APPLICATION FOR CERTIFICATE OF
APPROPRIATENESS, NON-APPLICABILITY, OR HARDSHIP

The Carlisle Historical Commission generally meets once a month on the third Wednesday in Town Hall at 7:00 p.m. Due to legal requirements for publication and public hearing notices, all applications for Certificate of Appropriateness, Non-Applicability, or Hardship must be received by the Commission no later than 28 calendar days in advance of the meeting at which the application will be heard.

The calendar of Commission meetings is available on the town website at www.carlislema.gov. You may also contact the Commission for more details at histcom@carlislema.gov.

Submit application and supporting material in triplicate to the Commission via the Town Clerk's Office, Town Hall, 66 Westford Street, First Floor.

Filing is due at the time of application submittal, payable to the Town of Carlisle.

- $50.00 for residential
- $250.00 for commercial entities

Application fee may be waived in cases of non-applicability, hardship, or if the cost of the proposed work is less than $250.00.

CERTIFICATE SOUGHT (refer to Section 2.5 of the Commission’s Rules and Regulations)

_______ Appropriateness: grant approval for proposed work as compatible with the preservation or protection of the Historic District

_______ Non-Applicability: work does not involve any exterior architectural features subject to review by the Commission

_______ Hardship: Owing to conditions specifically affecting the structure involved, but not affecting the Historic District generally, and if the application may be approved without specific to the public welfare, whether failure to approve the Application will involve a substantial hardship, financial or otherwise, to the applicant
ADDRESS OF PROPOSED PROJECT: ____________________________________________________________

PROPERTY OWNER(S): ________________________________________________________________

TELEPHONE: __________________ EMAIL: _____________________________________________

DESCRIPTION OF PROPOSED WORK: ______________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

PROFESSIONALS (if applicable)

**Architect or Designer:** ______________________________________________________________

Address: ____________________________________________________________________________

Telephone: __________________ Email: _____________________________________________________

MA Registration #: _____________________________________________________________________

**Engineer:** __________________________________________________________________________

Address: ____________________________________________________________________________

Telephone: __________________ Email: _____________________________________________________

MA Registration #: _____________________________________________________________________

**Contractor:** _________________________________________________________________________

Address: ____________________________________________________________________________

Telephone: __________________ Email: _____________________________________________________

License #: __________________________________________________________________________

LIST OF EXHIBITS (see Sections 2.7.1–2.7.3 of the Commission’s Rules and Regulations for list of requirements for drawings, materials, specifications, photographs, and color samples. If the size or other factors make it prohibitive to submit the exhibit[s], you must bring them in person to the meeting; the exhibit[s] must be detailed below with a note that it will be presented in person)

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____________________________________________________________________________________

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____________________________________________________________________________________

APPLICANT SIGNATURE: __________________________________ DATE: ___________________