the Animal Control Bylaw.

14.6.5 Violations and Penalties

14.6.5.1 The failure of the owner or keeper of any dog or pet to comply with this bylaw or with any order of the Animal Control Officer or the Board of Selectmen shall be a violation of this bylaw.

14.6.5.2 The failure of the owner or keeper of any dog to comply with the registration and license requirements provided in this Section 14.6 of the bylaws and in Chapter 140, Sections 136A through 174E of the General Laws shall be a violation of this bylaw.

14.6.5.3 The failure of a Commercial Dog Walker to comply with the requirements of Section 14.6.4 shall be a violation of this bylaw. In addition to any other remedy provided herein, the Board of Selectmen, or its designee, may for cause suspend for a period of time or revoke a permit issued under Section 14.6.4 following a hearing.

14.6.5.4 In addition to any other remedy provided by law, this Section 14.6 of the bylaws may be enforced by the Animal Control Officer, or any police officer of the Town, or the Board of Selectmen, through any means available in law or equity, including but not limited to criminal indictment in accordance with Chapter 40, Section 21 of the General Laws, noncriminal disposition in accordance with Chapter 40, Section 21D of the General Laws and Section 1.4.2 of these bylaws entitled "Non-criminal Disposition", and, in instances of a violation of a nuisance dog or dangerous dog order issued pursuant to Chapter 140,

Section 157 of the General Laws, in accordance with Chapter 140, Section 157A of the General Laws, as may be amended from time to time.

14.6.5.4.1 When enforced in accordance with Chapter 40, Section 21 of the General Laws, the maximum penalty shall be \$300 and each day a violation exists shall constitute a separate violation.

14.6.5.4.2 When enforced by the Animal Control Officer or the police officer of the Town through non-criminal disposition, the penalties shall be as follows:

First Offense:	\$50
Second Offense:	\$150
Third and subsequent offense:	\$300

14.6.5.4.3 Violation of Nuisance Dog or Dangerous Dog Order.

An owner or keeper of a dog who fails to comply with an order of the Selectmen or district court issued pursuant to Chapter 140, Section 157A of the General Laws shall be punished as provided in that statute.

14.6.6 Animal Control Officer

14.6.6.1 The Board of Selectmen shall appoint an Animal Control Officer pursuant to Chapter 140, Sections 151 and 151A of the General Laws. The Animal Control Officer's duties shall include the enforcement of the Town of Carlisle's Animal Control Bylaw, Section 14.6, and all applicable provisions of Chapter 140, Sections 136A through 174E of the General Laws.

14.6.6.2 The Animal Control Officer shall make a written record of and investigate all complaints arising within the Town pertaining to violations of any provision of this bylaw, Section 14.6, or to violations pertaining to Chapter 140, Sections 136A through 174 of the General Laws and any relevant State or local regulations. The Animal Control Officer shall report his or her findings to the Board of Selectmen.

14.6.6.3 Record Keeping

The Animal Control Officer shall keep accurate, detailed records of the confinement and disposition of all dogs held in custody, all bite cases reported, and the results of investigations. The Animal Control Officer shall maintain a telephone log of all calls received regarding dogs and submit a quarterly report summarizing the log to the Board of Selectmen.

14.6.6.4 Issuance of Temporary Restraint Orders

The Animal Control Officer may issue a Temporary Restraint Order to the owner or keeper of any dog that is alleged to be a nuisance dog or a dangerous dog and is awaiting a decision under Section 14.6.7. A Temporary Restraint Order shall be in force for no

more than thirty (30) days unless the Animal Control Officer renews it in writing for subsequent thirty (30) day periods. The Animal Control Officer may rescind or stop renewing the order when, in the Animal Control Officer's judgment, restraint is no longer required. The Animal Control Officer's order shall expire upon receipt of a decision from the Board of Selectmen on the nuisance dog or dangerous dog hearing.

14.6.6.5 Issuance of a Temporary Confinement Order

The Animal Control Officer may make arrangements for the temporary housing of any dog that requires such temporary housing, and may issue an Order of Temporary Confinement authorizing such temporary housing. The housing may be at local veterinary clinics, or at dog kennels within the Town or neighboring towns, and shall be at the dog owner's or keeper's expense.

14.6.6.6 Impoundment

It shall be the duty of the Animal Control Officer to apprehend any dog found to be in violation of Section 14.6.2.4 of this bylaw and to impound such dog in a suitable place or to order the owner or keeper thereof to restrain such dog.

14.6.6.7 Charges for Confinement and Impounding

If the Animal Control Officer impounds a dog found in violation of Section 14.6.2.4 or issues an Order of Temporary Confinement pursuant to Section 14.6.6.5 and the dog owner or keeper does not pay all fees directly to the kennel, veterinary clinic, or dog boarding facility, then the dog's owner or keeper shall be required to reimburse the Town for any expenses incurred in housing that dog. If the dog has not been licensed as required pursuant to this bylaw, the owner or keeper shall immediately apply to the Town Clerk to obtain a license, submit payment for the license fee, and pay any applicable late fees, and said dog shall not be released from confinement unless and until the issuance of a valid license, which shall not be unreasonably delayed or withheld.

14.6.6.8 Notice to Owner and Redemption

The Animal Control Officer shall, in matters of impoundment or confinement, impoundment or confinement fees, and redemption of impounded or confined animals, carry out his/her duties in accordance with Chapter 140, Sections 151 and 151A of the General Laws, and any amendments thereto.

14.6.7 Board of Selectmen to Serve as the Hearing Authority

Any person may file a complaint in writing to the Board of Selectmen that a dog owned or kept in the Town is a nuisance dog or a dangerous dog. All such complaints shall be investigated and addressed in accordance with Chapter 140, Section 157 of the General Laws.

14.6.8 Disposition of Funds

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The sums collected pursuant to this bylaw shall be accounted for and paid over to the Town Treasurer.

14.6.9 Severability

In the event that the Massachusetts Attorney General or a court of competent jurisdiction deems any provision or section of this bylaw invalid or unenforceable, all other provisions shall remain in full force and effect.

Board of Selectmen: The Selectmen voted unanimously to support Article 14.

ARTICLE 15 – Special Appropriations:

Nathan Brown

MOTION: I move that the Town vote to raise and appropriate the sum of \$15,000 to be expended by the Board of Selectmen to conduct studies, provide services and facilitate projects for the following departments:

<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
Council on Aging	\$6,500	Social Worker
Assessors	\$5,000	Assessors’ Maps updates
Treasurer/Accountant	\$3,500	Financial Consulting

Board of Selectmen: The Selectmen voted unanimously to support Article 15.

Finance Committee Recommendation: The Finance Committee voted unanimously to support Article 15.

ARTICLE 16 – PEG (Public, Educational, Government) Local Access

Appropriation: Claude von Roesgen

MOTION: I move that the Town vote to appropriate the sum of \$125,000.00 from the PEG Local Access Receipts reserved for appropriation special revenue account for the purpose of providing local cable access services, equipment and programming for the Town of Carlisle.

Board of Selectmen: The Selectmen voted unanimously to support Article 16.

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Finance Committee Recommendation: The Finance Committee voted unanimously to support Article 16.

ARTICLE 17 – Approve/Fund Collective Bargaining Agreements:

NO MOTION WILL BE PRESENTED

ARTICLE 18 – Accept M.G.L. c.90, § 17C, 18B (Speed Limits): Luke Ascolillo

MOTION: I move that the Town vote to accept the provisions of M.G.L. Ch.90, §§17C and 18B which would allow the Town to establish a speed limit of 25 mph on any roadway inside a thickly settled or business district that is not a state highway; and, would allow the Town to establish designated safety zones with a speed limit of 20 mph on any roadway that is not a state highway, as well as on state highways with the permission of the Department of Transportation.

Board of Selectmen: The Selectmen voted unanimously to support Article 18.

ARTICLE 19 – Capital Funding for Technology projects: Nathan Brown

Motion: I move that the Town vote to raise and appropriate the sum of \$25,000 for the purpose of funding for technology capital projects.

Board of Selectmen: The Selectmen voted unanimously to support Article 19.

Finance Committee Recommendation: The Finance Committee voted unanimously to support Article 19.

ARTICLE 20 – CPA Annual Recommendations: Luke Ascolillo

MOTION: I move that the Community Preservation Committee recommendations for transfers and expenditures for Fiscal Year 2019 be approved as follows:

Motion 1 - FY '19 CPA APPROPRIATIONS:

MOTION: *I move that the following amounts be appropriated from the Fiscal Year 2019 Community Preservation Fund estimated revenues to the Community Preservation Fund accounts as follows:*

- a. *Fifty-Two Thousand Nine Hundred Dollars (\$52,900) be appropriated to the Community Housing Reserve Fund.*
- b. *Fifty-Two Thousand Nine Hundred Dollars (\$52,900) be appropriated to the Historic Reserve Fund.*
- c. *Fifty-Two Thousand Nine Hundred Dollars (\$52,900) be appropriated to the Open Space Reserve Fund*
- d. *Two Thousand Five Hundred Dollars (\$2,500) be appropriated for Administrative Expenses*
- e. *Three Hundred Sixty-Seven Thousand Eight Hundred Dollars (\$367,800) be appropriated to the fiscal year 2019 Community Preservation Budget Reserve account.*

Motion 2 – (FYs '11, '15, and '16):

MOTION: *I move that the Town extend the expiration dates in the appropriations made in three prior Town Meeting votes as follows:*

- a. *from June 30, 2018 to June 30, 2020, in the appropriation approved by Article 21, Motion 4 of the 2011 Annual Town Meeting to the Carlisle Trails Committee.*
- b. *from June 30, 2018 to June 30, 2020 in the appropriation approved by Article 14, Motion 7 of the 2015 Annual Town Meeting to the Carlisle Affordable Housing Trust.*
- c. *from June 30, 2018 to June 30, 2020 in the appropriation approved by Article 19, Motion 4 of the 2016 Annual Town Meeting to the Carlisle Conservation Commission.*

Motion 3 - (FY '18):

MOTION: *I move that That Fourteen Thousand (\$14,000) be appropriated effective immediately after Town Meeting vote from the Historic Reserve Fund to the Carlisle Historical Society for the installation of a heat pump system to serve the exhibit rooms and conference room on the first floor, allowing the Society to display and store all artifacts entrusted to the Society in a controlled environment generally meeting modern museum standards, and that such sums may be expended by the Carlisle Historical Society pursuant to the terms of the Town of Carlisle Community Preservation Grant Agreement #2018-001, and further that any portion of such sums not expended by June 30, 2020, shall be returned to the Community Preservation Historic Reserve Fund.*

Motion 4 - (FY '18):

MOTION: I move that Sixteen Thousand (\$16,000) be appropriated effective immediately after Town Meeting vote from the Historic Reserve Fund to the Carlisle Conservation Commission for the drilling of a modern well to serve the 100-year-old Bog House, including well casing, pump, power and water conduit to the Bog House, and pressure tank connecting to the existing plumbing in the house, and that such sums may be expended by the Carlisle Conservation Commission pursuant to the terms of the Town of Carlisle Community Preservation Grant Agreement #2018-002, and further that any portion of such sums not expended by June 30, 2020, shall be returned to the Community Preservation Historic Reserve Fund.

Board of Selectmen: The Selectmen voted unanimously to support Motions 1-4 for Article 20.

**ARTICLE 21 – Amend Section 5.11 of the Carlisle Zoning Bylaws, entitled
Temporary Moratorium on Marijuana Establishments: Peter Gambino**

MOTION: I move to amend Section 5.11 of the Carlisle Zoning Bylaws, entitled *Temporary Moratorium on Marijuana Establishments*, to read as follows:

5.11 Temporary Moratorium on Marijuana Establishments

5.11.1 Purpose. By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, manufacture, processing, distribution, sale, possession, testing and use of marijuana. The law provides that it is effective on December 15, 2016, and that a new State agency, the Cannabis Control Commission (CCC), is required to issue regulations regarding implementation by March 15, 2018.

The regulation of such Marijuana Establishments raises novel and complex legal, planning, and public safety issues. The Town needs time to consider and address these issues, as well as the potential impact of the forthcoming Cannabis Control Commission regulations, by means of a comprehensive planning process to consider amending the Zoning Bylaw to regulate Marijuana Establishments. The temporary moratorium provided in Section 5.11.3 is intended to allow sufficient time for the Town to engage in such a planning process and to adopt suitable Zoning Bylaw provisions in a manner consistent with sound land-use planning objectives.

5.11.2 Definition. As used in Section 5.11.3, the term “Marijuana Establishment” shall mean a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer, or any other type of marijuana-related business, subject to regulation under Chapter 94G of the Massachusetts General Laws; provided, however, that a “Medical Marijuana Treatment Center” or “RMD” shall not be deemed to be a Marijuana Establishment.

5.11.3 Temporary Moratorium. For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures as a Marijuana Establishment. The moratorium shall be in effect through June 30, 2019, unless extended, continued, or modified at a subsequent Town Meeting. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of Marijuana Establishments and other related land uses and structures, consider the Cannabis Control Commission regulations regarding Marijuana Establishments when they are issued, and shall consider adopting new provisions of the Zoning Bylaw governing the location, operation and effects of Marijuana Establishments for consideration by the 2018 Annual Town Meeting.

Board of Selectmen: The Selectmen voted unanimously to support Article 21.

ARTICLE 22 – Amend Town Bylaws, Section 3.9, Finance Committee: Kate Reid

To see if the Town will vote to amend Section 3.9.2 of the Town Bylaws as follows (new language in *bold italics*):

3.9 Finance Committee

3.9.1 The Finance Committee was established under Article 17 of the Warrant for the Annual Town Meeting held February 13, 1933, and further amended under Article 19 of the Warrant for the Annual Town Meeting held March 10, 1969.

3.9.2 There shall be a Finance Committee which shall consider all fiscal questions and may consider municipal questions at their discretion for the purpose of making reports or recommendations to the Town. This committee shall consist of seven (7) voters who shall serve without pay, and members may hold no other elective or appointive Town positions involving expenditure of Town money during their terms of office *except that they may serve as members of the Long Term Capital Requirements Committee.* Members shall be appointed by the Board of Selectmen with consideration for the demographic composition of the Town. Appointments shall be for terms of three (3) years, expiring on the dissolution of the Annual Town Meeting held for the final year of the term. Within thirty (30) days after the dissolution of each Annual Town Meeting, the Board of Selectmen shall reappoint(or appoint successors to) members whose terms have expired, except that no one shall serve more than three (3) consecutive terms. Within thirty (30) days after the Board of Selectmen has been notified of a vacancy occurring in the committee other than by expiration of term of office, the Board of Selectmen shall fill this vacancy for the unexpired term. The Board of Selectmen may revoke an appointment to the committee if the appointee has failed to attend one half of its regular meetings, or for other cause.

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Board of Selectmen: The Selectmen voted unanimously to support Article 22.

Finance Committee Recommendation: The Finance Committee voted unanimously to support Article 22.

ARTICLE 23 – Personnel Bylaw:

Nathan Brown

MOTION: I move that the Town vote to amend Article XV of the Town of Carlisle General Bylaws, Personnel Board, Composition, by deleting the language indicated below by a strikethrough.

15.3.2.1 *Composition:* The Personnel Board shall consist of five (5) members. One (1) member shall be appointed for a term of one (1) year, two (2) members for terms of two (2) years, and two (2) members for terms of three (3) years. All subsequent appointments shall be made for three (3) years and vacancies shall be filled by the Board of Selectmen. No member of the Personnel Board shall be an employee under the jurisdiction of the Personnel Board, ~~or an appointed or elected official of the Town.~~ Like all Town employees and board/committee members, the Personnel Board is subject to and shall abide by the provisions of the Conflict of Interest Law, MGL, Chapter 268A. Members shall serve without compensation. The Personnel Administrator shall serve as an advisor to the Personnel Board.

Board of Selectmen: The Selectmen voted unanimously to support Article 23.

ARTICLE 24 – Land Transfer (Parcels 4-23A-1 and 4-23A-3) to Conservation Commission: Nathan Brown

MOTION: I move that the Town vote as follows:

To transfer the care, custody, control and management of the following parcels of land from the Board of Selectmen for municipal purposes to the Conservation Commission for open space purposes: (A) that parcel of land located on Hartwell Road, containing 1.97 acres of land, and shown on Carlisle Assessors Maps as Map 4, Block 23A, Lot 1, and further described at the Middlesex North Registry of Deeds in Book: 20279, Page: 84; and (B) that parcel of land located near Hartwell Road and adjacent to the Lot described above, containing 4.98 acres of land, and shown on Carlisle Assessors Maps as Map 4, Block 23A, Lot 3, and further described at the Middlesex North Registry of Deeds in Book: 20279, Page: 84.

Board of Selectmen: The Selectmen voted unanimously to support Article 24.

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ARTICLE 25 – CCRSD Capital Projects - \$1,000,000:

NO MOTION WILL BE PRESENTED